

AGENDA
SCHOOL DISTRICT OF MANAWA
BOARD OF EDUCATION
JANUARY 15, 2018

AMENDED

AMENDED

1. Call to Order – President Johnson – **6:30 p.m.** – MES Board Room – 800 Beech Street
 - a. **Book Study**
2. Pledge of Allegiance – **7:00 p.m.**
3. Roll Call
4. Verify Publication of Meeting
5. Presentations:
 - a. Introduction of New Staff:
 - i. Mr. Polkki, HS **Social Studies** Teacher
 - ii. Mr. Duhn, HS **Science** Teacher
 - b. STAR Data – Principals, Curriculum Director
 - c. Step Volunteer Information
6. Announcements:
 - a. Contributions to the District
7. Consent Agenda
 - a. Approve Minutes of the December 18 and 21, 2017 and January 4, 2018 Board Meetings
 - b. Treasurer’s Report/Approve Expenditures & Receipts (**on website**)
 - c. Donations:
 - i. John & Carey Anderson \$1,000 for Washington DC Trip
 - ii. TOSA Foundation \$25,000 for Wis. Technology Initiative Grant (WTI)
 - iii. Sacred Heart Catholic Church \$200 for Urgent Needs Funds
 - iv. Sacred Heart Catholic Church \$1,144.99 for Project Backpack Program
 - v. Appleton Parade Committee \$200 to HS Band
 - vi. Staff Denim Dollar Days \$336 (HS Staff) and \$295 (MES Staff)
 - vii. Dr. Melanie Oppor \$25 Denim Dollar Days for Urgent Needs
 - viii. Dr. Melanie Oppor \$50 Compensation from Service on Public Library Board to Title I Reading Program
 - d. Consider Approval of the Spring Coaches as Recommended for 2017-18 School Year
 - e. Consider Approval of the Fall Coaches Recommendations for 2018-2019 as Presented
 - f. Consider Approval of the WEMTA Pet Grant as Presented
 - g. Consider Approval of the Teach Infrastructure Grant as Presented
 - h. Consider Approval of the Forward Together Grant Application as Presented
 - i. Consider Approval of the Wis. Art Education Assoc. Potawatomi Grant Award of \$1,000 HS Art
 - j. Consider Approval of the Frostbite Club Fundraiser by the District Wellness Committee as Presented
8. Any Item Removed from Consent Agenda
 - a.
 - b.
9. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines on Reverse)
10. Correspondence:
 - a. Thank You from the Family of Bill Spence
 - b. Thank You from the Family of Kurt Pamperin Sr.
11. Board Recognition:
 - a. The One Act Play Team - Ms. Molly Schlaak, Vocal Music Teacher; Students – Garrett Yohr, Brittany Besaw, Ayla Stiebs, Clara Hetzel, Stephanie Besaw, Ani Torres, Tyler Thontlin, Skyler Kasper, Sylvia Much

- b. Wis. State Reading Association Award Recipient – Ms. Meria Wright, 6th Gr. Teacher
 - c. Outstanding Performance in CTE Electronics & Robotics – Connor Weir
12. District Administrator's Report:
- a. Legislative Update
 - b. Monthly Enrollment Report
 - c. Site Analysis & Feasibility Study Update
 - d. Joint Review Board Meeting, Feb. 5, 2018 – Proposed Tax Incremental District #3
 - e. WASB Convention Overview
 - f. School Board Election Update – Sample Ballot
 - g. CWC Conference Update
13. School Operations Reports:
- a. ES Principal: Highlights - Included in Board Packet
 - b. HS Principal: Highlights - Included in Board Packet
14. Business Related Reports:
- a. IRS Mileage Reimbursement Rate 2018
 - b. Kobussen Transportation Report
15. Director's Reports:
- a. Curriculum / Special Education Director Highlights
 - b. Technology Director Highlights
16. Board Comments:
17. Committee Reports:
- a. Curriculum Committee (Scheller)
 - i. Human Growth & Development Opt-Out Letter Revisions
 - ii. Fall Universal Screening Data Preview
 - iii. Professional Development Plan Update
18. Unfinished Business: None this Month
19. New Business:
- a. Consider Approval of Adoption of the Human Growth & Development Opt-Out Letter as Presented
 - b. Consider Approval of Early Graduation Request for January 2019 as Presented
 - c. Consider Approval of Open Enrollment Available Space for 2018-2019 as Presented
 - d. Consider Approval of the Updated Fundraising Schedule for 2017-18 as Presented
20. Next Meeting Dates:
- a. Jan. 16-19, 2018 – WASB Annual Convention, Milwaukee
 - b. Jan. 22, 2018 – Finance Committee Meeting – 6:00 p.m. – MES Board Room
 - c. Jan. 23, 2018 – Schedule Policy & HR Committee Meeting at 5:00 p.m. – MES Board Rm
 - d. Jan. 25, 2018 – Schedule Buildings & Grounds Meeting at 5:30 p.m.- MES Board Rm
 - e. Jan. ____, 2018 – Schedule Special Meeting for Audit Review – MES Board Rm
 - f. Feb. 13, 2108 – Curriculum Committee Meeting – 4:30 p.m. – MES Board Room
 - g. Feb. 19, 2018 – Regular BOE Mtg 6:30 p.m. Book Study 7:00 p.m. Open Session - ES Board Rm
 - h. Mar. 13, 2018 – Curriculum Committee Meeting – 4:30 p.m. – MES Board Room
21. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(a)(c)(f), 118.22 and 118.125 as well as 120.13(1)(c) Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Evaluation and 2) Approve Agreement of Stipulated Expulsion and 3) Expulsion Meeting Minutes
22. Board May Act on Items Discussed in Closed Session
23. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than fifteen (15) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;

2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
1. No obstructions are created between the Board and the audience.
 2. No interviews are conducted in the meeting room while the Board is in session.
 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

19.90, Wis. Stats.

STEP VOLUNTEER PROGRAM – 2017

Hours Worked and Amount paid to Volunteers:

	<u>Hours</u>	<u>Amount Paid</u>
36 Volunteers for School District Activities	1,137.50	\$7,393.78
13 Volunteers for St. Paul School Activities	300	\$1,949.95
# of Volunteers that worked after the maximum 66 hours available:		7
# of Volunteers that worked for free:		1

Minutes of the December 18, 2017 Board of Education Meeting

Call to Order – President Johnson – 6:30 p.m. – Board Room – 800 Beech Street, Manawa

Study of Special Education – Emotional Behavioral Disability (EBD) – Dir. Danni Brauer, who shared insights on what it is and how students qualify for services in this disability area.

Pledge of Allegiance – 7:03 p.m.

Roll Call of Board: R. Hollman, Forbes, R. Johnson, Scheller, Pohl and President Johnson. Pethke - absent.
Verify Publication of Meeting – Dr. Oppor verified

Presentation: Administrators: DPI Report Card – Mrs. Pukita, Mr. Wolfgram & Ms. Brauer
Part 1 of 2. Assessment – 3 types of testing done in school year. Formative (done daily), Interim (monitoring progress, benchmarks) and Summative (evaluates end of quarter, semester). Shared Forward Exams 2015-16 scores compared to 2016-17 scores in core subjects and ACT Aspire at the high school.

Announcements:

Contributions to the District – President Johnson thanked the following contributors for their very generous donations: Joe & Amy Starr Crosscut Solutions \$ - Garden Contributor, Waupaca County NuAct Work Group - \$ - Garden Contributor, Wis. Farm Bureau Federation's Ag in the Classroom - \$ - Garden Contributor, Manawa FFA Alumni \$ - Garden Contributor, Manawa Elementary School Students and Staff - \$ - Garden Contributor, Roger & Gloria Suehs Family – Convection Oven for Paving the Way Program, Jamie Lane – donation of student clothing, Chuck Coyle, Faye Wohlrabe, Sandra Coyle, Anne Taft, Gavin Lorge, Alex Coyle, Holly Gray: Volunteers at Zion Thrivent Brat Fry Benefiting Project Backpack, Tracy Eklund \$93 for Project Backpack, Conroy's Bear Lake \$300 to Project Backpack, St. Mark Lutheran Church \$300 to Project Backpack, Manawa FFA Alumni \$1,000 to the Manawa FFA, Manawa Athletic Booster Club – Cargo Trailer - \$4,200 Value, Sturm Foods – Hot cocoa for Miracle on Bridge St. Event, Jennifer Brickey – Crafts for Miracle on Bridge St. Event. Bob & Esther Schmidt for dining room table.

