

AGENDA
SCHOOL DISTRICT OF MANAWA
BOARD OF EDUCATION
FEBRUARY 22, 2018

1. Call to Order –President Johnson – **6:30 p.m.** – MES Board Room, 800 Beech Street
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. Presentations:
 - a. Child Development Day: Elements of a 4K Program – Mrs. Sarah Highlander
 - b. PAES Lab – Mr. Darren Carson & Mrs. Jessie Ort
 - c. Going Paperless – Mr. Bryant Cobarrubias
 - d. Insurance Information
6. Announcements:
 - a. Contributions to the District
7. Consent Agenda
 - a. Approve Minutes of January 15 and 31, 2018 Board Meetings
 - b. Treasurer’s Report/Approve Expenditures & Receipts (**on website**)
 - c. Donations:
 - i. LWHS Teacher Account \$40 to Drama Dept. in Honor of Kurt Pamperin
 - ii. Anonymous Donation for \$99.89 for Negative Lunch Account Balances for 6 Families
 - iii. Bay Valley Foods \$100 for Frostbite Club
 - iv. First State Bank \$125 for Frostbite Club
 - v. Manawa Athletic Booster Club, Inc. \$125 for Frostbite Club
 - vi. Sacred Heart Parish \$227 for Frostbite Club Incentives
 - vii. Premier Community Bank \$200 for Frostbite Club
 - viii. Manawa Elementary PTO \$100 for Frostbite Club
 - ix. Bemis \$490 Matching Donation for Bowling Team (Wayne Krueger Employee)
 - x. Fox Communities Credit Union \$600 for Color Run
 - xi. Fox Cities Builders \$100 for Color Run Sponsorship
 - xii. L & L Enterprise of Waupaca Inc. \$100 for Color Run
 - xiii. Bob’s Plumbing & Heating of Central Wis., Inc. \$100 for Color Run
 - xiv. Waupaca Dental Excellence, S.C. \$400 for Jr. Prom Photobooth
 - xv. Waupaca Foundry, Inc. \$100 for Color Run 2018
 - xvi. Fox Communities Credit Union, Appleton \$600 for Color Run 2018
 - xvii. Fox Cities Builders, Seymour \$100 for Color Run 2018
 - xviii. Bob’s Plumbing & Heating of Central Wis. Inc. 4100 for Color Run 2018
 - xix. L & L Enterprise of Waupaca Inc. 4100 for Color Run 2018
 - xx. Premier Community Bank \$250 for color Run 2018
 - xxi. Jazz Band Dance Donors: Carbon Freckle \$25, Winemaker’s Daughter \$100, Sturm Foods \$50, Manawa Fire Department \$25, Faye Wilson Realty LLC \$25, Total Harmony \$25, Patri Insurance \$25, Smith & Radke Accounting \$25, Johnson Mfg & Sales \$25, Smart Move Realty \$100, Presto Products \$25, Kegler’s Bowling Center \$35, First State Bank \$40, Hand-to-Shoulder Center \$25
 - d. Consider Approval of the Spring Coaches as Recommended for 2017-18 School Year
 - e. Consider Approval of an Overnight Field Trip for HS Student Council to Green Bay Convention Center on April 22-23, 2018
 - f. Consider Approval of the Mr. Manawa Fundraiser by the Junior Class as Presented
 - g. Consider Approval of the Walmart Foundation Community Grant Application as Presented
 - h. Consider Approval of the FY18 TEACH Information Technology Infrastructure Grant as Presented
8. Any Item Removed from Consent Agenda
 - a.
 - b.
9. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines on Reverse)
10. Correspondence: The Miracle League Memorial on Behalf of Jeanne K. O’Brien

