

AGENDA
SCHOOL DISTRICT OF MANAWA
BOARD OF EDUCATION
MARCH 20, 2017

1. Call to Order – President Johnson – 6:30 p.m. to 7:00 p.m. – Book Study
2. Pledge of Allegiance at 7:00 p.m.
3. Roll Call
4. Verify Publication of Meeting
5. Presentation:
 - a. Mid-year District Data Update of STAR Reading / Math and Writing – Ms. Danni Brauer, Mrs. Pukita & Mr. Wolfram
 - b. Academic & Career Plan(ACP) Presentation – Janine Connolly, HS Counselor
6. Announcements:
 - a. Contributions to the District
7. Consent Agenda
 - a. Approve Minutes of the February 20, 2017 Board Meeting
 - b. Treasurer’s Report - Approve Expenditures & Receipts (**on Website**)
 - c. Donations:
 - i. \$250 - Anonymous for Urgent Needs Fund
 - ii. \$1,000 from Waupaca Foundry for Washington DC Trip
 - iii. \$316 from Patrick Kons Family for the Washington DC Trip
 - iv. \$16 from Katherine Ogle, 4th Gr. and Marla Rieckmann for Read Across America
 - v. \$500 - Anonymous for Urgent Needs Fund
 - vi. \$198.55 - Anonymous for Negative Lunch Accounts
 - vii. \$100 from Gregory & Jill Schuelke for Junior Prom 2017
 - viii. \$100 - Anonymous for Washington DC Trip
 - ix. \$50 from Carol Rolefson for Jr. High School Field Trips
 - x. \$170 from Smart Move Realty LLC for Project Backpack
 - xi. \$75 from ThedaCare on behalf of Kandi Schlueter for Manawa Elementary School Projects
 - xii. \$100 from David & Melanie Oppor for Urgent Needs Fund
 - xiii. \$1000 from Central Concrete Cutting Inc. for Color Run
 - xiv. \$75 from Plach Automotive Inc. for Color Run
 - xv. \$50 from Ram-Tech Plumbing & Heating Inc. for Color Run
 - xvi. \$50 from Caroline Implement for Color Run
 - xvii. \$25 from Dionne and Jolene Denton for Junior Prom
 - xviii. Lion’s Club for the Loan of the SPOT Camera for Vision Screening Training
 - xix. \$200 from Manawa Snodeo, LLC for Use of Bleachers
 - d. Consider Approval of Transfer of Teaching Staff to 2017-18 Positions
 - e. Consider Approval of New Hires – Spring Sports Coaches:
 - i. Asst. Coaches
 - ii. Volunteers
 - f. Retirements & Resignations:
 - i. Lucy Trantow, Food Service
 - ii. Mindi Ryan – HS Business Education Teacher
8. Any Item Removed from Consent Agenda
 - a.
 - b.
9. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines on Reverse)
10. Correspondence: Thank You from Family of Betty Balthazor, Former Substitute Teacher
11. Board Recognition:
 - a. WEMTA Grant for District Library – Mrs. Krueger
 - b. Prize from Sphero Education – 3 Sphero Robots – Mrs. Krueger
 - c. WCASS Recognition of Tammy Kempf at CESA 6
 - d. Carlene Beyer – 1st Place State Girls Bowling
12. District Administrator’s Report:

- a. Legislative Update
 - b. Monthly Enrollment Report
 - c. Nexus Project Update
 - d. Site Analysis & Feasibility Study Update
 - e. WTI Grant
13. School Operations Reports
- a. ES Principal: Highlights - Included in Board Packet
 - b. HS Principal: Highlights - Included in Board Packet
14. Business Related Reports:
- a. Municipal Tax Collection Report
15. Director's Reports:
- a. Curriculum Director Highlights
 - b. Technology Support Specialist Highlights & Athletics/Activities
 - c. Special Education Director Highlights
16. Board Comments: Treasurer Pohl – WASB Day at the Capitol
17. Committee Reports:
- a. Finance Committee (Pohl)
 - i. Business Manager Report (Informational)
 - 1. Historical Overview
 - 2. Current Status
 - 3. Future Planning
 - b. Buildings & Grounds (R. Johnson)
 - i. Major Maintenance Budget Summary (Info)
 - ii. VAV Project Update (Info)
 - iii. Snow Removal Cost & Efficiency / District Needs (Info)
 - iv. Football Field Maintenance (Info / Action)
 - v. Portable Bleachers (Info/Action)
 - 1. Repairs
 - 2. Process for Loan of Bleachers
 - vi. Site Analysis and Feasibility Update (Info)
 - vii. Energy Efficiency Levy (Info / Action)
 - viii. SY 2017-18 Projects for Budget Planning (Info/Action)
 - c. Policy & Human Resources Committee (Pethke)
 - i. Handbook Updates (Action)
 - 1. Support Staff Handbook
 - 2. Salary & Stipend Guide (PACE)
 - ii. Facility Use (Information / Action)
 - iii. Policy 7540.02 – District Web Page – Suggested OCR Revisions (Action)
 - iv. Dances – Court Selection Criteria (Information / Action)
 - v. Website Use & Suggestions
 - 1. Interactive Calendar
 - 2. Online Sports Form
 - 3. Timely Notifications on Calendar
 - d. Ad-Hoc Recognition Committee (J. Johnson)
 - i. Choice of Plaques / Awards & Vendor (Action)
 - ii. Selection of Pins / Badge Shields (Action)
 - iii. Develop Selection Process (Action)
 - 1. Questionnaire
 - 2. Timeframe for Submissions
 - 3. Information Scrubber
18. Unfinished Business – Nothing This Month
19. New Business:
- a. Project Backpack Update (Informational)
 - b. Consider Approval of Fall 2017 Youth Options Requests
 - c. Consider Approval of Summer School Booklets for 2017 – **Posted on Website**

- d. Consider Approval of Support Staff Handbook for 2017-2018 – **Posted on Website**
 - e. Consider Approval of Snow Make-up Day Calendar Adjustment
 - f. Consider Approval of Salary & Stipend Guide for 2017-18 Without Appendix A - Teacher Salary Schedule – **Posted on Website**
 - g. Consider Approval of Facilities Use Administrative Guidelines #7510A, 7510B, 7510C, and Form
 - h. Consider Approval of Revised Policy 7540.02 District Webpage
20. Next Meeting Dates:
- a. March 21, 2017 – Curriculum Committee Mtg – 4:00 p.m. – MES Board Room
 - b. March 27, 2017 – Ad Hoc Recognition Comm Mtg – 5:30 p.m. – MES Board Room
 - c. March 28, 2017 – Special BOE Mtg – RFP Interviews 5:00 p.m. – MES Board Room
 - d. April 4, 2017 – Policy & Human Resources Comm Mtg – 5:15 p.m. – MES Board Room
 - e. April 6, 2017 – Bldgs & Grounds Comm Mtg – 5:30 p.m. – MES Board Room
 - f. April 11, 2017 – Finance Comm Mtg – 5:30 p.m. – MES Board Room
 - g. April 24, 2017 – Regular BOE Mtg – 7:00 p.m. – MES Board Room (6:30 p.m. Closed Session)
21. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c)(g) and Wis. Statutes, for the Purposes of Conferring with Legal Counsel to Discuss the Employment / Performance Evaluation of Professional Staff Members the Board has Jurisdiction and Exercises Responsibility
22. Board May Act on Items Discussed in Closed Session
23. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Bylaws 0167.3

Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than fifteen (15) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.

- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

19.90, Wis. Stats.