

Minutes of the October 23, 2017 Annual District Meeting

Call Meeting to Order by Board of Education President, Joanne Johnson at 7:07 p.m. in the Board Room. Board members present: J. Johnson, R. Johnson, Pohl, Pethke, Scheller and Forbes; Hollman was absent. Besides the Board of Education, there were 7 in attendance.

Pledge of Allegiance

Board President Johnson Appointed a Secretary of the Annual Meeting – Jeanne Frazier

Election of Temporary Chairman of the Meeting Motion by R. Johnson / Pethke to nominate Joanne Johnson. There were no other nominations. Motion carried – Hollman absent.

Annual Meeting Ground Rules – read by President Johnson. Motion by Pohl / Forbes to approve the ground rules of the Annual Meeting. Motion carried – Hollman absent.

Reading of the 2015 Annual Meeting Minutes by Clerk, Bobbi Jo Pethke: Motion by R. Johnson / Scheller to dispense with the reading of the 2016 Annual Meeting Minutes. Motion carried – Hollman absent.

Reading of the Treasurer's Report by Treasurer, Helene Pohl – Erickson & Associates, S.C., district auditors, is currently working on the Audit of the district's financial statements for the year ended June 30, 2017 in accordance with generally accepted auditing standards. The audit is being performed as required by State Statute 120.14 and Wisconsin Administrative Code PI 14.03.

District Administrator's Report:

Dr. Oppor prepared a State of the District (PowerPoint Presentation) Good news happening in the district and prepared a PowerPoint presentation: attended 3 townships recently. Board Mission statement, administrator statements, building mission statement; Building for the Future – original vision spoke to academic growth; over the past year with Site Analysis includes caring for our sites and structures. Goal: rated in the top 10% of all rural Wisconsin districts academically. Site Analysis and Feasibility Study; the website contains information that's been used during the study; shared a 20-year maintenance plan that was developed during the study. Seven meetings were held with 23 community residents participating on a regular basis. Energy Efficiency Levy: projects included must be recoverable in energy savings; summary of the projects in handout.

Budget Overview – Carmen O'Brien, Business Manager reviewed the different budget funds including General Fund, Special Education, Non-Referendum Debt Service, Referendum Approved Debt Service, Capital Projects, Food Service, Community Service and Post-Employment Benefits (OPEB), comparison of revenues and expenditures. Fund 46 Long-Term Capital Improvement is used to save for future projects. Money may be deposited into this separate account to be used for future projects. The District implemented this fund on September 18, 2017. Funds can be used five years after implementation towards items on the capital projects plan. The district has been debt free since the 2014-15 school year. Anticipate closing out fund 49 capital projects which was used for the MAC Manawa Athletic Complex fund for the athletic field. Anticipate short-term borrowing in December until state aid moneys are received. Recommend passing the tax levy of \$3,401,092 which is 3.45% higher than the 2016-17 tax levy of \$3,287,819. The district equalized valuation for 2017-18 is \$372,167,274 compared to \$359,790,236 in 2016-17 or a 3.33% increase. The mill rate for 2017-18 is \$9.13 / \$1000 compared to \$9.14 / \$1000 in 2016-17. Energy Efficiency Exemption total for the 2017-18 school year total \$816,673 for VAV Box Replacement, Boiler replacement and water softener system at the elementary school.

Resolutions:

Resolution SY201718#4: Motion by Pohl / Scheller to levy upon the taxable property of the School District of Manawa, the sum of \$3,363,963 for defraying the operation and maintenance of the public schools for the school

year 2017-2018 and \$40,000 for Community Service and less the computer aide amount of \$2,871 for a combined total of \$3,401,092. Motion carried.

Resolution SY201718#5: Motion by R. Johnson / Pohl that the following yearly salaries be adopted for the members of the Board of Education: \$1,500 for President, Vice President, Clerk and Treasurer, \$1,200 for Directors and that the Board members shall be paid \$50 per day when traveling outside the district to attend meetings, workshops, etc., in the performance of his/her duties. No payment shall be made unless authorized by the Annual or special common school district meeting, all being in accordance with provisions of Section 120.10 (3), Wisconsin Statutes. Motion carried.

Resolution SY201718#6: Motion by Pethke / Forbes that the Board of Education furnish free textbooks for use in the school system and to establish a penalty for unusual and unreasonable wear according to rules that may be established by said Board. (Section 120.10 (15) of Wisconsin Statutes). – Motion carried.

Resolution SY201718#7: Motion by Forbes / Scheller that the Board of Education is to furnish hot lunches and milk to any and all students of said District at such places and times and at such cost as shall be set by said School Board, and the School Board is hereby authorized to pay any deficiency which may result from said lunch program. (Section 120.10 (16) Wisconsin Statutes). Motion carried.

Resolution SY201718#8: Motion by Scheller / R. Johnson that the Board of Education sell any property belonging to and not needed by said District for school purposes. Be it further resolved that the conduct of sale of such property be determined by said Board of Education. (Section 120.10 (12) Wisconsin Statutes). Motion carried.

Resolution SY201718#9: Motion by Pethke / Forbes that the Board of Education is directed to provide for the prosecution or defense of any action or proceeding in the District's interest for the remainder of the 2017-2018 school year. Motion carried.

Resolution SY201718#10: Motion by Forbes / R. Johnson that the Board of Education may provide for accident insurance covering pupils in the District and that the cost and expenditures for said insurance is hereby authorized. (Section 20.13 (2a) Wisconsin Statutes). Motion carried.

Resolution SY201718#11: Motion by R. Johnson / Pohl that the Board of Education is hereby authorized to do all things necessary to negotiate and reach agreement on a lease for use of the Masonic Lodge, located at 407 South Bridge Street, Manawa, Wisconsin, by the District, pursuant to such terms and conditions as determined to be reasonable and appropriate by the School Board. Motion carried.

Resolution SY201718#12: Motion by Scheller / Pethke that the Board of Education of the School District of Manawa, Waupaca County, Wisconsin, set the dates for the 2017-18 Board of Education meetings as follows: July 17, 2017, August 21, 2017, September 18, 2017, October 16, 2017, November 20, 2017, December 18, 2017, January 15, 2018, February 19, 2018, March 19, 2018, April 23, 2018, May 21, 2018 and June 18, 2018. Motion carried.

Resolution SY201718#13: Motion by Pethke / Forbes to set the date of the 2018 Annual Meeting to Monday, October 22, 2018 at 7:00 pm. Motion carried.

Any Other Business Legally Considered at the Annual Meeting – None

The meeting adjourned at 8:06 p.m.

Jeanne Frazier, Recording Secretary