11. Board Recognition:
 - a. National FFA Week February 17-24, 2018
 - b. National School Breakfast Week March 5-9, 2018
 - c. High Honors, Leadership and Positive Attitude – Ethan Tellock, 9th Grader
 - d. Featured in the Agri-View – Matayah Pethke
12. District Administrator's Report:
 - a. Legislative Update
 - b. Monthly Enrollment Report & 2nd Friday Membership Count
 - c. Site Analysis & Feasibility Study Update
 - d. Tax Increment District #3 Update
 - e. Student Leadership Meeting
 - f. Police Presence at School
13. School Operations Reports:
 - a. ES Principal: Highlights - Included in Board Packet
 - b. HS Principal: Highlights - Included in Board Packet
14. Business Related Reports:
 - a. Kobussen Transportation Report
 - b. Wellness Committee Report
 - c. Report on Payment to City of Manawa Regarding Treehouse / Sturm Foods Tax Chargeback
15. Director's Reports:
 - a. Curriculum / Special Education Director Highlights
 - b. Technology Director Highlights
16. Board Comments:
 - a. Treasurer Pohl:
 - i. FOCUS Newsletter, Wis. Taxpayer Alliance
 - ii. WASB Convention Resolutions Update
17. Committee Reports:
 - a. Finance Committee (Pohl) - Jan. 24th and Feb. 13th
 - i. Tax Chargeback
 - ii. Staff and Program Changes for SY1819
 - iii. Budget Update SY1718
 - iv. Energy Efficiency Projects SY1819
 - v. Fund 46 Planning
 - vi. Employee Wage Discussion
 - vii. Future Agenda Items / Finance Committee Planning Guide
 - b. Buildings & Grounds (R. Johnson)
 - i. SY1718 Maintenance Budget
 1. Consider Purchase of Portable Generator (track timer, former elementary building, power outages, etc)
 2. Consider Purchase of a Fork Lift (deliveries on pallets, moving larger items between buildings, etc.)
 - ii. Site Analysis & Feasibility Study
 1. Recommendation to Board
 - iii. Update on Energy Efficiency Projects
 1. MES Boilers and Water Heaters
 2. Timeline
 3. Additional Projects 2017-18: MES Chiller, Windows and Lighting, MES Secured Entrance
 - iv. Paving the Way Grand Opening
 - v. Bleachers
 - vi. Lawn Treatment 2018
 - vii. Buildings & Grounds Committee Planning Guide
 - c. Policy & Human Resources Committee (Pethke)
 - i. Policy 5430: Class Rank Revision
 - ii. Calendar SY1819:
 1. Early Release Wednesdays

- 2. Commencement Date
 - iii. Advocacy Policy Consideration
 - iv. Coaches Job Descriptions
 - v. Administrator Guidelines 1000's
 - vi. Administrator Guidelines 2000's
 - vii. Future Agenda Items / Board Committee Planning Guide
 - viii. Security, Privacy & Safety Rubric
 - ix. Administrative Guidelines 2000's Starting at 2411
 - x. Administrative Guideline 5120 – Assignment within District
 - xi. Administrative Guideline 5410 – Promotion, Placement, and Retention
 - xii. Policy 8510 – Wellness [Legal Update
 - xiii. Bloodborne Pathogens Exposure Control Plan
 - xiv. Future Agenda Items / Board Committee Planning Guide
18. Unfinished Business:
19. New Business:
- a. 1st Reading of Policy 5430 Class Rank
 - b. 1st Reading Advocacy Policy as Presented (NEOLA Policy # TBD)
 - c. Consider Approval of the Administrative Guidelines: 1000's as Presented (**on website**)
 - d. Consider Approval of the Software Security, Privacy & Safety Rubric as Presented (**on website**)
 - e. Consider Approval of Administrative Guideline 5120 – Assignment Within District as Presented
 - f. Consider Approval of Administrative Guideline 5410 – Promotion, Placement, and Retention as Presented
 - g. Consider Approval of Calendar SY201819 with Commencement to be held the Morning of May 25, 2019
 - h. Consider Approval of the Recommendation to Close Fund 49 and Transfer the Balance of \$96,293.20 to Fund 10 as Presented
 - i. Consider Approval of the Staff and Program Changes for SY1819 as Presented
 - j. Consider Approval of RESOLUTION SY1718#14: SB291 and SB292 Dark Store Loophole
20. Next Meeting Dates:
- a. Mar. 13, 2018 - Curriculum Committee Mtg 4:30 p.m. – MES Board Room
 - b. Mar. 13, 2018 – Bldgs & Grounds Committee Mtg – 5:30 p.m. – MES Board Room
 - c. Mar. 14, 2018 – Policy & Human Resources Committee Mtg – 4:45 p.m. MES Board Room
 - d. Mar. 14, 2018 – Finance Committee Mtg – 6:30 p.m. – MES Board Room
 - e. Mar. 19, 2018 – Regular BOE Mtg 6:30 p.m. Book Study 7:00 p.m. Open Session- MES Brd Rm
 - f. **Mar. 22, 2018 – Paving the Way Grand Opening 4:30 to 7:30 p.m. – 407 S. Bridge St.**
21. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(a)(c)(f), 118.22 and 118.125 as well as 120.13(1)(c) Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Evaluation and 2) Approve Agreement of Stipulated Expulsion
22. Board May Act on Items Discussed in Closed Session
23. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Bylaws 0167.3

Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than fifteen (15) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.