Approved by Consent: Approve Minutes of November 20 and 27, 2017 Board Meetings, Treasurer's Report/Approve Expenditures (\$479,454.94) & Receipts (\$13,863.46) (**on website**), Donations: Joe & Amy Starr Crosscut Solutions Garden Contributor, Waupaca County NuAct Work Group - Garden Contributor, Wis. Farm Bureau Federation's Ag in the Classroom, Garden Contributor, Manawa FFA Alumni Garden Contributor, Manawa Elementary School Students and Staff - Garden Contributor, Roger & Gloria Suehs Family – Convection Oven for Paving the Way Program, Jamie Lane – donation of student clothing, Chuck Coyle, Faye Wohlrabe, Sandra Coyle, Anne Taft, Gavin Lorge, Alex Coyle, Holly Gray: Volunteers at Zion Thrivent Brat Fry Benefiting Project Backpack, Tracy Eklund \$93 for Project Backpack, Conroy's Bear Lake \$300 to Project Backpack, St. Mark Lutheran Church \$300 to Project Backpack, Manawa FFA Alumni \$1,000 to the Manawa FFA, Manawa Athletic Booster Club – Cargo Trailer \$4,200 Value, Sturm Foods – Hot cocoa for Miracle on Bridge St. Event, Jennifer Brickey – Crafts for Miracle on Bridge St. Event. Bob & Esther Schmidt – dining table & chairs to Paving the Way Lab. Consider Approval of the Hire of a 1,0 FTE Social Studies Teacher beginning December 19, 2017 as Presented. Consider Approval of the Wis. Art Education Assoc. Potawatomi Grant Application – \$1,000 for HS Art. Consider Approval of the Technology Teacher Grant by The Beacon up to \$1,000 for the CTE Classroom. Consider Approval of the Thrivent Action Team Grant for \$250 for Special Education Classroom as Presented. Consider Approval of the Wis. Education Development Corporation (WEDC) Grant Initiative for Fab Lab as Presented, Consider Approval of Volunteer BBB Coach for 2017-18 as Presented, Consider Approval of an Overnight Field Trip for HS Students to the FFA Halftime Leadership Conference in Stevens Point, January 12-13, 2018.

Public Comments: None this month

Correspondence: Nothing this month

Board Recognition: Certificate of Appreciation for: Gloria & Roger Suehs Family – Supporting Paving the Way Catering, Colten Klemm, HIS Wrestler – for Exemplifying Sportsmanship, The One Act Play Team - Ms. Molly Schlaak – will be at the January meeting.

District Administrator's Report:

Emergency Management Overview of Incident on December 11, 2017 Lock Out: administration will review the incident with the police department and improve upon how it was handled and how the Skylert system worked. Legislative Update: Gov. Walker signed into legislation that districts adopt personal financial literacy throughout the grade levels. Monthly Enrollment Report – overall the student enrollment dropped by 5 students since November report. Site Analysis & Feasibility Study Update – last meeting Dec. 7th with Hoffman and Scherrer offering feedback. Next meeting Jan. 3rd will include financial figures. Energy Efficiency Project Update: Scherrer and Best Mechanical met today with Master Electric and Masters for repairs to boilers, water heater and water softener. Preparations for repairs will start this week. Intend to swap out the VAV boxes in March and hold on the chiller until the summer of 2018.

School Operations Reports: ES and HS Principal: Highlights - Included in Board Packet

Business Related Reports: Cash Flow Summary SY201718 short term borrowed on Nov. 28th for ten days and it was paid back Dec 8th and paid \$318.75 in interest. Kobussen Transportation Review in the board packet

Director's Reports: Included in the board packet: Curriculum / Special Education Director Highlights and Technology Director Highlights

Board Comments: President Johnson was asked by Police Chief to recognize Mr. Wolfgram and Mr. Bortle along with school staff for their ability to project a sense of calmness, order and safety in the midst of total confusion. "My hat goes off to these two men and other staff for their dedication." He praised our staff stating they were great to work with.

Committee Reports: Finance Committee (Pohl) Finance Committee Planning Guide, TreeHouse Foods Chargeback Payment, SY 2018-19 Budget Planning. Curriculum Committee (Scheller) Board Adopted Materials List (Information / Action), Human Growth & Development Opt-out Letter (Information / Action), Data Presentation Preview (Information / Action).

Unfinished Business:

Motion by R. Johnson / Scheller to allow space for Rapha Onsite Counseling with Mr. James Harley based on a clear background check as presented. Motion carried – Pethke absent.

Motion by Forbes / R. Johnson to approve the adoption of Human Growth & Development Scope and Sequence as presented (on website) Motion carried – Pethke absent.

Motion by Scheller / Forbes to approve the Policy Updates Vol. 26 No. 2 (Pkt 1&2) as presented (on Website). Motion carried – Pethke absent.

New Business:

Consensus of WASB Delegate Assembly Resolutions that Delegate Pohl vote her conscience.

Next Meeting Dates:

Dec. 21, 2017 – Special Mtg – 6:00 p.m. – Expulsion Hearing – MES Board Room, Jan. 2, 2018 – Curriculum Committee Mtg – 4:30 p.m. – Board Room, Jan. 2, 2018 – Finance Committee Mtg – 5:30 p.m. – Board Room Jan. 3, 2018 – Schedule Buildings & Grounds Meeting at 5:30 p.m. Jan. 23, 2018 – Schedule Policy & HR Meeting at 5:00 p.m. Schedule Special Meeting for Audit Review once auditors give us dates. January 15, 2018 – Regular BOE Mtg - 6:30 p.m. Book Study – 7:00 p.m. Open Session – MES Board Room.

Motion by Hollman / Forbes to Adjourn at 8:23 p.m. and move into Closed Session Pursuant to the Provisions of 19.85(1)(c)(f), 118.22 and 118.125 Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Evaluation and 2) Pursuant to Wis. Stat. § 120.13(1)(c) to review and approve materials related to a student expulsion hearing. Motion carried by roll call vote – Pethke absent.

Motion by Scheller / Pohl to reconvene in open session at 9:21 p.m. Motion carried by roll call vote – Pethke absent.

Move by Hollman / Forbes to adjourn at 9:22 p.m. Motion carried.

Jeanne Frazier, Recorder

Minutes of the December 21, 2017 Special Board of Education Meeting

The meeting was called to order by President Johnson at 6:07 p.m. in the Board Room.

Present: Scheller, Forbes, Hollman, Pethke, R. Johnson, J. Johnson. Absent: Pohl.

Motion by Hollman / R. Johnson at 6:07 p.m. to move into Closed Session for the Purpose of Considering the Expulsion of a Student from the District Pursuant to Wisconsin Statutes Section 19.85(1)(a) and (f) as well as 120.13(1)(c). Motion carried – Pohl Absent.

Motion by Scheller / Hollman to reconvene into open session at 9:59 p. Motion carried – Pohl absent.

Motion by Forbes / Scheller to adjourn at 10:00 p.m. Motion carried – Pohl absent.

Bobbi Jo Pethke, Clerk

Minutes of the January 4, 2018 Special Board of Education Meeting

The meeting was called to order by President J. Johnson at 6:07 p.m. in the Board Room.

Roll call: Scheller, Forbes, Hollman, Pethke, R. Johnson, J. Johnson. Absent: Pohl.

Motion by Hollman / Forbes to move into closed session at 6:08 p.m. for the Purpose of Considering the Expulsion of a Student from the District Pursuant to Wisconsin Statutes Section 19.85(1)(a) and (f) as well as 120.13(1)(c). Motion carried – Pohl absent.

Motion by Scheller / Pethke to reconvene in open session at 7:58 p.m. Motion carried – Pohl absent.

Motion by Forbes / Scheller to adjourn at 7:59 p.m. Motion carried – Pohl absent.

Bobbi Jo Pethke, Clerk

TOSA FOUNDATION

3130 ALPINE ROAD
288 PMB 705
PORTOLA VALLEY, CA 94028

December 21, 2017

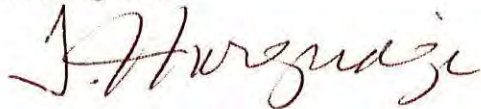
School District of Manawa
Attn: Melanie Oppor
800 Beech Street
Manawa, WI 54949

Re: Wisconsin Technology Initiative

Dear Melanie,

Please find enclosed a check from the TOSA Foundation for \$25,000. This grant is for your Wisconsin Technology Initiative authorized purchases for this year.

Best regards,



Tashia F. Morgridge
President

Sacred Heart Catholic Church
614 S. Bridge St.
Manawa, WI 54949

School District of Manawa
800 Beech St.
Manawa, WI 54949

December 11, 2017

On behalf of Sacred Heart Church, please find enclosed a \$200 donation to the school district. We appreciate the district allowing us to use the school for our annual Holiday Craft & Gift Show each year. This year was a very successful show for us. We look forward to working with you next year.

Thank you,

A handwritten signature in black ink that reads "JoAnn Schuelke". The signature is written in a cursive style with a large, prominent "J" and "S".

JoAnn Schuelke
Sacred Heart Parish

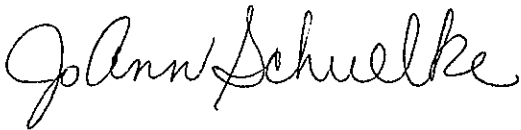
Sacred Heart Catholic Church
614 S. Bridge St.
PO Box 10
Manawa, WI 54949

January 5, 2018

Dear School District of Manawa:

Enclosed you will find a donation of \$1,144.99 to support your work with the Project Backpack program. This past December, our parish held a raffle during our Holiday Craft & Gift Show. We are donating the profits from the raffle to help Manawa students who receive help through Project Backpack. May God bless your service to those in our community.

Christmas Blessings,

A handwritten signature in cursive script that reads "JoAnn Schuelke".

