

# School District of Manawa

Board of Education Agenda

May 21, 2018



## Board Meeting Agenda

1. Call to Order – President Johnson – **6:30 p.m.** – MES Boardroom, 800 Beech Street
  - a. **Book Study - 6:31 p.m.**
2. Pledge of Allegiance - **7:00 p.m.**
3. Roll Call
4. Verify Publication of Meeting
5. Presentations:
  - a. Digital Citizenship - Mr. Cobarrubias
6. Announcements:
  - a. Contributions to the District
  - b. Other Contributions
7. Consent Agenda
  - a. Approve Minutes of April 23 and 25, 2018 Board Meetings
  - b. Treasurer’s Report/Approve Expenditures & Receipts (on website)
  - c. Donations:
    - i. Associated on Behalf of Tracy Ogle \$250 to the Band Program
    - ii. Bemis Company Foundation on behalf of Wayne Krueger \$660 for Bowling Club
    - iii. Walmart \$1,000 to Paving the Way - Kitchen Equipment
    - iv. DonorsChoose.org \$178.18 - for HS Library Materials as Listed
    - v. Families in Education \$347.17 to National Honor Society Activity Account
    - vi. Manawa Lions Club - Sponsoring Senior Banquet and Awards Night
  - d. Accept Resignation of Aime Long, Social Studies Teacher
  - e. Consider Approval of Transferring Ms. Chris **Hansen** From Grade 3 to Grade 5 for the 2018-19 School Year
  - f. Consider Approval of Fall Coaches for 2018-19 School Year (Volleyball, Cross Country)
  - g. Consider Approval of Head Football Coach for 2018-19 School Year
  - h. Consider Renewal of the WIAA Membership for 2018-2019 School Year
  - i. Consider Approval of the FFA Overnight Field Trip June 11-12, 2018
  - j. Consider Approval of Summer Custodial Staff as Presented
  - k. Consider Approval of the Monthly Board of Education Meeting Dates for SY1819
  - l. Consider Approval of the CESA Foundation Grant \$1,000 Award for Paving the Way
  - m. Consider Approval of the CESA 5 Contract for SY201819 as Presented
  - n. Food Service Breakfast, Lunch, or Milk Prices for the 2018-19 School Year

8. Any Item Removed from Consent Agenda
  - a.
  - b.
9. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines on Reverse)
10. Correspondence:
  - a. Thank You Card from Family of Gary Fradrich
  - b. Thank You Card from Family of Tanya Otto
11. Board Recognition:
  - a. Brooklyn Wepner, Accepted Into Kentucky State University Ag Discovery Program
  - b. Ken Ziereis, Kobusson Bus Driver
12. District Administrator's Report:
  - a. Legislative Update
  - b. Monthly Enrollment Report
  - c. School Perceptions Survey
  - d. ESSA Report
13. School Operations Reports:
  - a. ES Principal: Highlights - Included in Board Packet
  - b. HS Principal: Highlights - Included in Board Packet
14. Business Related Reports:
  - a. Kobussen Transportation Report
15. Director's Reports:
  - a. Curriculum / Special Education Director Highlights
  - b. Technology Director Highlights
16. Board Comments:
  - a.
  - b.
17. Committee Reports:
  - a. Curriculum Committee
    1. Curriculum Map Adoption
      - a. Civics
      - b. World Geography
      - c. Global Studies
      - d. Government
      - e. World History
      - f. Wildlife
    2. New Materials Request: Update Textbook for Articulated Computer Applications Courses
    3. Future Agenda Items / Board Committee Planning Guide
  - b. Finance Committee
    - i. New Salary Advancement Model
    - ii. 2018-19 Wage Advancement Options
    - iii. 2018-19 Insurance Options
    - iv. 2018-19 Short-term Borrowing
  - c. Buildings & Grounds

