

**AGENDA**  
**SCHOOL DISTRICT OF MANAWA**  
**BOARD OF EDUCATION**  
**July 17, 2017**

1. **Call to Order** – President Johnson – **6:00 p.m.** – Book Study
2. **Closed Session – 6:30 p.m. to 7:00 p.m.** the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c)(f), 118.22 and 118.125 Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility for
  - 1) Review Teacher Candidate Applications
3. **Reconvene in Open Session – 7:01 p.m.**
4. Pledge of Allegiance
5. Roll Call
6. Verify Publication of Meeting
7. Presentation:
  - a. Site Analysis & Feasibility Study Update - Scherrer Construction
  - b. Wellness Committee Presentation - Nurse Koehn
  - c. Reading Specialist Annual District Literacy Report – Jackie Gast
  - d. Sturm Foods vs. City of Manawa Litigation - Mayor John Smith
8. Announcements:
  - a. Contributions to the District
9. Consent Agenda
  - a. Approve Minutes of June 19, and 22, 2017 Board Meetings
  - b. Treasurer’s Report/Approve Expenditures & Receipts (**on website**)
  - c. Donations:
    - i. Hoffman Architectural \$100 in Memory of David Gunderson (for ES Garden Decoration)
    - ii. Rain Sensor for Sprinkler System from Charles Jepson
    - iii. Wisconsin FFA Foundation \$150 for 2017 Chapter Membership Recruitment Award
    - iv. Wisconsin FFA Foundation \$50 for 2017 Growing Leaders Chapter Award 3
    - v. Wisconsin FFA Foundation \$50 for 2017 Food for America 4
  - d. Resignation: Molly Suehs, HS Instrumental Music Teacher
  - e. Consider Approval of a 1.0 FTE Elementary Art Teacher for 2017-18 School Year
  - f. Consider Approval of a 1.0 FTE 5<sup>th</sup> Gr. Teacher on a One-Year Contract for 2017-2018 School Year
  - g. Consider Approval of a 1.0 FTE Social Studies Teacher for 2017-18 School Year
  - h. Consider Approval of a 1.0 FTE Instrumental Music Teacher for 2017-18 School Year
  - i. Consider Approval of an Athletic & Activities Director Contract for 2017-18 School Year
  - j. Consider Approval of a Wrestling, Girls and Boys Basketball Coaches for 2017-18 School Year
  - k. Consider Approval of a Contract for a SY1617 MS Wrestling Coach and Payment of Said Contract
  - l. Consider Approval of Revised 2017-2018 School Calendar
  - m. Consider Approval of Honoring Bus Driver Retirement and Years of Service for Those Employees of the School District of Manawa at the Time Transportation Services Transferred to Kobussen
  - n. Consider Acceptance of the ThedaCare Grant of \$1,500 for Wellness Committee Initiatives for Students and Staff
10. Any Item Removed from Consent Agenda
  - a.
  - b.
11. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines on Reverse)
12. Correspondence: Card from Ellen Field
13. Board Recognition: None this Month
14. District Administrator’s Report:
  - a. Legislative Update
  - b. Site Analysis & Feasibility Study
    - i. Update

- ii. Change
  - c. Summary of Police Calls During the 2016-17 School Year
  - d. Energy Efficiency Projects Update
- 15. School Operations Reports
  - a. ES Principal: Highlights - Included in Board Packet
  - b. HS Principal: Highlights - Included in Board Packet
- 16. Business Related Reports:
  - a. Kobussen Transportation Update
- 17. Director's Reports:
  - a. Curriculum / Special Education Director Highlights – Seclusion & Restraint
  - b. Technology Director Highlights
- 18. Board Comments:
  - a. Treasurer Pohl – Re: CESA 6 Annual Convention
  - b. Medicaid Reductions - Legislative Communications
- 19. Committee Reports:
  - a. Finance Committee (Pohl)
    - i. Dissolving the School Insurance & Risk Management Cooperative of Wisconsin (SIRMC)
    - ii. Entering into a Cooperative Relationship with Wisconsin Educators Risk Management Cooperative (WERMC)
    - iii. Renewal of Medical, Dental, Vision, Life, Short-term Disability, Long-term Disability, and Voluntary Life insurances
    - iv. Transportation Transition Updates
  - b. Buildings & Grounds (R. Johnson)
    - i. Donation of Rain Sensor for Sprinkler System
      - 1. Gift from Mr. Jepson
      - 2. District Pays for Installation
    - ii. Review Special Education Rental Property
    - iii. Football Field Update
      - 1. Bare Spots / Grass Seeding – TruGreen
      - 2. Sideline Mats
      - 3. Painting Machine
    - iv. HS Gym / Backboard Project
      - 1. Electrical Quote \$2,472
      - 2. Vermiculite In-House Clean-up /Equipment Approximately \$750
      - 3. CR Meyer \$7,246
      - 4. Floor Refinishing Approximately \$6,000
      - 5. New Lift Assembly – Price \$4,500 per Unit x 4 (Reuse Backboards & Rims)
      - 6. Asbestos Report - None Found in Vermiculite
      - 7. Divider Curtain - \$14,000
    - v. Energy Efficiency Projects
    - vi. SY1617 Major Maintenance Project Summary
    - vii. SY1718 Maintenance Budget Planning
  - c. Policy & Human Resources Committee (Pethke)
    - i. Payment of MS Wrestling Coach SY201617
    - ii. Graduation Date for 2018 – Recommendation
    - iii. End-of-Year Celebration
    - iv. Bus Driver Recognition
    - v. School Calendar 2017-18 – Early Dismissal Wednesdays
  - d. Curriculum Committee (Scheller)
    - i. Weekly Early Dismissal Details for 2017-18
    - ii. G/T Handbook Revisions
    - iii. RtI Handbook Revisions
    - iv. 504 Handbook Revisions
    - v. At-Risk Handbook

