

Minutes of the February 20, 2017 Board of Education Meeting

Call to Order – 6:30 p.m. – President Johnson – Board Room – 800 Beech Street

Motion by Pohl / R. Johnson to adjourn and reconvene in Closed Session – 6:31 p.m. Pursuant to the Provisions of 19.85(1)(c)(f), 118.22 and 118.125 Wis. Statutes , for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility for 1) Administrator Evaluation and 2) Teacher Evaluation Review. Motion carried by roll call vote – Hollman, Forbes, Pethke absent.

Motion by R. Johnson seconded by Scheller to adjourn and Reconvene in Open Session – 6:59 p.m. Motion carried by roll call vote – Hollman, Forbes, Pethke absent.

Call to Order by President Johnson at 7:00 p.m. in the Board Room, at 800 Beech St., Manawa
Pledge of Allegiance

Roll Call: attendance: Scheller, J. Johnson, R. Johnson, Pohl. Absent: Forbes, Pethke, Hollman
Verify Publication of Meeting: it was posted on time by Dr. Oppor

Presentations:

The Trust Edge Video Presentation (the case for trust is based on 8 pillars: consistency, clarity, compassion character, competency, commitment, connection, contribution) – Dr. Melanie Oppor
Fountas & Pinnell Reading Results – Mrs. Michelle Pukita. Assessments done 3 times a year
Same tracking used K-8; alphabet letters indicate students’ levels. Color Run Fundraiser – Special Education Department, Jessie Ort presented the information. May 19, 2017 K-12 (Jr. High students going of Washington D.C. trip), Partnering with PTO, Manawa City Hall, and local businesses
Goal to purchase 10 units of ZSpace software.

Announcements: Establish Book Study of *The Trust Edge* for Board Members; President Johnson acknowledged and thanked those that made Contributions to the District: \$100 - Tim & Julaine Botting for the Jr. High School Washington DC Trip, \$100 - Hélène & Mark Pohl for the Jr. High School Washington DC Trip. \$200 - Kathryn Burr, for Food Service – Urgent Needs, \$520 - Bemis & Employee Matching Wayne Krueger - for LWHS Bowling Club, \$100 – Sandy Cordes for the Jr. High School Washington DC Trip, \$100 – Ellen Connor for the Jr. High School Washington DC Trip, \$910 – Anonymous Donation for the Jr. High School Washington DC Trip, David Forsythe for 8 Beja Shrine Circus Tickets for MES Students.

By Consent the following were approved: Minutes of January 23, and February 13, 2017 Board Meetings, Treasurer’s Report/Approve Expenditures (totaling \$526,570.96) and Receipts (totaling \$1,069,965.21) as listed on the Website. Donations: \$100 - Tim & Julaine Botting for the Jr. High School Washington DC Trip, \$100 - Hélène & Mark Pohl for the Jr. High School Washington DC Trip. \$200 - Kathryn Burr, for Food Service – Urgent Needs, \$520 - Bemis & Employee Matching Wayne Krueger - for LWHS Bowling Club, \$100 – Sandy Cordes for the Jr. High School Washington DC Trip, \$100 – Ellen Connor for the Jr. High School Washington DC Trip, \$910 – Anonymous Donation for the Jr. High School Washington DC Trip, David Forsythe for 8 Beja Shrine Circus Tickets for MES Students. Approve the Overnight Field Trip Requests: LWHS Band / Choir Overnight Trip to Orlando Florida – March 4-9th, 2018, LWHS WASC

State Conf. Overnight Trip to Madison, April 23-24, 2017, FFA State Convention Overnight Trip to Madison, June 12-15th, 2017.

Any Item Removed from Consent Agenda: Nothing removed. Consent agenda passes.

Public Comments: none

Correspondence – from the Family of Edna Wurth – thank you card for a plant.

Board Recognition: The Board recognized the following: School Bus Driver Recognition Week - February 13-17, 2017, National FFA Week February 20-27th, National School Breakfast Week – March 6-10, 2017, Introduction of New Staff – Heidi Heideman – Long-Term 4K Teacher and Connie Sell, 4K Aide.

District Administrator's Report:

Legislative Update; Primary elections tomorrow for DPI Superintendent; 2 districts' resolutions asking for change in school start date; increase for per pupil categorical aid considered, broadband development, sparsity aid and transportation aid for rural districts
Monthly Enrollment Report: in board packet. Stable enrollment. 1 student graduated early; fluid attendance needs more studying. ACT – College Readiness – Trends: all students are tested. Results are down, but strategies to increase outcomes are being devised. WASB 2017 Day at the Capitol: BOE members urged to attend
Wellness Update: health plan formats are being updated by Nurse Koehn
Nexus Project Update: all VAV boxes have been installed and work is ahead of schedule. Work on balancers are the next phase. Site Analysis & Feasibility Study Update: Mr. Murphy from Scherrer is finalizing the RFP and it will be ready by the end of the week.

School Operations Reports were in the board packet for Elementary and High School Principals.