JoAnn Schuelke
Parish Secretary/Bookkeeper



School District of Manawa

"Students Choosing to Excel, Realizing their Strengths"

800 Beech Street | Manawa, WI 54949 | (920) 596-2525

District Fax (920) 596-5308 | Elementary Fax (920) 596-5339 | Jr. /Sr. High Fax (920) 596-2655

www.manawaschools.org

To: Dr. Melanie Oppor
Fr: Skylar Liezeit
Date: 1/11/2018
Re: 2018 Softball Coaching Staff

I am recommending the following coaches for the 2018 Softball coaching assignments:

Name	Position	Information
Todd Zielke	Varsity Head Coach	Returning Head Coach. Entering his 7 th season as Head Coach.
	Varsity Assistant/ JV Coach	There is currently a vacancy for Varsity Assistant/JV Coach.



Dr. Melanie J. Oppor
District Administrator
mopper@manawaschools.org
(920) 596-2525

Daniel J. Wolfgram
Jr./Sr. High School Principal
dwolfgram@manawaschools.org
(920) 596-5500

Michelle Pukita
Elementary School Principal
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(920) 596-5700

Carmen O'Brien
Business Manager
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(920) 596-5332

Danielle Brauer
Curr./Spec. Ed. Director
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(920) 596-5301



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To: Dr. Melanie Oppor
Fr: Skylar Liezeit
Date: 1/10/2018
Re: 2018 Baseball Coaching Staff

I am recommending the following coaches for the 2018 Baseball coaching assignments:

Name	Position	Information
Casey Fields	Varsity Head Coach	Returning Head Coach. Entering his 2nd season as Head Coach.
Chad Stroud	Varsity Assistant	Varsity assistant. Strong baseball knowledge. Has coached youth baseball in the past.

Skylar Liezeit



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To: Dr. Melanie Oppor
Fr: Skylar Liezeit
Date: 1/10/2018
Re: 2018 Track Coaching Staff

I am recommending the following coaches for the 2018 Softball coaching assignments:

Name	Position	Information
Patrick Collins	Varsity Head Coach	Returning Head Coach.
Nate Ziemer	Boys Varsity Assistant Coach	Varsity assistant. Has been the varsity assistant in the past.
Jill Seka	Girls Varsity Assistant	Returning Varsity Assistant from last year
Dawn Millard	Junior High Coach	Returning Junior High Coach from last year.
Cathy McCoy	Junior High Coach	Returning Junior High Coach from last year.
Missy Tassone	Junior High Coach	Returning Junior High Coach from last year.



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To: Dr. Melanie Oppor
Fr: Skylar Liebzeit
Date: 1/11/2018
Re: 2018 Golf Coaching Staff

I am recommending the following coaches for the 2018 Golf coaching assignments:

Name	Position	Information
Tim Schuelke	Varsity Head Coach	Returning Head Coach. Owner of Cedar Springs Golf Course. Strong Golf knowledge.



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mopper@manawaschools.org
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To: Dr. Melanie Oppor
Fr: Skylar Liezeit
Date: 1/2/2018
Re: 2018 Football Coaching Staff

I am recommending the following coaches for the 2018 Football coaching assignments:

Name	Position	Information
Brad Johnson	Varsity Head Coach	Returning Head Coach. Entering his 3 rd season as Head Coach. Alumni of LWHS.
Jeff Bortle	Varsity Assistant OL/DL	Returning Varsity Assistant Coach.
Ben Mikkelson	Specials Teams Coordinator FB/LB	Returning Varsity Assistant Coach.
Skylar Liezeit	Varsity Assistant FB/S	Returning Varsity Assistant Coach.
Nate Ziemer	Varsity Assistant WR/CB	Returning Volunteer Varsity Assistant Coach.
Luke Seeger	JV Defensive Coordinator OL/LB	Returning Volunteer JV/Varsity Assistant Coach.
Brian Elmhorst	Varsity / JV Assistant OL/DL	Returning Volunteer JV/Varsity Assistant Coach.
Pete Bowen	Varsity Assistant QB/S	Returning Volunteer Varsity Assistant Coach.
Logan Hass	Varsity Assistant WR/CB	Returning Volunteer Varsity Assistant Coach.
Casey Johnson	Varsity Assistant Special Teams Assistant	Returning Volunteer Varsity Assistant Coach.

Athletic Director



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moppor@manawaschools.org
(920) 596-2525

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To: Dr. Melanie Oppor
Fr: Skylar Liezeit
Date: 1/11/2018
Re: 2018 Volleyball Coaching Staff

I am recommending the following coaches for the 2018 Volleyball coaching assignments:

Name	Position	Information
Corrie Ziemer	Varsity Head Coach	Returning Head Coach. Entering his 3 rd season as Head Coach. Alumni of LWHS.
Amanda Rathje	Varsity Assistant	Returning Varsity Assistant Coach.
	JV Coach	There is currently a vacancy for the JV volleyball coach.
Dawn Millard	C-Team Coach	Returning C-Team Coach
Ali Dean	8 th Grade Coach	Returning 8 th Grade Coach
Dana Bonikowske	7 th Grade Coach	Returning 7 th Grade Coach



Dr. Melanie J. Oppor
District Administrator
mopper@manawaschools.org
(920) 596-2525

Daniel J. Wolfgram
Jr./Sr. High School Principal
dwolfgram@manawaschools.org
(920) 596-5800

Michelle Pukita
Elementary School Principal
mpukita@manawaschools.org
(920) 596-5700

Carmen O'Brien
Business Manager
cobrien@manawaschools.org
(920) 596-5332

Danielle Brauer
Curr./Spec. Ed. Director
dbrauer@manawaschools.org
(920) 596-5301

WEMTA Permanent Endowment Trust Outreach Grant Program Proposal

Project Overview	
Project Title:	Manawa Makers 2
Grade Level:	Early Childhood – 6 th Grade
Approximate Number of Students/Staff:	400
Background Information & Project Need	
<p>Within the School District of Manawa 39.7% of the students come from homes that are economically disadvantaged. Many of these students do not have access to the Internet and technology resources that could support their education. These same students continue to score lower than their non-economically disadvantaged counterparts on state Forward exams in all subject areas. Within the economically disadvantaged students 75.0% scored either Basic or Below Basic in Science. Their non-economically disadvantaged counterparts had only 37.0% score Basic or below in Science. These same gaps are present when looking at the mathematics scores with 64.2% of economically disadvantaged students scoring not proficient compared to 59.1% of non-economically disadvantaged students. These deficiencies in both science and mathematics are the driving force behind providing STEAM-based learning activities in a makerspace setting with the Manawa Elementary Library Media Center for students and teachers to access. As a district, we cannot sit by idly hoping these learning gaps will improve. Rather we must aggressively take action to provide learning opportunities for our students that will spark their curiosity, creativity and imagination while focusing on STEAM-based activities. The Manawa Elementary Library Media Center took its first steps towards providing such activities last year when they received the WEMTA PET grant. (Thank you very much for support our endeavor.) However, that was just the beginning to truly develop the Manawa Makers makerspace, more equipment is needed. Currently we only have two iPads to use with our Ozobots, Spheros, and Dash robot. In addition, we only have two Ozobots, three Spheros, and one Dash robot. It is difficult to do activities with a class of twenty or more with such little equipment. Currently, I am working on a rotation to use at centers during library time to expose the students to this wonderful technology but having more readily available would allow more students to become active learners during their time in the Library Media Center.</p>	
Goals/Objectives:	
<p>The goal of the Manawa Makers makerspace project is to provide hands-on learning experiences for all students, as well as enrichment opportunities for students that are identified as gifted and talented.</p> <p>The objectives of the Manawa Makers makerspace project are to:</p> <ul style="list-style-type: none"> • Allow children to experiment, take risks and play with their own ideas giving them permission to trust themselves and beginning to see themselves as learners who have good ideas and can transform those ideas into reality. • Develop innovation and collaborative problem-solving skills that are core skills for virtually any STEAM career. • Allow students to take control of their own learning as they take ownership of projects they have not just designed but defined. Students appreciate the hands-on use of emerging technologies and the comfortable acquaintance with the kind of experimentation that leads to a completed project. 	
Project Description:	
<p>The Manawa Elementary School, in Manawa, WI, is seeking to expand the Manawa Makers makerspace within the Library Media Center with the objective of providing STEAM-based learning experiences that enhance classroom learning and challenge students to think critically and solve problems. The Manawa Makers makerspace program is based on a quote from Dale Dougherty at Slate, "Making creates evidence of learning. The thing you make—whether it be a robot, rocket, or blinking LED—is evidence that you did something, and there is also an entire process behind making that can be talked about and shared with others. How did you make it? Why? Where did you get the parts? Making is not just about explaining the technical process; it's also about the communication about what you've done."</p>	

Project Timeline

Date(s)	Activity
February 2018	Purchase supplies for Manawa Makers makerspace and catalog upon receipt.
March 2018	Develop activities to be used as part of library centers for each type of robot.
April 2018	Lead professional development with MES staff on using the three types of robots in their classrooms.
May 2018	Survey students and staff regarding use and effectiveness of Manawa Makers makerspace.

Proposed Project Budget

(NOTE: Previous funding received through WEMTA PET Grant. Also, the School District has supported our Manawa Makers makerspace through the use of Color-Run funds to purchase items for our makerspace.)

