

**AGENDA**  
**SCHOOL DISTRICT OF MANAWA**  
**BOARD OF EDUCATION**  
**JANUARY 23, 2017**

1. **Call to Order** – by President Johnson - **7:00 p.m.** – in the Board Room – 800 Beech St., Manawa
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. Presentation:
  - i. District Intervention Program Overview – Val Pari, Interventionist
  - ii. Elementary Staff & Program Change Data – Michelle Pukita, ES Principal
6. Announcements:
  - a. Contributions to the District
7. Consent Agenda
  - a. Approve Minutes of December 19, 2016 and January 3, 2017 Board Meetings
  - b. Treasurer’s Report/Approve Expenditures & Receipts (**on website**)
  - c. Donations:
    - i. \$100 The Botting Family
    - ii. \$100 Helene Pohl
    - iii. Shirts for Everyone on the Jr. HS Washington DC Trip from Sturm Foods Valued at \$1000
    - iv. 2016-17 Jr. HS Dance Money-John and Carey Andersen Valued at \$1000 for Jr. HS Trip
    - v. A Basketball Storage Bin to the Elementary School from David Carl, in the name of DuWayne Carl, Valued at \$365
    - vi. \$50 Donated to the Title I Book Fund from Dr. Oppor from Public Library Board Stipend
    - vii. \$571 to Urgent Needs Fund from Denim December Donations from Staff Participants
    - viii. Manawa FFA Received a Donation of \$1,000 in Memory of Gilbert Bucholz for student Supervised Agricultural Experiences (SAE)
  - d. Resignation: Taren Redmann – 4K Aide
  - e. Consider Approval of Curriculum / Special Educ. Director for 2016-17 as Presented
  - f. Consider Approval of Voluntary Transfer of Teacher to 4K Position for 2017-18 School Year
  - g. Consider Approval of Hire of 4K Aide for 2016-17
  - h. Consider Approval of Hire of New Bus Driver to Ogdensburg Route for 2016-17
  - i. Consider Approval of Hiring Head Baseball Coach for 2016-17 School Year**
8. Any Item Removed from Consent Agenda
  - a.
  - b.
9. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines on Reverse)
10. Correspondence – None this month
11. Board Recognition:
  - a. Introduction of School Nurse – Olivia Koehn
  - b. Introduction of New Bus Driver – Mitch Patri
12. District Administrator’s Report:
  - a. Legislative Update
  - b. Update on Site Survey
  - c. Monthly Enrollment Report & 2<sup>nd</sup> Friday January Report
  - d. WASB Convention Overview
  - e. 2017-18 Budget Planning Process – Committee Schedule
  - f. School Board Election Update – Sample Ballot
  - g. Waupaca County Charter School Agreement for 2017-18
  - h. Lawn Care Bid
13. School Operations Reports
  - a. ES Principal: Highlights - Included in Board Packet
  - b. HS Principal: Highlights - Included in Board Packet
14. Business Related Reports:
  - a. Summary of Expenditures & Receipts

15. Director's Reports:
  - a. Curriculum Director Highlights - January In-service
  - b. Special Education Director Highlights
  - c. Technology Support Specialist Highlights
16. Board Comments:
17. Committee Reports:
  - a. Finance Committee (Pohl)
    - i. Review of Contracted Services and Utilities/Annual Recurring Costs
    - ii. Discuss Possible Contracted Services Options (Ex: Fire and Security Monitoring Service)
    - iii. Discuss Health Care Cost Savings Measures
    - iv. Preliminary Review of Staff and Program Change Recommendations
    - v. Review Early Retirement Requests
    - vi. Plan 2017 Finance Committee Meeting Calendar
  - b. Policy & Human Resources Committee (Pethke)
    - i. 2018-2019 School Calendar - Action
    - ii. Policy 5880 Public Performances by Students
    - iii. 1<sup>st</sup> Reading / Review of Handbook Updates (Action)
      1. Professional Educator Handbook
      2. Support Staff Handbook
      3. Salary & Stipend Guide (PACE)
    - iv. Staff & Program Change Proposal for 2017-18 (Action)
    - v. Staff Health & Wellness Incentives
  - c. Ad-Hoc Recognition Committee Mtg
    - i. Discussion:
      1. Recap: Groups to Recognize
      2. Recap: Type of Award / Recognition
      3. Confirm Date for Recognition Ceremony
      4. Confirm Ceremony Format / Agenda
      5. Set Date for Presentation to the Board of Education
18. Unfinished Business
  - a. Consider Approval of Policy 5460 Graduation Requirements
19. New Business:
  - a. Consider Approval of the 2018-2019 School Calendar as Presented
  - b. Consider Approval of Student Early Graduation Request for January 2018
  - c. Consider Approval of Open Enrollment Available Space for 2017-18
20. Next Meeting Dates:
  - a. Jan. 25, 2017 – Human Growth & Development Committee Meeting – 6:30 p.m. – MES Board Room
  - b. Jan. 26, 2017 – Curriculum Committee Meeting – 5:00 p.m. – MES Board Room
  - c. Jan. 31, 2017 – Buildings & Grounds Committee Meeting – 5:30 p.m. – MES Board Room
  - d. Feb. 1, 2017 – Ad Hoc Recognition Committee Meeting – 6 p.m. – MES Board Room
  - e. Feb. 7, 2017 – Finance Committee Meeting – 5:30 p.m. – MES Board Room
  - f. Feb. 13, 2017 – Policy & HR Committee Meeting – 5:15 p.m. – MES Board Room
  - g. Feb. 20, 2017 – Regular Monthly BOE Meeting – 6:30 pm – Closed Session – 7:00 pm Open Session
21. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Bylaws 0167.3

### **Public Participation at Board Meetings**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

### Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than fifteen (15) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

### Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
  - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;

3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
  - J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
    1. No obstructions are created between the Board and the audience.
    2. No interviews are conducted in the meeting room while the Board is in session.
    3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

19.90, Wis. Stats.