

Minutes of the October 17, 2016 Board of Education Meeting

Call to Order – 7:00 p.m. – President Johnson – Board Room – 800 Beech Street. Pledge of Allegiance

Roll Call: Russ Holman, Russ Johnson, Bobbi Jo Pethke, Helene Pohl, Joanne Johnson

Verify Publication of Meeting. Verified by Dr. Oppor.

Filling Board Vacancy – There are two (2) School District of Manawa board positions vacant, one (1) in the City of Manawa and one (1) in the Township of Little Wolf

Applications/Interviews to Fill Board Vacancy by Board Appointment (Roll Call Vote)

The Board May Convene in Closed Session Pursuant to Section 19.85(1)(f), Wis. Stats., for the Purposes of Considering Financial, Medical, Social or Personal Histories or Disciplinary Data of the Candidates Which, if Discussed in Public Would be Likely to Have a Substantial Adverse Effect Upon the Reputation of the Person(s) Referred to in Such Data or Histories. The Board Will Reconvene in Open Session to Discuss the Qualifications of the Candidates and Take Any Action as to Appointment.

Voting of the Board to Fill Board Vacancy - City of Manawa

Move: R Johnson/Holman to APPOINT Stan Forbes

Roll call vote: Hollman, Pethke, Pohl, R. Johnson, J Johnson in favor; motion carried.

Voting of the Board to Fill Board Vacancy – Township of Little Wolf

Move by: Pohl/Hollman to APPOINT Bruce Scheller

Roll call vote: Hollman, Pethke, Pohl, R. Johnson, J. Johnson in favor; motion carried.

Administer Oath of Office to New Board Member Oath of office was read by Pethke, Clerk and signed by the two new members of the Board.

Presentations:

Cash Flow - Short Term Borrowing Resolution – Mike Morse, First State Bank

effective October 31, 2016. SDM may use Line of Credit if there are gaps in cash flow even though we are a debt-free school district.

Summer School Report – Kevin Keller, Summer School Coordinator indicated SDM had a successful Summer School year this past summer, is looking at options to try online registration process or this upcoming year. Mr. Mosey will assist with getting the registrations online for the next summer school program; looking at the possibility of eliminating summer school going into August, he would like to get everything done in June and July; Staffing for summer school was successful as well; Bussing was highly recommended. SDM looking to offer bussing again next year; swimming session are being offered in Iola for grades 1-3 with 40 students signed up for the fall. Mr. Keller will be looking to do another session again in spring; will be looking for a new co-coordinator for the HS. Mr. Keller said that this worked very well.

Announcements:

President Johnson acknowledged Contributions to the District from:

Manawa FFA Alumni Donated \$510 to Manawa FFA; Manawa FFA Designates this Donation to the Backpack Project, Keglers Bowling Alley Donated Bottled Water for The Student Council to

Sell at the Concession Stand for all of the Home Games- Football, Volleyball, Basketball &

Track, Manawa FFA Alumni Donated \$775 for National FFA Convention 2016 Expenses,

United Veterinary Service & Zoetis Inc. Donated \$308.33 for the Backpack Project, Masonic Lodge #82 for Candidate Forum dinner on October 13 MAC Fund: Manawa Athletic Booster Club Inc. \$6,861.13, Bear Lake Campground, Inc. \$500, Conroy's Bear Lake Resort \$500.

Appointment of Human Growth and Development Ad Hoc Committee: The committee will consist of Terri Brooks, School District Nurse, Carmen O'Brien, Curriculum Director, Michelle Pukita, MES Principal, Nathan Reichle Past (St. Paul Lutheran Church) Dr. Steve Goedderz School District Medical Advisor, Kevin Murphy Jr./Sr. High Health Teacher, Corrie Ziemer MES Health Teacher, Janine Connolly Jr./Sr. High School Counselor, Katie Sitter MES parent, Joanne Schuelke MHS parent, Bobbi Jo Pethke SDM board member, Joanna Wentworth Sr. High Student and Zach Johnson, Jr. High Student.

Approved by General Consent: Minutes of September 19, 27 and 30, 2016 Board Meetings, Treasurer's Report/Approve Expenditures & Receipts (on website), Donations: Manawa FFA Alumni Donated \$510 to Manawa FFA; Manawa FFA Designates this Donation to the Backpack Project, Kegler's Bowling Alley Donated Bottled Water for The Student Council to Sell at the Concession Stand for all of the Home Games- Football, Volleyball, Basketball & Track, Manawa FFA Alumni Donated \$775 for National FFA Convention 2016 Expenses, United Veterinary Service & Zoetis Inc. Donated \$308.33 for the Backpack Project, Masonic Lodge #82 for Candidate Forum dinner on October 13 MAC Fund: Manawa Athletic Booster Club Inc. \$6,861.13, Bear Lake Campground, Inc. \$500, Conroy's Bear Lake Resort \$500.