Please list proposed expenses below:	Requested Grant Funds
128 GB iPad Wi-Fi (Qty: 2)	\$798.00
Ozobot Evo (Qty: 2)	\$198.00
Dash Robot (Qty: 3)	\$449.97
Sphero Sprk+ Education (Qty: 1)	\$129.99
Total Amount Requested:	\$1575.96

Assessment/Evaluation of Project

The assessment/evaluation of the Manawa Makers makerspace project will occur in three forms. The first will be participation. A detailed record of use of the makerspace areas and activities will be kept so that it can be analyzed upon the completion of the school year. A successful makerspace will have been utilized by 90% of the students and staff at Manawa Elementary School. The second will be a survey. Both students and staff will be surveyed regarding their use and opinion of the makerspace. The survey will also provide an area for suggestions for future activities and use. A successful makerspace will be one that receives a rating of nine or ten on a ten-point scale. The third form of evaluation will be analyzing the standardized testing scores in science and mathematics. A successful makerspace will help close the gap between economically disadvantaged students and non-economically disadvantaged students. A successful makerspace will also decrease the number of non-proficient students across the board. The School District of Manawa has set a goal of being in the top ten percent of small school districts in the state of Wisconsin within five years. We truly believe that the expansion of the Manawa Makers makerspace is just one step towards achieving this goal.

Dissemination to WEMTA

During this project and upon the conclusion of this project, photos, student narratives and teacher evaluations of the Manawa Makers makerspace will be shared with the WEMTA PET Grant committee.

**WEMTA Permanent Endowment Trust Outreach Grant
Application Form**

Application deadline: December 15th

Part A: Applicant Information:

Name Jennifer Krueger

Address N6198 DR. Drive

City Manawa State WI Zip 54949

Phone (home) 920-596-2463 (work) 920-596-5711

Email jkrueger@manawa.schools.org

Educational Position Library Media Specialist

School/Place of Employment School District of Manawa

Address 800 Beech St.

City Manawa State WI Zip 54949

Please note: Applicants must be a current member of WEMTA.

Part B: Program Proposal:

Proposals should focus on at least one of these three areas:

- Programs and projects that provide a direct and recognizable benefit to WEMTA members
- Programs and projects which support innovation in school library media or instructional technology programs
- Community programs that promote partnerships within the profession

Please submit a proposal (maximum two pages) that addresses the following:

1. **Background Information/Project Need:** (Describe significant background information that led to the development of the proposal and the need or needs you hope to address by its implementation)
2. **Goals/Objectives:** (Define the purpose of the project and list the objectives/outcomes you hope to achieve with the project)
3. **Project Description:** (Portray/describe how the project will operate when implemented)
4. **Timeline:** (Detail the proposed timeline for the project specifying when significant events will occur including a beginning and ending date)

5. **Budget:** *(Detail the proposed budget for the outreach grant project specifying the amount of funding you are requesting from PET. Recommended maximum WEMTA funding is \$1,200. Please note if this project has received previous WEMTA funding. However the project could be part of a larger project incorporating local school funding.)*

6. **Assessment/Evaluation:** *(Explain how the project will be measured or evaluated for success in your setting)*

7. **Dissemination to WEMTA:** *(Explain how the results or end product of this outreach grant will be disseminated to WEMTA and its membership)*

Proposals should be submitted by PDF to PET@wemta.org. Proposals should include a letter of support from the submitters Principal or Superintendent for school-based projects.

Questions about the program should be directed to Sandra Heiden, PET Chair at PET@wemta.org.

Applicants will be notified regarding the status of their proposals in February.

Successful applicants are expected to:

- Provide a report at the end of project period to be used as publicity by PET.
- Submit a program proposal regarding the project for the next WEMTA conference.
- Acknowledge the support of PET in any documents or reports regarding the project to the local school board or other agencies.



FY18 TEACH Information Technology Infrastructure Grant

School District Application Instructions



Complete the yellow highlighted sections on the tabs of the FY18 Infrastructure Grant Application - (Excel Workbook): FY18 Application and School District Info.

Note:

The "FY18 List" tab has the complete list of eligible infrastructure and services for the FY18 TEACH Information Technology Infrastructure Grant.

The "District Data" tab includes the following: eligible districts; Free or Reduced Priced Lunch Percentage; E-Rate Discount Percentage and maximum funding amount.

FY18 Application Tab:

1. Answer questions concerning infrastructure insufficiencies you are experiencing in your district.
2. List at least one and up to 3 infrastructure goal(s) that would assist with insufficiencies identified in Question 1.
3. Enter information on your district's current bandwidth and available providers, *if known*.
- 4a. Items from List A - Reimbursement Rate is 100% minus E-Rate Discount Rate (%)
- 4b. Items from List B - 100% Reimbursement Rate.

Purchase Period: July 1, 2017 – March **, 2020

** 2 years from FY18 TEACH Infrastructure Grant Award. Exact date will be shared with grantees.

Use the drop-down menus (arrow on right of cell) to select FY18 equipment or services you would like to purchase to support your district's infrastructure goals.

For each piece of equipment, enter the following: quantity; description (model number, type, distinguishing factors, etc.); estimated cost; estimated purchase date; estimated installation date; and estimated student benefit date. Note: student benefit date is the first day you expect students to receive benefit from the infrastructure.

Student benefit date will be used to assess readiness using the rubric below. Grants funds for infrastructure will be awarded to districts demonstrating readiness (most ready, ready and less ready) to use the infrastructure.

Student Benefit Date	0 – 3 months	Most Ready
	3 – 6 months	
	6 – 9 months	Ready
	9 – 12 months	
	12 – 18 months	Less Ready
	18 months – 2 years	
	> 2 years	Not Ready

5. List the *specific* student learning benefits expected from the infrastructure you plan to purchase.
6. Provide information on the overall maintenance plan for the infrastructure you wish to purchase. Be sure to include who will provide the service.

Print the "FY18 Application" tab.

School District Info Tab:

Enter requested information for your school district. Enter Total Equipment Cost.

Use the "District Data" tab to determine your district's E-Rate discount percentage. TEACH List A Reimbursement Percentage and Total Grant Request Amount will autopopulate.

Enter your district's maximum funding amount from the chart on the "District Data" tab.

Print the "School District Info" tab. Have your district administrator complete the bottom portion to include signature and date. (Note: you cannot enter the information electronically for this section.) **Original signature required.**

Submit Application:

Gather printed sheets from each tab of the FY18 Infrastructure Grant Application (Excel Workbook), and scan the printed sheets and submit them to TEACH:

Email (preferred)
teach@wi.gov

OR

Mailing Address
DOA TEACH Program
PO Box 7844
Madison, WI 53707-7844

Note: Applications are due by 11:59 pm on Friday, February 2, 2018.

IMPORTANT: Prior to submission, please select “Save as” and rename this file in the following format: “Your Name – School Name.”

Thank you for your interest in submitting a project for the Forward Together Award! Winners will propose projects that demonstrate exceptional vision, passion and drive. Anyone who works for a Wisconsin school district can enter to win. Entries can also be nominations for another person—nominate yourself or your friends/colleagues. You can submit your entry online at www.weatrust.com/forwardtogether between January 1 and 31, 2018.

Your Name	Dana Bonikowske
Your Email	<i>dbonikowske@manawaschools.org</i>
Your Phone Number	<i>715-445-1540</i>
School Project Leader	<i>Danni Brauer</i>
School District	<i>Manawa School District</i>
School	<i>Little Wolf JR/SR High</i>
Project Description	<i>We would like to implement a new program to our multifaceted transitions program which will also encompass pieces of our STEM plan. Paving The Way Catering Project is a project designed to give our Special Education Students opportunities to learn about food safety, financial literacy, food science, manufacturing/industrial parts of food prep, food prep, event coordination, social skills, proper hygiene, and team work.</i>
How does this project define vision, passion or drive?	<i>The objective of our project is to empower student’s independence, foster job skills, and prepare them to be productive members of society. We hope to be able to give our students an outlet for creativity, ingenuity, and individuality. This will also give us the opportunity to integrate our students with the community. Students will experience things such as: going shopping to get the supplies, designing and serving a complete menu, or even finding fun recipes.</i>

<p>How will the \$3,000 be used? Please provide a basic budget breakdown.</p>	<p><i>The money will be used for start- up costs such as licensing and to purchase better equipment for our students. Which will include; Cambro- an insulated container to keep food warm or cold, disposable containers, tupperware, extra serving utensils, food trays, water pitchers, washcloths, crock pots, nesco, grill, decorations, and much more. We would also like to use the money to help pay for our catering license.</i></p>



wisconsin art education association

Dear Nancy Zabler,

On behalf of the Wisconsin Art Education Association (WAEA), I would like to thank you for submitting a Potawatomi Grant Application . The WAEA Board reviewed your application and we are happy to announce that your request for funding has received final approval by the WAEA Board in the amount of \$1000 to support your coolest quiet books project.

