

AGENDA
SCHOOL DISTRICT OF MANAWA
BOARD OF EDUCATION
DECEMBER 19, 2016

1. Call to Order – **6:30 p.m.** – President Johnson – Board Room – 800 Beech Street
 - a. Reception for Retiree, Dave Marcy
2. Reconvene in Open Session – **7:00 p.m.**
3. Pledge of Allegiance
4. Roll Call
5. Verify Publication of Meeting
6. Presentation: Reading Specialist Annual Report – Ms. Jackie Gast
7. Announcements:
 - a. Contributions to the District
 - b. Appoint Board Curriculum Committee Member
8. Consent Agenda
 - a. Approve Minutes of the November 21, 29, and December 5, 2016 Board Meetings
 - b. Treasurer’s Report/Approve Expenditures & Receipts (**on website**)
 - c. Donations:
 - i. Tri-Valley Garden Club \$100 to FFA for Urgent Needs Fund
 - ii. Judson Isebrands & Sharon O’Leary – Black Walnut and Birch Wood to the Technology Department for Student Projects – Valued at \$200
 - iii. Bay Valley Foods - \$500 to HS Band for 2016 Trips
 - iv. Hand to Shoulder Center of Wis., LTD., \$50 for HS Band
 - v. Angela Williamson Emmert \$25 for HS Band
 - vi. Appleton Parade Committee \$200 for HS Band
 - vii. Winemaker’s Daughter LLC, \$100 for HS Music Department
 - viii. Premier Community Bank - \$1000 to FBLA and \$400 to Drama Club for Plays
 - ix. Smith’s Steak House – in Kind Donation for Staff after P/T Conference in Recognition of the District Report Card
 - d. Accept Resignations:
 - i. Emily Juneau, 4K Teacher
 - ii. Shawn Allen, Spanish Teacher
 - e. Consider Hire of District Nurse
 - f. Fall Coaches Recommendation for 2017-2018 School Year
9. Any Item Removed from Consent Agenda
 - a.
 - b.
10. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines on Reverse)
11. Correspondence – Card from the Family of Carole Beyersdorf
12. Board Recognition: HS Drama Team – All State Award
13. District Administrator’s Report:
 - a. Legislative Update
 - b. Monthly Enrollment Report
 - c. Site Analysis & Feasibility Study Update
 - d. Open Enrollment Data Study
14. School Operations Reports
 - a. ES Principal: Highlights - Included in Board Packet
 - b. HS Principal: Highlights - Included in Board Packet
15. Business Related Reports:
 - a. Summary of Expenditures & Receipts
 - b. Cash Flow Report SY1617
 - c. IRS Mileage Reimbursement Rate for 2017
 - d. Business Manager Transition Update

16. Director's Reports:
 - a. Technology Support Specialist Highlights
 - b. Special Education Director Highlights
17. Board Comments:
18. Committee Reports:
 - a. Finance Committee (Pohl)
 - i. Bus Driver Sub & Co-Curricular Field Trip Pay Rate
 - ii. Yearly Agenda Blueprint
 - iii. Business Manager Transition
 - iv. Cash Flow Overview
 - v. Short-Term Borrowing
 - b. Buildings & Grounds (R. Johnson)
 - i. Yearly Agenda Blueprint
 - ii. Nexus Update on MES VAV Project
 - iii. MES Boilers
 - iv. Jr./Sr. HS Faucets
 - v. Site Analysis & Feasibility Study Update (Set Special BOE Meeting Date)
 - vi. H.S. Filters
 - c. Policy & Human Resources Committee (Pethke)
 - i. Yearly Agenda Blueprint
 - ii. School Calendar for 2017-2018
 - iii. Facilities Use
 - iv. Policy 5460 - Graduation Requirements
 - v. Policy 5430 - Laude System
 - vi. Food Service: Menus, Food Eaten / Thrown Away – Sharing Table
 - d. Curriculum Committee (Hollman)
 - i. Yearly Agenda Blueprint
 - ii. Little Wolf Jr./Sr. High: 2017-18 Seven Period Day Schedule
 - iii. FOSS Kit Purchase Plan
 - iv. Human Growth & Development Updates
19. Unfinished Business
 - a. Consider Approval of Revised Policy 7230 Gifts, Grants and Bequests
20. New Business:
 - a. 1st Reading Policy 5460 Graduation Requirements
 - b. **Discuss Policy 5880 - Public Performances by Students**
 - c. Consensus of WASB Delegate Assembly Resolutions
 - d. Consider Approval of Student Course Options Request as Presented
 - e. Consider Approval of the 2017-2018 School Calendar as Presented
 - f. Consider Approval of Increasing the Rate for Bus Route Substitutes Drivers to \$16.67/hour as of 09/01/16
 - g. Consider Approval of Adopting an Hourly Rate of \$10.15/Hour for Substitute Field Trip/Co-Curricular Drivers as of 09/01/16
 - h. Consider Approval of the Yearly Agenda Blueprint as Presented
 - i. Consider Approval of the Little Wolf Jr./Sr. High School 2017-18 Seven Period Day Schedule
 - j. Consider Approval of the FOSS Kit Purchase Plan as Presented
 - k. Consider Approval of WEMTA Permanent Endowment Trust Outreach Grant Application (Manawa Makers submitted by Mrs. Jennifer Krueger)
 - l. Consider Approval to Update the District Fee Schedule for 2016-17
 - m. Consider Approval of Request for Boys Basketball Participation in the Elcho Tournament
 - n. Consider Approval of Laude Eligible Courses and Point Values
21. Next Meeting Dates:
 - a. Dec. 20, 2016 – Facilities Tour – 8 am to 6 pm – Ripon & Other Districts
 - b. Jan. 3, 2017 – Spec BOE Mtg – Site Analysis & Feasibility Study – 5:30 to 6:00 p.m – MES Brd Rm
 - c. Jan. 3, 2017 – Finance Committee Meeting – 6:00 p.m. – MES Board Room
 - d. Jan. 9, 2017 – Ad hoc Recognition Committee Meeting – 6:00 p.m. – MES Board Room
 - e. Jan. 10, 2017 – Policy & Human Resources Committee Meeting – 5:15 p.m. – MES Board Room

- f. Jan. 16, 2017 – Regular BOE Mtg – (6:30 pm Closed Session) 7:00 pm Open Session – MES Brd Rm
 - g. Jan 17-20, 2017 – WASB Convention in Milwaukee
 - h. Jan. 18, 2017 – Human Growth & Development Committee Meeting – 6:30 p.m. – MES Board Room
 - i. Jan. 26, 2017 – Curriculum Committee Meeting – 5:00 p.m. – MES Board Room
 - j. Jan. 31, 2017 – Buildings & Grounds Committee Meeting – 5:30 p.m. – MES Board Room
22. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c)(f), 118.22 and 118.125 Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Goals 2) Review of Time Off Data and 3) Employment of Staff Member
23. Board May Act on Items Discussed in Closed Session
24. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Bylaws 0167.3 **Public Participation at Board Meetings**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than fifteen (15) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.

- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

19.90, Wis. Stats.