Business Related Reports: Summary of Expenditures & Receipts; Energy efficiency overview: summary 2014-2017. Fund 10 balance: 27.8% (percent of total expenditures)

Director's Reports: Curriculum Director Highlights

Technology Support Specialist Highlights-Mr. Mosey

Special Education Director Highlights:

Board Comments: R. Johnson raised the issue of a district calendar

Committee Reports included in the packet: Finance Committee (Pohl)

Presentation on M3 Insurance Projections - Mary Basel, Review Financial Aspects of Staff and Program Change Proposal, Review Possible Budget Reductions, Review CPI for 2017-18, Review Salary Projections, Business Manager Report on Professional Development - Baird, Forecast5, Consider Approval of Forecast5 Software. Buildings & Grounds (R. Johnson) Review Lawn Care RFP and Choose Vendor, Presentation by H & S Protection Systems, Inc., 2017-18 Projects for Budget Planning, Snow Removal Costs, Policy & Human Resources

Committee (Pethke), Staff & Program Change Proposal for 2017-18, Handbook Updates, Professional Educator Handbook, Support Staff Handbook, Salary & Stipend Guide (PACE), Administrator Guidelines – 8500 Food Service Management (Advisory). Curriculum Committee (Hollman), Jr. High Instrumental Jazz Club Proposal, Curriculum Writing Format, Draft Long-Range Curriculum Writing Plan, Curriculum Writing Proposal, Cycle of Curriculum Writing, Materials Proposals and Payment, Curriculum Writing – Long Term Plan, Rotation of Departments and Annual Cost, A.P. Psychology Textbook Adoption. Ad-Hoc Recognition Committee (J. Johnson), Recap: Groups to Recognize, Recap: Type of Award / Recognition, Confirm Date for Recognition Ceremony, Confirm Ceremony Format / Agenda, Set Date for Presentation to the Board of Education.

Unfinished Business: None This Month

New Business:

Motion by R. Johnson / Scheller to approve the Formation of the Jr. High School Jazz Club. Motion carried - Hollman, Forbes, Pethke absent.

Motion by Scheller / R. Johnson to approve a 3-Year Contract for Lawn Care with TruGreen. Motion carried - Hollman, Forbes, Pethke absent.

Motion by R. Johnson / Scheller to approve a Staff Recognition Luncheon and Heart of Gold Award as Presented. Motion carried - Hollman, Forbes, Pethke absent.

Motion by Scheller / R. Johnson to approve the Curriculum Writing Proposal Including the Cycle of Curriculum Writing, Materials Proposals and Payment as Presented. Motion carried - Hollman, Forbes, Pethke absent.

Motion by R. Johnson / Scheller to approve the Curriculum Writing Long Range Plan, Rotation of Departments and Annual Cost as Presented. Motion carried - Hollman, Forbes, Pethke absent.

Motion by Scheller, seconded by R. Johnson to approve the A.P. Psychology Textbook Adoption as Presented. Motion carried - Hollman, Forbes, Pethke absent.

Motion by R. Johnson / Scheller to approve Forecast5 Software Purchase as Presented. Motion carried - Hollman, Forbes, Pethke absent.

Motion by R. Johnson / Scheller to approve the Waupaca County Charter School SY1718 Contract. Motion carried - Hollman, Forbes, Pethke absent.

Motion by Scheller / R. Johnson to approve the Staff & Program Changes for SY1718 as Presented. Motion carried - Hollman, Forbes, Pethke absent.

Motion by Scheller / R. Johnson to approve the Professional Educator Handbook Updates as Presented.

Motion carried - Hollman, Forbes, Pethke absent.

Motion by Scheller / R. Johnson to approve Establishing a Manawa Project Backpack Club.

Motion carried - Hollman, Forbes, Pethke absent.

Motion by R. Johnson / Scheller to approve three new Fundraisers: Project Backpack, Color Run & MES PTO Penny War. Motion carried - Hollman, Forbes, Pethke absent.

Next Meeting Dates: Feb. 22, 2017 – HG&D Mtg – 6:30 p.m. – MES Board Room, Mar 6, 2017 – Ad Hoc Recognition Mtg – 6:00 p.m. – MES Board Room, Mar 7, 2017 – Finance Comm Mtg – 5:30 pm – MES Brd Room, Mar 7, 2017 – Bldgs & Grounds Comm Mtg – 7:00 p.m. – MES Board Room, Mar 9, 2017 – Policy & Human Resources Comm Mtg – 5:15 p.m. – MES Brd Room, Mar 20, 2017 – Regular BOE Mtg – 6:30 Open session – 7:00 pm Open Session – MES Brd Room, Mar 21, 2017 – Curriculum Comm – 4:00 p.m. – MES Board Room, Mar 28, 2017 – Spec BOE Mtg – RFP Interviews – 5:00 pm – MES Board Room (5:00, 6:00, 7:00 p.m.)

Motion by Scheller /R. Johnson that the Board of Education will adjourn at 8:17 p.m. and reconvene in Closed Session Pursuant to the Provisions of 19.85(1)(c)(f), 118.22 and 118.125 Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility for 1) Administrator Evaluation and 2) Teacher Evaluation. Motion carried by roll call - Hollman, Forbes, Pethke absent.

Motion by Scheller / R. Johnson to adjourn and reconvene in open session at 9:16 p.m. Motion carried by roll call - Hollman, Forbes, Pethke absent. The Board did not act on items discussed in Closed Session.

Motion by R. Johnson / Scheller to adjourn at 9:17p.m. Motion carried - Hollman, Forbes, Pethke absent.

Hélène Pohl, Treasurer