By accepting the WAEA Potawatomi Grant, you agree to carry out the grant in accordance with the conditions and assurances contained in the grant application. In addition, the following reporting requirements must be met:

- Write an article for the WAEA ArtTimes summarizing your grant funded project (include photographs), and/or, present at the WAEA Fall Conference (proposals are due to Tiffany Beltz by June 1, 2018; articles should be submitted upon of the project to Tiffany Beltz at: waeapresident@gmail.com).
- Invoices, receipts, or paid bills must be submitted to Dani Graf, WAEA Treasurer, waeatresurer@gmail.com.
- Any press releases, news clipping, programs or photographs of event must be submitted to the WAEA President. You must also recognize the financial support of WAEA in any published materials and announcements regarding the project.
- All project modifications must be made in writing and must not significantly alter the original purpose of the approved application.

The Wisconsin Art Education Association (WAEA) is pleased that you are committed to enhancing the quality of and access to visual arts education for your students and look forward to hearing about your completed project.

Sincerely,

Tiffany Beltz

Tiffany Beltz
WAEA President

**School District of
Manawa Wellness
Committee**

Memo

To: School District of Manawa School Board
From: Olivia Koehn, RN BSN
Date: 1/2/2018
Re: Frostbite Club Fundraising

The School District of Manawa's Wellness Committee hopes to reach out to students and their families to promote healthy eating, physical activity, time spent with family, and volunteerism by hosting a Frostbite Club program.

The purpose of this memo is to request approval for fundraising, which will fund the Frostbite Club taking place for K-12 students in late January.

The funding letter is attached, which explains in depth what the program is, its value to students and community members, as well as what funds will be used for.

Respectfully,

Olivia Koehn



THE FROSTBITE CLUB

Promoting Healthy Eating and Increased Physical Activity

PyeongChang 2018's new emblem symbolises a grand gathering of people from all around the world in celebration of Olympic winter sports.

Dear Manawa Area Business Owner,

The School District of Manawa Wellness Committee will host a Frostbite Club event commencing on January 22nd, 2018. On the last day of the event, February 23rd, 2018, we will have a district-wide Olympic closing ceremony in which we will celebrate the end of the Frostbite Club. The event is intended to promote healthy eating, physical activity, spending time with family, and volunteering.

What is the Frostbite Club? You may recall this program from years past, this year will be run quite similarly. The event provides prize incentives with the goal of increasing healthy and positive habits. In the winter it can be especially hard to eat healthy and stay active, we are looking to combat that. Students will earn "miles" for activity, eating healthy, spending time with family, and volunteering in the community. They will then log their "miles." Students in grades K-12 are welcome to participate.

What are funds being raised for? The funds raised would be used to purchase incentive prizes such as t-shirts, water bottles, and a Fit Bit grand prize, if funds allow. The more funds we raise, the lower we can set the incentive "miles" and therefore the more students will be eligible to receive incentive prizes. Businesses who donate will be recognized via a Wolfpack Express article as well as announced prior to handing out incentive prizes at the Olympic closing ceremony.

Sponsorship of \$100 will get your business name on the back of the t-shirts.

Sponsorship amount greater than \$100 will get your business logo on the back of the t-shirts.

Sponsorship of \$200 will get your business logo on the back of the t-shirts and a representative of the business will be invited to help hand out prizes at the ceremony.

We greatly appreciate your support and hope you will be a Frostbite Club sponsor this year! Please make checks payable to School District of Manawa and list Wellness Committee in the memo line. All monetary donations should be mailed to the address below by January 8th, 2017.

Little Wolf Junior/Senior High School

Attn: Olivia Koehn

515 E 4th St.

Manawa, WI 54949





THANK YOU

Thank you for the beautiful plant and for allowing some of my school "family" to be there for me during this difficult time.

We find comfort, strength and

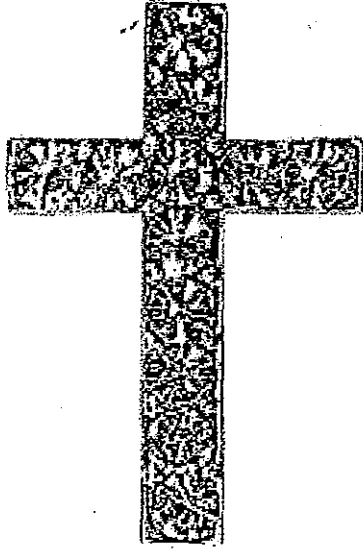
peace just knowing others care.

Thank you for your thoughtfulness.

The family of

Bill Spence

*With sincere gratitude,
Jackie, Jenny, Jodi, & Janet
Huebner*



Thank You

*During a time
like this
we realize how much
our friends and relatives
really mean to us...
Your expression
of sympathy will always
be remembered.*

Thank you for the plant

*The family of
Kurt Pamperin Sr.*



WSRA ... providing leadership, advocacy, and expertise * www.wsra.org

January 5, 2018

Dear Meria,

Congratulations! You were nominated by the Wolf River Reading Council and selected for the 2018 Wisconsin State Reading Association *Leadership in Literacy Technology Award*.

In part, here is what your colleagues had to say about your influence on the council. [Meria] shares her knowledge about technology with staff members and the members of the Wolf River Reading Council. She has used technology to help us become more organized and efficient. She has created forms, and launched an email address for us to help contact more people, and is in the process of designing a website for the WRRRC. With such a wealth of knowledge about how to intertwine literacy and technology, we are lucky to have Meria in our Council."

This award will be presented at the 2018 WSRA convention in Milwaukee. The ceremony will be held on Thursday, February 8 at 5:00 PM on the third floor of the Wisconsin Center, which is located at 400 W. Wisconsin Avenue, Milwaukee.

Please call 262-514-1450 or email Joyce at wsra@wsra.org indicating if you will attend the ceremony and the guests who will accompany you.

The award includes complimentary registration for you for Thursday, February 8 - a day when numerous workshops are offered. Convention participants are asked to register for the Thursday sessions. Visit www.wsra.org/2018-convention-registration to register online. Besides the complimentary registration, your WSRA membership has been extended by one year at no cost and you will receive a \$100 stipend.

Use the following discount code for Thursday's complimentary registration: Thurs2018. If you wish to attend more days of the convention, you may register at your own expense. If you have already paid the registration fee, a refund will be made.

We look forward to congratulating you on being honored as a 2018 WSRA award winner!

Best regards,
Joyce Uglow
WSRA



January 10, 2018

Dick Koeppen, County Board Chair
Waupaca County
811 Harding Street
Waupaca, WI 54981

Susan May, President
Fox Valley Technical College District
1825 N. Bluemound Road
Appleton, WI 54912

Melanie Oppor, Administrator
c/o Board of Education
Manawa School District
800 Beech Street
Manawa, WI 54949

RE: City of Manawa, Wisconsin Proposed Creation of Tax Incremental District No. 3

A meeting to organize a Joint Review Board (“JRB”) for the City’s proposed creation of Tax Incremental District No. 3 (“District”) will be held at 4:30 p.m. on February 5, 2018 at the Manawa City Hall, located at 500 S. Bridge Street. At this meeting, the JRB will be asked to appoint a chair and public member, and to set an additional meeting date or dates. City staff will also review the draft Project Plan for the proposed District.

A quorum must be achieved for the City to proceed, we would ask that you ensure the availability of your appointee to attend. The JRB will also include a member appointed by the City, as well as a public member. The City will nominate the public member for consideration by the JRB.

We’ve attached the following additional information:

- The meeting agenda.
- A copy of the Notice of the JRB meeting and the Public Hearing to be held by the City's Plan Commission regarding the proposed boundaries and Project Plan for the District. We are providing you this copy as required by Wis. Stat. § 66.1105(4)(a) and (e).

A copy of the draft Project Plan document will be e-mailed to you in advance of the meeting.

At a subsequent meeting, the JRB will be asked to approve the resolution to be adopted by the City creating the District. In considering approval, the JRB will review the public record, planning documents and the resolutions adopted by the City's Plan Commission and Common Council. Its decision, by majority vote, must be made within 45 days of receipt of the adopted Common Council resolution and is to be based on the following criteria specified in Wis. Stat. § 66.1105(4m)(c)1.:


1. Whether the development expected in the tax incremental district would occur without the use of tax incremental financing;
2. Whether the economic benefits of the tax incremental district, as measured by increased employment, business and personal income and property value, are insufficient to compensate for the cost of the improvements; and
3. Whether the benefits of the proposal outweigh the anticipated tax increments to be paid by the owners of property in the overlying taxing jurisdictions.

If the JRB does not approve the creation of the District it must issue a written explanation describing why it fails to meet one or more of these criteria.

If you have any questions regarding the meeting or attached materials, please contact me or Paula Czaplewski at 800-552-1171.