Any Item Removed from Consent Agenda. - no items were removed from consent agenda

Public Comments: no public comments this month

Correspondence – Project Backpack Letter of Thanks

Board Recognition: National School Lunch Program Week October 10-14, 2016; Proclamation read by Joanne Johnson from State Superintendent Tony Evers; Social Studies Teachers Who Coordinated the Candidate Forum at LW Jr./Sr. HS - Aimee Long and Nick Hericks coordinated the Civic Forum. President Johnson also thanked Dr. Oppor, Mr. Wolfgram and Mrs. Pohl for coordinating and making the forum happen in our district.

District Administrator's Report: Dr. Oppor reported on the following: Legislative Update, Update on Roofing Project, 3rd Friday & Monthly Enrollment Report-we have more students enrolled in school this year versus last year; 754 from 729. Every FTE counts for the aid received in the district. Monthly count-compared with last year at this time 781 students. 2017 Election Schedule: City Manawa-Stan Forbes to finish until 2018, Little Wolf-Bruce Scheller to finish until 2018, Helvetia/Union - Bobbi Jo Pethke currently holding this seat St. Lawrence/Ogdensburg - Helene Pohl currently holding this seat, Royalton/Mukwa-Russ Hollman currently holding this seat. Candidate paperwork must be filed by the first Tuesday in January being January 3, 2017, in the Manawa District Office.

WASB Annual Meeting Booklet – Annual Meeting Preparation for the Annual District Meeting next Monday Oct. 23, 2016. The ground rules were established and available for board members.

Office of Civil Rights' Recommended Actions – Comments

Class action against eleven (11) school districts in WI. Manawa chosen in this close supervision. In a review of district websites, our site is not conducive to those with visual disabilities. Mr. Mosey and Dr. Oppor will address each stipulation which is due in February 2017. The deadline of next summer to comply. All districts will need to comply with district website; we are a test site and would be applied to all school districts.

Mrs. Pohl would like to know the amount of time and amount of money as well as legal fees this will encounter to take to our legislators. Dr. Oppor will comply with that request.

MAC Activity Complex Fundraiser – Update: Mary Griffin is in attendance of this meeting. Thanked Mary Griffin and contributors for the fundraisers. Mary indicated she collected all money pledged over the past 5 years. In-kind donations were listed by Mary Griffin. Donations of \$20,000 this year by Booster Club. Pavers are \$50 and money will go to the bleachers, presently \$450 has been made. Looking for in-kind donations and getting a bid soon for bleachers. The Booster Club will not do a 5-yr program as they did with the present complex fund. Mary indicated the bleachers

were part of the original bid. Bleachers are presently being borrowed from the City of Manawa. Three (3) sets of bleachers have already been purchased. Dr. Oppor thanked Mary Griffin for her dedication and making this project a reality.

School Operations Reports: ES Principal: Highlights - Included in Board Packet. Mrs. Pohl asked for an update on the bussing/transportation for MES. Mrs. Pukita indicated that the bussing is going well. The traffic is flowing well, and busses are in single file. The addition of a crossing guard assisting is also aiding in the flow as well. HS Principal: Highlights - Included in Board Packet. Homecoming update: The bon-fire has been rescheduled, weather permitting, for this Thursday, October 20th at 7:00p.m. It will be a kick off for the football playoff game which will be held on Friday, October 21st.

Business Related Reports: Summary of Expenditures & Receipts was in the packet. Review of September expenditures by Katie Burr. Proposed budget for the upcoming year. September is the end of the quarter. Mrs. Burr indicated that she is looking at building up the cash reserve. Preliminary Budget Update as of 10.14.16: Mrs. Burr is working on the annual report for the Annual Meeting. Meeting with the Finance Committee to increase fund balance, currently at 14%.

Director's Reports: Curriculum Director Highlights -Mrs. O'Brien in the packet. Technology Support Specialist Highlights -Mr. Mosey reported on the new Chromebook-MES has 2 carts with 30 Chromebook; teachers excited to use. Special Education Director is at a workshop.

Board Comments: Mrs. Pohl shared the passing of former board member Mark Shockley and that he will be missed in the district.