- v. School Safety Grant – Ideas to consider include: (Information/Action)
- vi. · comprehensive surveillance camera system with an upgraded software management system and integrated card access system option that has a direct link to the Manawa Police Department/Fire Department
- vii. · Panic button capability
- viii. · Security entrances at the Jr./Sr. HS
- ix. · School resource officer program
- x. · StopIt reporting program
- xi. · Other ?
- xii. HS Kitchen Garbage Disposal – On order and will be installed by Woolsey (Information)
- xiii. Wireless Scoreboard Controller (Information)
- xiv. Track Line Painting (information/Action)
- xv. Bad Relay on Recirculating Pump #1 (Information)
- xvi. Crafts Roofing – Rubber Membrane Roof Leaks (Information)
- xvii. SY1718 Maintenance Budget (Information / Action)
  - 1. General Budget
  - 2. Snow Removal
  - 3. Lawn Care
- xviii. Site Analysis & Feasibility Study (Information)
- xix. Update on Energy Efficiency Projects (Information / Action)
  - 1. Process for Change Orders
  - 2. MES Boilers and Water Heaters (low voltage error message on boilers)
  - 3. Additional Projects 2018-19: MES Chiller, Windows, Lighting and MES Secured Entrance
- d. Policy & Human Resources Committee
  - xx. Job Reclassification
  - xxi. Proposal for High School Finals – Mr. Wolfgram
  - xxii. Review Policy 5330 Administration of Medicine/Emergency Care
  - xxiii. NEOLA AG2626 and AG2626A
  - xxiv. Review ag8504A use of Animals in the Classroom & on School Premises
  - xxv. Administrative Guidelines 3000's
  - xxvi. Update Professional Educator Handbook for SY201819

18. Unfinished Business:

- a. Consider Approval of the NEOLA Vol. 27 No. 1 Policy Updates Excluding Policy 5330 as Presented
- b. Consider Approval of the NEOLA Technology Updates Special Release - Phase I Policies as Presented

19. New Business:

- a. Consider Naming of the Official District Paper - Waupaca County Post
- b. Approve Naming of Legal Depositories – First State Bank, Premier Community Bank, Local Government Investment Pool, American Depositories Management, and First Business Bank- Northeast

- c. Consider Approval of the Adoption of the WCA Group Health Trust HMO Insurance Plan for Qualified Staff Starting in the 2018-2019 School Year
  - d. Consider Approval of the Adoption of the Civics World Geography, Global Studies, Government, World History, and Wildlife Curriculum Maps as Presented
  - e. Consider Approval of the Adoption of the Skills for Success Office 2016 Volume 1, Textbook Published by Pearson for the Articulated Computer Applications Courses as Presented
  - f. Consider Approval of Student Attendance During High School Finals as Presented
  - g. Consider Approval of the NEOLA ag2626 and ag2626A as Presented
  - h. Consider Approval of ag8405A Use of Animals in the Classroom & on School Premises as Presented
  - i. Consider Approval of the NEOLA ag3000 Series as Presented
  - j. Consider Approval of the Professional Educator Handbook for SY201819 as Presented
  - k. Consider Approval of the Open Enrollment Applications for SY1819 as Presented
  - l. Consider Approval of the Updated 2018-2019 School Calendar as Presented
20. Next Meeting Dates:
- a. May 26, 2018 – Notice of Commencement Ceremony – 11 a.m. – High School Gymnasium
  - b. June 6, 2018 – Policy & HR Committee Mtg – 4:45 p.m. – MES Board Room
  - c. June 8, 2018 – Notice of BOE Heart of Gold Recognition Event – 7:30 a.m. – H.S. Commons
  - d. June 12, 2018 – Finance Comm Mtg - 5:30 p. – MES Board Room
  - e. June 13, 2018 – Curriculum Committee Mtg – 4:00 p.m. – MES Board Room
  - f. June 13, 2018 – Bldgs & Grounds Committee Mtg – 5:00 p.m. – MES Board Room
  - g. June 18, 2018 Regular Mtg 6:30 p.m. Book Study 7:00 p.m. Open Session – MES Board Room
  - h. June 27, 2018 Special Board Meeting - 6:00 p.m. - School Perceptions - MES Board Room
21. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(a)(c)(f), 118.22 and 118.125 as well as 120.13(1)(c) Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Staff Evaluation
22. Board May Act on Items Discussed in Closed Session
23. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

## Public Participation at Board Meetings (Bylaws 0167.3)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

## Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than fifteen (15) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

## Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
  - a. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  - b. request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  - e. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.

- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
  - a. No obstructions are created between the Board and the audience.
  - b. No interviews are conducted in the meeting room while the Board is in session.
  - c. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

19.90, Wis. Stats.