Sincerely,

EHLERS



Philip L. Cosson, CIPMA
Senior Municipal Advisor - Director

cc: Cheryl Hass, City Clerk
Mayor John Smith, City Mayor
David Forsythe, City Attorney
Frank Jaeger
Amy Van Straten, CFO, Fox Valley Technical College
Paul Shrode, Director, Fox Valley Technical College
Jill Lodewegen, County Clerk & Administrative Coordinator
Joanne Johnson, School District Board of Education President
Paula Czaplewski, TIF Coordinator, Ehlers

Mayor John Smith
City of Manawa
500 S. Bridge Street
Manawa, WI 54949

Cheryl Hass
City Clerk
City of Manawa
500 S. Bridge Street
Manawa, WI 54949

Attorney David Forsythe
c/o City of Manawa
P.O. Box 922
Manawa, WI 54949

Frank Jaeger
235 Riverview Drive
Manawa, WI 54949

Susan May, President
Fox Valley Technical College District
1825 N. Bluemound Road
Appleton, WI 54912

Melanie Oppor, Administrator
Manawa School District
800 Beech Street
Manawa, WI 54949

Dick Koeppen, County Board Chair
Waupaca County
Waupaca County Courthouse
811 Harding Street
Waupaca, WI 54981

Amy Van Straten, CFO
Fox Valley Technical College
1825 N. Bluemound Road
Appleton, WI 54912

Joanne Johnson
Board of Education President
Manawa School District
800 Beech Street
Manawa, WI 54949

Jill Lodewegen
County Clerk & Administrative Coordinator
Waupaca County
Waupaca County Courthouse
811 Harding Street
Waupaca, WI 54981

Paul Shrode, Director
Fox Valley Technical College
Waupaca Regional Center
1979 Godfrey Drive
Waupaca, WI 54981

AGENDA
JOINT REVIEW BOARD
CITY OF MANAWA
TAX INCREMENTAL DISTRICT NO. 3 CREATION

February 5, 2018 at 4:30 p.m.

Manawa City Hall
500 S. Bridge Street

1. Call to order
2. Consideration and appointment and/or reaffirmation of the Joint Review Board's public member
3. Election and/or reaffirmation of Chairperson
4. Discuss responsibilities of the Joint Review Board
5. Discuss & review project plan
6. Set next meeting date
7. Adjourn

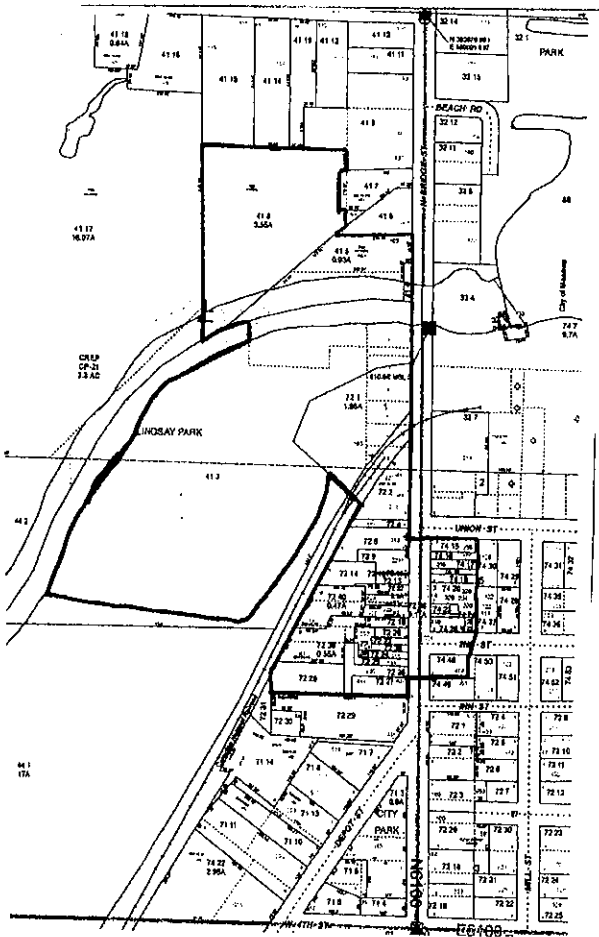
**NOTICE OF PUBLIC HEARING
AND JOINT REVIEW BOARD MEETING
REGARDING THE PROPOSED CREATION OF
TAX INCREMENTAL DISTRICT NO. 3
IN THE CITY OF MANAWA, WISCONSIN**

Notice is Hereby Given that the City of Manawa will hold an organizational Joint Review Board meeting on February 5, 2018 at 4:30 p.m. at the Manawa City Hall, located at 500 S. Bridge Street. The purpose of this meeting is to organize a Joint Review Board for purposes of considering the proposed creation of, and proposed project plan for, Tax Incremental District No. 3 (the "District").

Notice is Hereby Given that the Plan Commission of the City of Manawa will hold a public hearing on February 5, 2018 at 5:00 p.m. at the Manawa City Hall, located at 500 S. Bridge Street, for the purpose of providing the community a reasonable opportunity to comment upon the proposed creation of the Project Plan for the District.

The proposed boundaries of the District would be within an area generally detailed on the map below.

The District is expected to be a mixed-use district based on the identification and classification of the property proposed to be included within the District.



School District of Manawa

SAMPLE School Board Ballot

Composed of the City of Manawa, Village of Ogdensburg,
Towns of Bear Creek, Helvetia, Lebanon, Little Wolf,
Mukwa, Royalton, St. Lawrence and Union,
Waupaca County, Wisconsin

BOARD OF EDUCATION ELECTION APRIL 3, 2018

Election procedures in accordance with 120.05, Wisconsin Statutes: To vote for a person whose name is printed on the ballot, make a cross (x) in the square at the right of the person for whom you desire to vote. To vote for a person whose name is not printed on the ballot, write his or her name in the blank space provided for that purpose, and make a cross (x) in the square at the right. **All electors in the district will vote for one candidate from each Zone.** The term shall be for three years unless specified. Notice to Electors: This ballot is invalid unless initialed by two election officials serving as ballot clerks. If cast as an absentee ballot, the ballot must bear the initials of the municipal clerk.

Candidate for Zone 1	Vote for One
Stan Forbes	
Write In	

Candidate for Zone 2 –	Vote for One
Bruce Scheller	
Write In	

Memo

To: Dr. Melanie Oppor
From: Michelle Pukita
Date: January 5, 2018
Re: January Staff and Program Highlights

The following are highlights from December through the beginning of January:

- **MES 4K Holiday Program:** Friday, Dec. 15th was the 4K Holiday Concert. Ms. Huebner had 4K students perform four songs. The parents were then invited back to the classroom to do a project with their students. The parents enjoyed spending time with their child. This was a great to have families participate in their child's education and invite families into the school.



- **MES K through 4th Grade General Music Holiday Sing-along Concert:** This year's concert not only had the students performing 3 songs per grade level, but incorporated families to sing along to traditional holiday songs. The students enjoyed performing and the families enjoyed participating. The 5th and 6th grade general education music students had the option of setting up props and doing the behind the scenes work or performing bells as an accompaniment to some of the songs. Thank you to Ms. Radley, the General Education Music Teacher, for putting together a wonderful program. Thank you to Ms. Connolly, the Little Wolf Jr./Sr. High Counselor for doing the accompaniment. Thank you to Ms. Ziemer, the Physical Education Teacher with assisting in setting up the microphones and CD player. Thank you to 6th grade and their teachers Mr. Johnson and Ms. Wright for setting up and tearing down folding chairs and bleachers. Finally, thank you to all of the MES staff for being flexible in their days to allow for rehearsals and helping to prepare the students for their performance.



- **5th Grade Makes blankets:** Ms. Highlander's and Ms. Whitman's 5th-grade class made fleece blankets for the community. The teachers collaborated with the Manawa Rural Fire Department to have them deliver the blankets to community members in need. This project came about after the 5th graders did a book study on the novel *Wonder*. The theme in the book was about kindness, and the teachers wanted to keep that idea going. They did several acts of kindness throughout the school as well, including sending thank you cards, creating kindness posters, and reading with younger students.



- **MES False Fire Alarms:** MES has had three false fire alarms; 2 on Dec. 22nd and one on Jan. 4th. One of those alarms were during the MES sing-along concert. I want to thank all of the MES staff for taking each one of those fire alarms seriously, being calm, and evacuating the students quickly. I want to thank Dr. Oppor for her assistance in these situations. I want to thank Kobussen bussing. When notified we needed buses to provide warm shelter for the students, buses arrived within minutes of the phone call. I also want to thank the fire department for all their services. Parents had positive comments about the way things were handled during the concert.

Memo

To: Dr. Melanie Oppor
From: Dan Wolfgram
Date: 1/7/2018
Re: Staff and Program Highlights - January

STEM in the 7th and 8th Grade Classrooms: Staff seized the opportunity before the holiday break to incorporate a project-based Science Technology Engineering and Mathematics (STEM) unit into the science and mathematics classes. Students were challenged with making a self-propelled car made from 1 hanger, cardboard, glue, and a rubber band. The hanger was to be used for the axles and the rubber band was the source of the energy. This project was done completely in class and the car that went the furthest went over 30 feet.



Teacher PLC: In addition to tracking academic data, the staff has actively been looking at PBIS and discipline data. Improving students' relationships with teachers has important, positive, and long-lasting implications for both students' academic and social development. Solely improving students' relationships with their teachers will not produce gains in achievement. However, those students who have close, positive, and supportive relationships with their teachers will attain higher levels of achievement than those students with more conflict in their relationships.

Prior to the holiday break the staff dedicated the last half of the day on Friday, December 22nd to build relationships with students during an annual event called "Holipalooza". Students participated in numerous events with staff including a dodgeball tournament, board games, bean bag toss, card-making, cookie decorating and a sing-along.