Committee Reports: Finance Committee (Pohl); Substitute Teacher Pay Budget Planning Cycle, Preliminary Budget 2016-17, Purchasing, Buildings & Grounds (R. Johnson); Snow Removal RFP's for 2016-2017, Bleacher Information – Jeff Bortle, Vehicle Replacement – Kitchen Van / Passenger Van / Lawn Tractor, Kubota Repairs – Axle Oil Leak, Seals, Building Walk Through, Football Field, Repairs Due to Saturation, Re-crown After Season & Board Walk Through, High School Door Issue HVAC Repairs at HS – Bid / RFP, Stump Removal, Site Study Due Date, Bench and Flower Boxes, Authorize District Administrator to Proceed with Purchasing a Replacement Vehicle – Kitchen Van / Passenger Van, Consider Acceptance of a Lawn Tractor Quote to Replace Existing Kubota. Policy & Human Resources Committee (Pethke), 7000 Policies – Property, 8000 Policies – Operations, 9000 Policies – Relations Board Member Background Checks. Curriculum Committee (Hollman); Course of Study Guide 2017-2018, District Section 504 Handbook, Materials Adoption English Gr. 10, Human Growth and Development Ad Hoc Committee Formation

Unfinished Business:

Move by R. Johnson/Pethke to Consider Approval of the NEOLA 1000 Policy. Motion carried.

Move by Pohl/Hollman to Consider Approval of the NEOLA 2000 Policy. Motion carried.

New Business:

1st Reading – NEOLA 7000 Series Policies - Property Without 7230 Reading – NEOLA 8000 Series Policies – Operations and 1st Reading – NEOLA 9000 Series Policies - Relations Without policy 9211

Move by Hollman/Pethke to Consider Approval of the Youth Options Requests for 2nd Semester 2016-2017. Motion carried.

Move by Pohl/R. Johnson to approve Resolution Sy201617#3 Authorizing A Taxable Tax and Revenue Anticipation Promissory Note for Cash Flow Purposes in an Amount not to Exceed \$750,000. Roll call vote: aye votes - Scheller, Forbes, Hollman, Pethke, Pohl, R. Johnson, J. Johnson. Motion carried.

Move by Hollman/Pohl to consider Authorizing the District Administrator to Take all Actions to Comply with the Office of Civil Rights' Recommended Actions. Motion carried.

Move by Hollman/Scheller to approve of the Course of Study Guide for 2017-2018. Motion carried.

Move by R. Johnson/Pethke to approve Waiving the Two-Meeting Process for Approval of District Section 504 Plan. Motion carried.

Move by R. Johnson/Hollman to approve the District Section 504 Handbook. Motion carried.

Move by Hollman/Pethke to approve the Materials Adoption English Gr. 10. Motion carried.

Move by Scheller/Pohl to accept the HVAC Bid for the high school. Motion carried.

Move by Hollman/Forbes to authorize District Administrator to proceed with purchasing a replacement vehicle – kitchen van / passenger van not to exceed \$18,600. Motion carried.

Move by R. Johnson / Pohl to accept the Lawn Tractor Quote to replace the existing Kubota not to exceed \$22,000. Motion carried.

Move by R. Johnson/ Hollman to Consider Approval of 3-Year Snow Removal Bid for 2016-2017, 2017-2018 and 2018-2019 for Quality Concrete. Motion carried.

Move by Pohl/Pethke to approve an Increase to Substitute Teacher Pay to \$100/Day, \$50/Half-Day and \$110/day and \$55/half-day for former Manawa Teachers Effective October 24, 2016 to Coincide with the Next Payroll. Motion carried.

Next Meeting Dates: October 24, 2016 – Annual Meeting Preparation – 6:30 p.m. – MES Board; Room, October 24, 2016 – Annual District Meeting 7:00 p.m. MES - Meeting Room TBD; November 1, 2016 – Policy & Human Resources Committee Mtg – 4:15 p.m. – MES Brd Rm.; November 3, 2016 – Curriculum Committee Meeting – 4:30 p.m. – MES Board Room; November 8, 2016 – Finance Committee Meeting – 5:30 p.m. – MES Board Room; November 21, 2016 – Regular Monthly Meeting – 7:00 p.m. – MES Board Room; Jan. 17-20, 2017 - WASB Convention – Milwaukee,; Nov. 15, 2016 - Buildings & Grounds Committee Mtg 6 pm, set Board Retreat Date- Mrs. Frazier will send out dates.

Move by Pethke/Pohl at 8:08 p.m. to adjourn into Closed Session Pursuant to the Provisions of 19.85(1)(c)(f), 118.22 and 118.125 Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Evaluation

Move by Hollman/Pethke to adjourn and reconvene in open session at 9:29 p.m. Roll call into open session: Scheller, Forbes, Hollman, Pethke, Pohl, R. Johnson, J. Johnson. Motion carried.

Move by Scheller/Forbes to adjourn at 9:30 p.m. Motion carried.

Bobbi Jo Pethke, Clerk