20. Unfinished Business:
  - a. Consider Approval of NEOLA Vol. 26 No. 1 Updates (**on Website:** Board of Education / Board Policies / under link: Policy Updates Under Consideration - opens BoardDocs, select Under Consideration from center tab, scroll down to Vol. 26 No. 1)
21. New Business:
  - a. Consider Approval of CESA #6 Physical Therapy Contract for SY1718
  - b. Consider Approval of Resolution SY201718#1 Dissolving the School Insurance & Risk Management Cooperative of Wisconsin (SIRMC)
  - c. Consider Approval of Entering into the Wisconsin Educators Risk Management Cooperative (WERMC) 66.0301 Agreement for 2017-18
  - d. Consider Approval of the WEA Trust Health Insurance Proposal for SY1718 as Presented
  - e. Consider Approval of the Delta Dental Vision and Dental Proposal for SY1718 as Presented
  - f. Consider Approval of the Employee Contribution Increase for Dental and Vision Insurance from 0% to 10% as Presented
  - g. Consider Approval of the District Changing Insurance Providers from Unum to The Standard with the Same Coverage for Life, Short-Term Disability, Long-Term Disability, and Voluntary Life as Presented
  - h. Consider Approval of the G/T Handbook Revisions for SY1718
  - i. Consider Approval of the RtI Handbook Revisions for SY1718
  - j. Consider Approval of the 504 Handbook Revisions for SY1718
  - k. Consider Approval of a One-Month Pilot of the Draft At-Risk Handbook for SY1718
  - l. Consider Approval of Available Spaces in Grade Levels and Programs for the SY1718
  - m. Consider Approval of Accepting All Open Enrollment Wait List Students for Placement in the School District of Manawa for the SY1718
  - n. Consider Approval of Dissolving the Waupaca County Charter School
  - o. Consider Approval of a Consortium Agreement for Waupaca County Alternative Program
  - p. Consider Community Stakeholder Group Membership
22. Next Meeting Dates:
  - a. **Set Board / Administrator Retreat Date – Please bring your planning calendar**
  - b. July 25, 2017 – Community Stakeholders Meeting – 6:00 p.m. – MES Library
  - c. July 26, 2017 – Bldgs & Grounds Committee Meeting– 6:00 p.m. – MES Board Room
  - d. August 1, 2017 – Community Stakeholders Meeting – 6:00 p.m. – MES Library
  - e. August 2, 2017 – Policy & HR Committee Meeting – 5:15 p.m. – MES Board Rm
  - f. August 8, 2017 – Finance Committee Meeting – 5:30 p.m. – MES Board Room
  - g. August 14, 2017 – Curriculum Committee Meeting – 6:00 p.m. – MES Board Room
  - h. August 15, 2017 – Community Stakeholders Meeting – 6:00 p.m. – MES Library
  - i. August 21, 2017 – Regular BOE Meeting – 6:30 pm Book Study – 7:00 Open Session
  - j. September 5, 2017 – Community Stakeholders Meeting – 6:00 p.m. – MES Library
  - k. September 18, 2017 – Regular BOE Meeting – 6:30 pm Book Study
  - l. September 26, 2017 – Community Stakeholders Meeting – 6:00 p.m. – MES Library
23. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c)(f), 118.22 and 118.125 Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Evaluation and Compensation and 2) Teacher Evaluation
24. Board May Act on Items Discussed in Closed Session
25. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Bylaws 0167.3

**Public Participation at Board Meetings**

The Board of Education recognizes the value of public Comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than fifteen (15) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

#### Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their Comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all Comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
  - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
  - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
  - 1. No obstructions are created between the Board and the audience.
  - 2. No interviews are conducted in the meeting room while the Board is in session.

3. No Commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

19.90, Wis. Stats.