Think Pink/Rock the Gym: Little Wolf Jr./Sr. High School collaborated with Weyauwega-Fremont to “Rock the Gym” and host a Think Pink Cancer Awareness event to raise funds for the American Cancer Society. Manawa’s boys’ and girls’ basketball teams came out on top, as the boys defeated the Indians 93-71 and the girls pulled out a 54-31 victory.



Poster designed by Special Education Department.



Shirt Design by junior, Jared Bushke



Staff member Sandra Dunninghoo and senior Ethan Michalowski



Mataya Pethke hard at work



Ethan Wiesner goes for a rebound.

Coollest Quiet Books Grant: Art teacher Nancy Zabler is the recipient of a \$1000 grant from the Wisconsin Art Education Association. The funds will be used towards the restoration of sewing machines for the fabrics arts class. The goal for the students is to create quiet books. A quiet book is a series of fabric “pages” containing quiet activities to entertain small children or teach a skill, such as how to button up a shirt, snap snaps, zip a zipper, tie a shoe, etc. In the process of creating a quiet book, the high school art student would have to learn to sew on buttons, attach snaps, or sew in a zipper.

This project utilizes all the anchors of the National Core Art Standards which include, creating and developing a concept for their book, organizing ideas for their pages, and creating patterns and templates. Students will produce a product that is making connections to a novel, science concept, or history of an artist.

Standard Mileage Rates for 2018 Up from Rates for 2017

IR-2017-204, Dec. 14, 2017

WASHINGTON — The Internal Revenue Service today issued the 2018 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on Jan. 1, 2018, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 54.5 cents for every mile of business travel driven, up 1 cent from the rate for 2017.
- 18 cents per mile driven for medical or moving purposes, up 1 cent from the rate for 2017.
- 14 cents per mile driven in service of charitable organizations.

The business mileage rate and the medical and moving expense rates each increased 1 cent per mile from the rates for 2017. The charitable rate is set by statute and remains unchanged.

The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

A taxpayer may not use the business standard mileage rate for a vehicle after using any depreciation method under the Modified Accelerated Cost Recovery System (MACRS) or after claiming a Section 179 deduction for that vehicle. In addition, the business standard mileage rate cannot be used for more than four vehicles used simultaneously. These and other requirements are described in [Rev. Proc. 2010-51](#).

[Notice 2018-03](#), posted today on [IRS.gov](#), contains the standard mileage rates, the amount a taxpayer must use in calculating reductions to basis for depreciation taken under the business standard mileage rate, and the maximum standard automobile cost that a taxpayer may use in computing the allowance under a fixed and variable rate plan.

KOBUSSEN BUSES LTD.

January 01, 2018

Subject: Transportation update, January, 2018

To: Manawa School District

The Manawa School District completed 45 Trips during the month of December. Trips were for various activities. The most common trips were for sporting events and bowling field trips.

During December, 2017 – buses left the yard a total of 365 times. This number includes all AM and PM routes for the following routes, (Regular education, Amish, Wheelchair, and 4-k midday).

On December 22, 2017, Kobussen was able to dispatch (6) buses in a quick/timely fashion to assist the elementary school with boarding of young students to have a safe and warm location to stay.

Mechanic, Greg Natzke continues to monitor the weather closely ensuring the buses run efficiently in the cold weather. Sherida adds that ALL the drivers continue to communicate well with each other and the bus garage. Sherida adds that we have a great team of drivers and continue to interview and hire drivers that fit with our current staff of employees.

Sherida continues to be detailed and provide accurate & timely updates on the terminal.

Respectfully Submitted,

Casey Fields
Regional Manager
Kobussen Buses LTD

W914 County Road CE • Kaukauna, WI 54130

Phone: 920-766-0606 / 920-538-1719

casey.fields@kobussen.com



To: Dr. Melanie J. Oppor, BOE
From: Danni Brauer
Date: 1/4/17
Re: Special Ed/Curriculum Update

Special Education

- The Paving the Way Lab is closer to completion. Most of the cabinets have been hung. There is still some painting to do on them but the project is moving along. As soon as the cabinets are done and that work is cleaned up, the kitchen floor will be painted. We are also considering painting the paneling in the kitchen area to give it a more airy feel.
- On Tuesday, Jan. 9th a representative from the Department of Agriculture will go through the lab kitchen to see if it would be a possibility for us to get a catering license. If the rep. gives us the green light we will schedule a full inspection when the kitchen work is complete. The catering license would allow the Paving the Way program to sell food to people outside the district.
- Staff and students did a great job of getting right to work when they came back from break.
- Mrs. Anderson, Mrs. Seka and Ms. Romberg have been studying new curriculum thoroughly. They are committed to teaching students who are non-verbal how to read. This is not a small task but one they are very committed to. It is taking them quite some time to get to know the curriculum forward and backward in order to be effective with some of our most needy students.

Curriculum

- ACCESS testing is in full swing. I am working with students and their teachers to schedule each student at times that is most convenient for everyone as well as keeping my other commitments.
- Ms. Pukita and I are teaming up to evaluate the effectiveness of math instruction. We will be observing teachers to evaluate the program as there have been some concern about falling math scores. We both want to be sure that we are finding the root of the problem in order to solve it instead of the symptoms.
- I am evaluating the use of online subscription services in order to decide whether or not to renew for next year.
- I am already gearing up for summer curriculum writing. Staff was emailed to alert them and to start deciding on meeting dates. The goal is for all maps to be complete by Aug 31st.

Pupil Services Committee

- The team is working on creating a 5 year Professional Development Plan. The plan will include the district mission and vision, district goals, the definition of highly effective instruction in Manawa, an introduction that will explain what we mean by "professional development", the district philosophy on professional development, and district professional development implementation plans. At this time the team is getting feedback from other administrators on the definition of highly effective instruction, an introduction that will explain what we mean by "professional development", and the district philosophy on professional development.

Technology Board Report

January 10, 2018



Teaching & Learning Integration

February 9th Technology In-service: Planning continues for the in-service day. A list of possible session topics has been created from an initial staff survey. Next we work to recruit teacher-leaders to facilitate the sessions. (<https://goo.gl/Bju79P>)

Technology Support

Help Desk Tickets: We presently have eight open help desk tickets.

Budget & Planning

Printing Costs: The Technology Director received a monthly report on printing costs. Printing costs have increased considerably over the last year. Specifically, color printing is a concern that needs to be addressed. The administrative team has started to analyze the situation and will provide information and proposed solutions in the coming months with input from all district users.

Administrative Computing

District Website: The website has progressed from the design phase and has entered the development phase. We expect an empty "shell" website to be delivered around Feb 1st.

	Task	Due Date
1	Design put into development queue	01/05/2018
2	Implement interior page design	01/10/2018
3	Customer point: pre-release site	01/17/2018
4	Implement home page design	01/24/2018
5	Shell site release	02/01/2018
6	Load content in shell site	02/28/2018
7	CESA/District audit for ADA compatibility - Required by OCR (NOTE: Need to confirm date with CESA)	03/24/2018 (Estimate)

Technology Board Report

January 10, 2018



8	Community review (NOTE: Need to form community team.)	03/24/2018 (Estimate)
9	Cut-over from old to new site	03/30/2018

Network Operations

Cleanup and maintenance: Routine maintenance and cleanup of server was performed the week of the holiday break. Included were changes to reduce downtime after power surges/failure. We did experience two days of internet disruption during the holiday break. CESA provided support to help resolve issues.

Minutes of the January 9, 2018 Curriculum Committee Meeting

The Meeting started at 4:35 p.m.

Place: Board Room, MES, 800 Beech Street, Manawa

Board Committee Members: Scheller (C), Pohl, Hollman In Attendance

1. Human Growth & Development Opt-Out Letter Revisions Actionable

Pohl/Hollman motion to recommend adoption of the human growth & development opt-out letter as presented to BOE.

2. Fall Universal Screening Data Preview

Informational

3. Professional Development Plan Update

Informational

4. Future Agenda Items / Board Committee

Informational

Add GVT, ELL, and Rtl

Next Meeting Dates: February 13, 2018 and March 13, 2018 – both at 4:30 p.m.

Motion by Hollman/Pohl to adjourn 5:44 p.m.

Hélène Pohl, Recorder



School District of Manawa

“Students Choosing to Excel, Realizing Their Strengths”

800 Beech Street | Manawa, WI 54949 | (920) 596-2525

District Fax (920) 596-5308 | Elementary Fax (920) 596-5339 | Jr./Sr. High Fax (920) 596-2655

www.manawaschools.org

Dear Parent,

Your child will be learning about his/her body and how to keep him/her safe and healthy throughout the school year. Some of the instruction will include information about the reproductive system and human sexuality. The topics that will be taught have been reviewed by a community advisory committee consisting of parents, teachers, administrators, health professionals, and local clergy. Topics will be taught by a variety of experts including, but not limited to, your child’s guidance counselor, district nurse, physician consultant, or classroom teacher. At times, your son or daughter will be asked to talk with you to better understand your beliefs and values around these issues. We want to support your role as the main educator of your child about human sexuality.

You will find the **Human Growth and Development K-12 Scope and Sequence** on the district website under Curriculum & Instruction. We welcome you to review the topics. If you have further questions please set up an appointment to discuss the topics with school staff by calling your child’s principal. If you would like to have your child sit out during any of these lessons, please indicate which lessons on the form below and send it back to school with your child or mail it to the school office.

