

**AGENDA**  
**SCHOOL DISTRICT OF MANAWA**  
**BOARD OF EDUCATION**  
**OCTOBER 16, 2017**

1. Call to Order – President Johnson – **6:15 p.m.** – MES Board Room, 800 Beech Street
2. Adjourn and Reconvene in Closed Session for the Purpose of Student Conduct Issues in Regard to the Matter Submitted Pursuant to Wis. Statutes 119.85(l)(f) and Section 118.125.
3. Reconvene in Open Session - **6:30 p.m.** - Book Study
4. Pledge of Allegiance – **7:00 p.m.**
5. Roll Call
6. Verify Publication of Meeting
7. Presentation:
  - a. Cash Flow – Short Term Borrowing – Mike Morse, First State Bank
  - b. Summer School Report – Kevin Keller & Mary Eck, Coordinators
  - c. HS English Teachers – Innovative Practices – Michele Koshollek, Tracy Konkol
8. Announcements:
  - a. Contributions to the District
9. Consent Agenda
  - a. Approve Minutes of September 18, 2017 Board Meeting
  - b. Treasurer’s Report/Approve Expenditures & Receipts (**on website**)
  - c. Donations:
    - i. Gary & Kerry Jepson, 116 books for 4K Classroom
    - ii. Mitch’s Furniture, Clintonville: 2 carpets for 4K Classroom Valued at \$188
    - iii. St. Paul Lutheran Church, from Church Picnic on 9/17/17 - \$367.27 for Project Backpack
    - iv. First Lutheran Church, Ogdensburg, \$35 for Project Backpack
    - v. Crosscut Solutions, Inc., \$225 for Science Garden
    - vi. Zoetis, Inc – United Veterinary Ser. - \$278.73 for Urgent Needs Funds
    - vii. Green Bay Packers – Pink Gloves for Football Team in Honor of Breast Cancer Awareness
    - viii. Knights of Columbus - \$163.80 for Project Backpack
    - ix. Zion Evangelical Lutheran Congregation - \$300 – for Project Backpack
    - x. Culvers of Waupaca - \$250 for Project Backpack
  - d. Resignation – Katelyn Langman, Cheer and Stunt Coach
  - e. Consider Approval of Summer School Co-Coordinator Contracts for Mary Eck & Kevin Keller
10. Any Item Removed from Consent Agenda
  - a.
  - b.
11. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines on Reverse)
12. Correspondence: None this month
13. Board Recognition: National School Lunch Program Week October 9-13, 2017
14. District Administrator’s Report:
  - a. WASDA Conference - “No Time to Lose” (**on website**)
  - b. Legislative Update
  - c. Third Friday Enrollment
  - d. Report on Open Enrollment Reasons from Alternative Applications
  - e. Site Analysis & Feasibility Study Update
  - f. 2018 Election Schedule
  - g. WASB Annual Convention – January 2018 - Milwaukee
15. School Operations Reports:
  - a. ES Principal: Highlights - Included in Board Packet
  - b. HS Principal: Highlights - Included in Board Packet
16. Business Related Reports:
  - a. Update on 2017-18 Budget
  - b. Kobussen Transportation Report

17. Director's Reports:
  - a. Curriculum / Special Education Director Highlights
  - b. Technology Director Highlights
18. Board Comments:
19. Committee Reports:
  - a. Finance Committee (Pohl)
    - i. Consider Approval of Food Service Equipment Purchase
    - ii. Revenue Limit Worksheet Review
    - iii. 2017-18 Budget
  - b. Buildings & Grounds (R. Johnson)
    1. Special Education Rental Property - 407 S. Bridge St. (Building owned by Masons)
      - a. Review Rental Agreement
      - b. Annual Meeting to Secure Elector Approval of Lease Agreement (Wis. Stat. § 120.10(5))
    2. Site Analysis & Feasibility Study
      - a. Recommendation to Board
      - b. Tours: Virtual Tour Needs Voiceover; Community Adult-Only Tour Oct. 19, 2017 at ? (time)
    3. Update on Energy Efficiency Projects
      - a. HS Storefront
      - b. MES Boilers and Water Heaters
      - c. Timeline
      - d. Additional Projects 2017-18: MES Chiller, Windows and Lighting
    4. SY1718 Maintenance Budget
    5. Lift Inspection
  - c. Curriculum Committee (Hollman)
    - i. Proposed Courses:
      1. Art Department Changes
      2. Personal Fitness 101 (Zero Hour)
      3. World Cultures
      4. Business Education
      5. Advanced Robotics
    - ii. Employability Skills Course Recommendation
    - iii. Course of Study Guide Changes
    - iv. HS English Curriculum Map Adoption
    - v. K-5 Social Studies Curriculum Map Adoption
20. Unfinished Business:
21. New Business:
  - a. Consider Approval of Youth Options Requests for 2<sup>nd</sup> Semester 2017-18
  - b. Consider Approval of a RESOLUTION SY201718 #2 AUTHORIZING A TAXABLE TAX AND REVENUE ANTICIPATION PROMISSORY NOTE FOR CASH FLOW PURPOSES IN AN AMOUNT NOT TO EXCEED \$750,000.
  - c. Consider Approval of Food Service Equipment Purchase as Presented
  - d. Consider Approval of the Art Department Course Changes as Presented
  - e. Consider Approval of the Personal Fitness 101 (Zero Hour/Early bird Hour) Course as Presented
  - f. Consider Approval of the World Cultures Course as Presented
  - g. Consider Approval of the Business & Personal Law Course as Presented
  - h. Consider Approve of the Introduction to Computers Course as Presented
  - i. Consider Approve of the Computer Applications I and II Courses as Presented
  - j. Consider Approve of the Entrepreneurship Course as Presented
  - k. Consider Approve of the Web 2.0 Course as Presented
  - l. Consider Approve of the Website Design Course as Presented
  - m. Consider Approval of the Advanced Robotics Course as Presented
  - n. Consider Approval of the Employability Skills Course Recommendation as Presented
  - o. Consider Approval of the HS English Curriculum Map Adoption as Presented (**on website**)
  - p. Consider Approval of the K-5 Social Studies Curriculum Map Adoption as Presented (**on website**)
  - q. Consider Approval of the Course of Study Guide for 2018-2019 as Presented (**on website**)

22. Next Meeting Dates:
  - a. Oct. 17, 2017 – Policy & HR Comm Mtg at 5:15 p.m. – MES Board Rm
  - b. Oct. 23, 2017 – Annual District Meeting – 7:00 p.m. – MES Board Room
  - c. Nov. 6, 2017 - Curriculum Committee Mtg – 4:30 p.m. – MES Board Room
  - d. Nov. 6, 2017 – Buildings & Grounds Committee Mtg – 6:00 p.m. – MES Board Room
  - e. Nov. 7, 2017 – Finance Committee Mtg – 5:30 p.m. – MES Board Room
  - f. Nov. 20, 2017 – Regular BOE Mtg – 6:30 p.m. Book Study – 7:00 p.m. Open Session – MES Board Rm
23. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c)(f), 118.22 and 118.125 Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Staff Evaluations
24. Board May Act on Items Discussed in Closed Session
25. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

**Bylaws 0167.3      Public Participation at Board Meetings**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than fifteen (15) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.

- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
  - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
  - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
  - 1. No obstructions are created between the Board and the audience.
  - 2. No interviews are conducted in the meeting room while the Board is in session.
  - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

19.90, Wis. Stats.