

AGENDA
SCHOOL DISTRICT OF MANAWA
BOARD OF EDUCATION
DECEMBER 18, 2017

1. Call to Order – President Johnson – **6:30 p.m.** – Board Room – 800 Beech Street, Manawa
 - a. Study of Special Education – Emotional Behavioral Disability
2. Pledge of Allegiance – **7:00 p.m.**
3. Roll Call
4. Verify Publication of Meeting
5. Presentation:
 - a. Administrators: DPI Report Card – Mrs. Pukita, Mr. Wolfgram & Ms. Brauer
6. Announcements:
 - a. Contributions to the District
7. Consent Agenda
 - a. Approve Minutes of November 20 and 27, 2017 Board Meetings
 - b. Treasurer’s Report/Approve Expenditures & Receipts (**on website**)
 - c. Donations:
 - i. Joe & Amy Starr Crosscut Solutions \$ - Garden Contributor
 - ii. Waupaca County NuAct Work Group - \$ - Garden Contributor
 - iii. Wis. Farm Bureau Federation’s Ag in the Classroom - \$ - Garden Contributor
 - iv. Manawa FFA Alumni \$ - Garden Contributor
 - v. Manawa Elementary School Students and Staff - \$ - Garden Contributor
 - vi. Roger & Gloria Suehs Family – Convection Oven for Paving the Way Program
 - vii. Jamie Lane – donation of student clothing
 - viii. Chuck Coyle, Faye Wohlrabe, Saundra Coyle, Anne Taft, Gavin Lorge, Alex Coyle, Holly Gray: Volunteers at Zion Thrivent Brat Fry Benefiting Project Backpack
 - ix. Tracy Eklund \$93 for Project Backpack
 - x. Conroy’s Bear Lake \$300 to Project Backpack
 - xi. St. Mark Lutheran Church \$300 to Project Backpack
 - xii. Manawa FFA Alumni \$1,000 to the Manawa FFA
 - xiii. Manawa Athletic Booster Club – Cargo Trailer - \$4,200 Value
 - xiv. **Sturm Foods – Hot cocoa for Miracle on Bridge St. Event**
 - xv. **Jennifer Brickey – Crafts for Miracle on Bridge St. Event**
 - xvi. **Bob & Esther Schmidt – dining table & chairs to Paving the Way Lab**
 - d. Consider Approval of the Hire of a 1,0 FTE Social Studies Teacher beginning December 19, 2017 as Presented
 - e. Consider Approval of the Wis. Art Education Assoc. Potawatomi Grant Application – \$1,000 for HS Art
 - f. Consider Approval of the Technology Teacher Grant by The Beacon up to \$1,000 for the CTE Classroom
 - g. Consider Approval of the Thrivent Action Team Grant for \$250 for Special Education Classroom as Presented
 - h. Consider Approval of the Wis. Education Development Corporation (WEDC) Grant Initiative for Fab Lab as Presented
 - i. Consider Approval of Volunteer BBB Coach for 2017-18 as Presented

- j. Consider Approval of an Overnight Field Trip for HS Students to the FFA Halftime Leadership Conference in Stevens Point, January 12-13, 2018
- 8. Any Item Removed from Consent Agenda
 - a.
 - b.
- 9. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines on Reverse)
- 10. Correspondence: Nothing this month
- 11. Board Recognition:
 - a. Gloria & Roger Suehs Family – Supporting Paving the Way Catering
 - b. Colten Klemm, HS Wrestler – for Exemplifying Sportsmanship
 - c. The One Act Play Team - Ms. Molly Schlaak
- 12. District Administrator’s Report:
 - a. Emergency Management Overview of December 1, 2017
 - b. Legislative Update
 - c. Monthly Enrollment Report
 - d. Site Analysis & Feasibility Study Update
 - e. Energy Efficiency Project Update
- 13. School Operations Reports:
 - a. ES Principal: Highlights - Included in Board Packet
 - b. HS Principal: Highlights - Included in Board Packet
- 14. Business Related Reports:
 - a. Cash Flow Summary SY201718
 - b. Kobussen Transportation Review
- 15. Director’s Reports:
 - a. Curriculum / Special Education Director Highlights
 - b. Technology Director Highlights
- 16. Board Comments:
- 17. Committee Reports:
 - a. Finance Committee (Pohl)
 - i. Finance Committee Planning Guide
 - ii. TreeHouse Foods Chargeback Payment
 - iii. SY 2018-19 Budget Planning
 - b. Curriculum Committee (Scheller)
 - i. Board Adopted Materials List (Information / Action)
 - ii. Human Growth & Development Opt-out Letter (Information / Action)
 - iii. Data Presentation Preview (Information / Action)
- 18. Unfinished Business:
 - a. Consider Approval to Allow Space for Rapha Onsite Counseling with Mr. James Harley Based on a Clear Background Check as Presented
 - b. Consider Approval of the Adoption of Human Growth & Development Scope and Sequence as Presented (**on website**)
 - c. Consider Approval of the Policy Updates Vol. 26 No. 2 (Pkt 1&2) as Presented (**on Website**)
- 19. New Business:
 - a. Consensus of WASB Delegate Assembly Resolutions
- 20. Next Meeting Dates:
 - a. Dec. 21, 2017 – Special Mtg – 6:00 p.m. – Expulsion Hearing – MES Board Room
 - b. Jan. 2, 2018 – Curriculum Committee Mtg – 4:30 p.m. – Board Room
 - c. Jan. 2, 2018 – Finance Committee Mtg – 5:30 p.m. – Board Room

- d. Jan. ____, 2018 – Schedule Policy & HR Meeting
 - e. Jan. ____. 2018 – Schedule Buildings & Grounds Meeting
 - f. Jan. ____, 2018 – Schedule Special Meeting for Audit Review
 - g. January 15, 2018 – Regular BOE Mtg - 6:30 p.m. Book Study – 7:00 p.m. Open Session – MES Board Rm
21. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c)(f), 118.22 and 118.125 Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Evaluation and 2) Pursuant to Wis. Stat. § 120.13(1)(c) to review and approve materials related to a student expulsion hearing.
22. Board May Act on Items Discussed in Closed Session
23. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Bylaws 0167.3 **Public Participation at Board Meetings**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than fifteen (15) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.

- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

19.90, Wis. Stats.