We look forward to working with you this year.

Sincerely,

Olivia Koehn, School Nurse, 596-5841

Michelle Pukita, MES Principal, 596-2559

Dan Wolfgram, LWHS Principal, 596-5310

Danni Brauer, Director of Special Education/Curriculum, 596-5301

I would like my child _____ to be pulled out of the following class sessions of the human growth and development curriculum (See scope and sequence on website):

Thank You,

First and Last Name *Please Print*

Signature

Date Signed

Dr. Melanie J. Oppor

District Administrator

mopper@manawaschools.org

(920) 596-2525

Daniel J. Wolfgram

Jr./Sr. High School Principal

dwolfgram@manawaschools.org

(920) 596-5800

Michelle Pukita

Elementary Principal

mpukita@manawaschools.org

(920) 596-5700

Carmen O’Brien

Business Manager

cobrien@manawaschools.org

(920) 596-5332

Danielle Brauer

Curriculum/Special Ed. Dir.

dbrauer@manawaschools.org

(920) 596-5301

**School District of
Manawa**

Memo

To: School Board, School District of Manawa

From: Janine Connolly, School Counselor

Janine Connolly

cc:

Date: 1/3/2018

Re: Letter for Early Graduation

Please find attached a letter from Jared Buschke, who is currently a junior, and is requesting early graduation. Mr. Bushke has taken most of the required courses for graduation and by January of 2019 will have fulfilled all his credit and course requirements.

A copy of Jared's transcript is also attached.

Thank you for your consideration!

2nd January, 2018

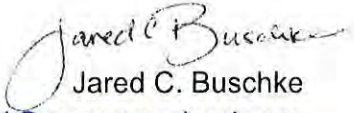
Manawa School Board,
Little Wolf Jr./Sr. High School

Dear School Board,

I am requesting to graduate a semester early in January 2019. A group of Filipinos, who were all adopted in this area are planning a trip back to Philippines. I am planning on staying for a month to visit family, relatives and the house where I grew up. Although they haven't set an exact date, they are planning on flying there sometime in the month of February 2019. I believe being gone for a month would make it very difficult for me to get caught up in the classes I missed while I was gone. I also feel that returning to my home country would have a greater impact on me (and to those I left behind) than an extra semester of High School would.

I have worked with Ms. Connolly in guidance to assure that I would have all of my required classes complete by January of 2019 to graduate. I turned 18 in December and feel I am ready to get out in the real world, get a full time job and start looking at continuing my education as well as make this important return trip to where I am from.

Thank you for your consideration. Please feel free to contact me if you have any questions.


Jared C. Buschke
busjar04@manawaschools.org
(920)-538-2685

School District Of Manawa
Open Enrollment for 2018-19
Maximum Class Size Definitions & Available Space

This chart shows the "maximum class size" definitions for annual revision and adoption by the School District of Manawa for Open Enrollment as per NEOLA Policy 5113. Available spaces for Open Enrollment (OE) applicants are based upon the approved class sizes.

Half of the excess capacity per grade level is reserved for children who move into the district and the remaining half is available for Open Enrollment (OE).

In grade-levels with high enrollments, the Board of Education will provide one available seat for open enrollment.

GRADE OR PROGRAM	MAXIMUM CLASS SIZE & PROJECTED SECTIONS & GRADE SIZES	PROJECTED ENROLLMENT 2018-19	AVAILABLE OE SPACES 2018-19
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Manawa Elementary School

4K (4 Yr Old Pre-K)	20 Students x 2 Section = 40	# According to census there are a total of fifty-five 4K students. Ten of those fifty-five students may be going to Saint Paul's as these families have traditionally attended St. Paul's in the past. MES is possibly looking at forty-five (45) 4K students.	
5K	25 Students x 2 Sections = 50	33##	8
Grade 1	25 Students x 2 Sections = 50	45	2
Grade 2	25 Students x 2 Sections = 50	32	9
Grade 3	25 Students x 2 Sections = 50	30	10
Grade 4	25 Students x 2 Sections = 50	56	1
Grade 5	25 Students x 2 Sections = 50	42	4
Grade 6	25 Students x 2 Sections = 50	38	6

4K is an estimate as families have not yet enrolled students in the program for next school year.

33 children currently attend 4K at MES. About 10 children are on the census and are not currently attending a public or private school program.

Little Wolf Jr./Sr. High School

Grade 7	27 Students x 2 = 54	50	1
Grade 8	27 Students x 2 = 54	53	1
Grade 9	27 Students x 2.5 = 67.5	54	6
Grade 10	27 Students x 2.5 = 67.5	67	1
Grade 11	27 Students x 2 = 54	54	1
Grade 12	27 Students x 2 = 54	59	1

Special Education

Option A	Available Seats	Option B	Available Seats
MES Teacher 1 - 12.1, 26.3	0	MES Teacher - 10.9, 24.3	3
MES Teacher 2- 14.5, 24.5	0	New MES Teacher- 11.3, 18.7	3
LWHS Transition Teacher - 13.3, 25.2	0	LW Jr. HS Teacher - 11.5, 19	3
LWHS Teacher - 13.3, 19.5	1	Transition Teacher - 7.2, 14	3
		LW Sr. HS Teacher- 13.7, 19.4	3

The first calculation is a new formula created by a group of Spec. Ed. Directors because the DPI formula was removed from the website. Caseloads are typically expected to range from 12 to 15 at the elementary level and from 12 to 18 at the secondary level.

The second calculation is the old DPI formula that the DPI removed but the Spec. Ed. Director found a copy of the spreadsheet that she used for ease of calculating. The DPI caseload number maximum had been 26.

FUNDRAISER INFORMATION

2017-18 Budget Year (Revised 8-16-17)

Name of Fundraiser (K-6)	Class or Club	Purpose	Dates
Box Top for Education	All Grades	To purchase unbudgeted teacher itmes.	All Year
PTO Wolf Walk	PTO	To fund PTO activities to support school functions.	Fall
PTO Penny War	PTO	To offset unbudgeted expenses and support positive school climate activities at MES.	March 6-10, 2017
Hansen's Food	All Grades	To fund field trips and other class activities.	All Year
Valentine's Day Cookies	Student Council	To fund Student Council activities.	All Year
Book Fair/BOGO Fair	Librarian	To fund books for library, book room, and/or classrooms.	November & May
Java Fridays	Special Education	Self-sustaining work experience for students.	All Year
Community Service Project (Eliminat	Music Teacher (Mrs. Baranccy)	split between families in Phillipines who made braclets and the school	Winter
Name of Fundraiser (7-12)	Class or Club	Purpose	Dates
World's Finest Chocolate	Art Club/Art Team	To fund an artistic venue field trip.	All Year
Concessions	Student Council	To pay for projects.	Football season, volleyball season, girls basketball season, boys basketball season, track season, and a portion of the wrestling season
Vandewalls Chocolate	7th and 8th Grades	To fund 2017 Washington D.C. trip.	All Year
Shirt Sales	Student Council	To pay for projects.	September
Fruit Sales	Choir/Band	To fund various fees for solo ensemble.	October/November
Navarino Hills (Fees?)	7th and 8th Grades	To pay for trip.	December
Sale of Shakes	Student Council	To pay for projects.	February & March
Flower Sales	Student Council	To pay for projects.	February & March
FFA Dessert Auction (At Banquet)	FFA	To pay for leadership development/chapter expenses.	March or April

3rd Quarter Honor Level Trip (Fees?)	7th and 8th Grades	To pay for trip.	February/March
Mount Olympus (Fees?)	7th and 8th Grades	To pay for trip.	May
To Be Determined	Cross Country	Awards, end of year banquet.	September
Chef's Choice Pizza	Band/Choir	S/E fees, transportation costs.	Sept. & January
Bake Sale	Band	S/E fees, transportation costs.	May
Rose & Concession Sale	Band	Host school for S/E.	March
Concert on the Triangle - Pie Sale	Band	Transportation costs.	Summer
50-50 Raffle Tickets Football Games	Girls Basketball	Uniforms/other activities.	September/October
50-50 Raffle Tickets Basketball Game	Junior Class	Prom.	Winter
Muffin Project - including Muffin Thursdays, Rootbeer Float Fridays, Freezer Pop Sale, and Staff Thanksgiving Dinner	Special Education	Self-sustaining work experience for students. To fund community outings.	All Year
Lollipop Sale	FOR Club	Activities and projects.	Sept. - Nov.
Various Projects	Think Pink	Raising money to donate to the American Cancer Society.	All Year
Bottled Water Vending Machine	FFA	Various projects and activities.	All Year
Football Jersey Sale	Football	Fund the replacement of jerseys so all match.	Spring/Summer 2016
Name of Fundraiser (Districtwide)	Class or Club	Purpose	Dates
Project Backpack	Manawa Project Backpack Club	To support the ongoing food and supply costs for student program participants.	Ongoing, monthly events
Color Run	Secondary Special Education	District technology or academic enhancements.	May
The Frostbite Club	Wellness Committee	Incentive prizes like t-shirts, water bottles, etc. for children	December/January

RED = eliminated fundraisers
YELLOW = updated/revised fundraisers