

**AGENDA**  
**SCHOOL DISTRICT OF MANAWA**  
**BOARD OF EDUCATION**  
**JUNE 19, 2017**

1. **Call to Order** – President Johnson – **6:00 p.m.** – Book Study
2. **Closed Session – 6:30 p.m. to 7:00 p.m.** the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c)(f), 118.22 and 118.125 Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility for 1) Review Teacher Candidate Applications
3. **Reconvene in Open Session – 7:00 p.m.**
4. Pledge of Allegiance
5. Roll Call
6. Verify Publication of Meeting
7. Presentation:
  - a. Data Presentation – Ms. Brauer, Mrs. Pukita, Mr. Wolfgram
8. Announcements:
  - a. Contributions to the District
9. Consent Agenda
  - a. Approve Minutes of May 15 and 30, 2017 Board Meetings
  - b. Treasurer’s Report/Approve Expenditures & Receipts (**on website**)
  - c. Donations:
    - i. Carbon Freckle: In-kind Contribution & Creation of School Song Banners for Manawa FFA
    - ii. Waupaca Equipment Rental Center: Donation of Tent Rental Valued at \$200
  - d. Retirement: Lori Wilson, ES Art Teacher
  - e. Resignation:
    - i. Nicholas Hericks, HS Social Studies Teacher
    - ii. Wendy Baranczyk, ES Music Teacher
    - iii. Madalyn Simonis, Elementary Teacher
  - f. Consider Approval of Hire of a Spanish Teacher for SY178
  - g. Consider Approval of Hire of a Special Education Teacher for SY1718
  - h. Consider Approval of Hire of a Business Education Teacher for SY1718
  - i. **Consider Approval of Hire of a Vocal Music Teacher for SY1718**
  - j. Consider Approval of the Hire of Non-Athletic Coaches / Advisors for SY1718
  - k. Consider Approval of Athletic Coaches & **Volunteers** for Fall & Winter Sports for SY1718
  - l. Consider Approval of the N.E.W. Rehab Occupational Therapist Contract for SY1718
  - m. Consider Approval of the 2017 PACE Program Submissions for Professional Staff for SY1718
10. Any Item Removed from Consent Agenda
  - b.
11. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines on Reverse)
12. Correspondence:
  - a. Card from Monkey Joe’s (Activity Center)
  - b. Card from Dr. Melanie Oppor
13. Board Recognition:
14. District Administrator’s Report:
  - a. Legislative Update
  - b. Site Analysis & Feasibility Study Update
  - c. **Athletic Training Summary**
15. School Operations Reports
  - a. ES Principal: Highlights - Included in Board Packet
  - b. HS Principal: Highlights - Included in Board Packet
16. Business Related Reports:
  - a. **Preliminary Budget Report on Data Projector**
  - b. Credit Card Report
17. Director’s Reports:
  - a. Curriculum Director / Special Education Director Highlights
18. Board Comments:

19 . Committee Reports:

- a. Finance Committee (Pohl)
  - i. Closed Session re: Transportation Program
    - 1. Interview Lamers Transportation at 5:30 p.m.
    - 2. Interview Kobussen Transportation at 5:45 p.m.
    - 3. Reconvene in Open Session at Approximately 6:10 p.m.
  - ii. Consider Recommendation for Future Transportation Management Plan
  - iii. Snow Removal –
  - iv. Health Insurance Review – M3 – Mary Basel
  - v. Student Assurance – Student Accident Insurance Renewal
  - vi. Chromebook Lease Agreement
  - vii. Committee Planning Document Review
  - viii. N.E.W. Rehab Occupational Therapist Contract for SY1718
  - ix. SY1718 School Year Lunch and Milk Fees
- b. Buildings & Grounds (R. Johnson)
  - i. Football Field Update
  - ii. HS Gym / Backboard Project
  - iii. Electrical Quote \$2,472
  - iv. Vermiculite In-House Clean-up /Equipment Approximately \$750
  - v. CR Meyer \$7,246
  - vi. Floor Refinishing Approximately \$6,000
  - vii. Reversing Lift Assembly / Retrofit – Price \$\_\_\_\_\_
  - viii. Asbestos Report - None Found in Vermiculite
  - ix. Divider Curtain - \$14,000
  - x. TruGreen Update
  - xi. Approve Purchase of New Equipment
    - a. Sideline Mats
    - b. Chalker
  - xii. Tree Trimming & Pruning (Informational)
  - xiii. Kubota Update (Informational)
  - xiv. Energy Efficiency Projects
  - xv. Portable Bleachers Update
  - xvi. SY1617 Major Maintenance Project Summary
    - i. SY1718 Maintenance Budget Planning
- c. Policy & Human Resources Committee (Pethke)
  - i. Policy Updates Vol. 26, No. 1 – Mr. Lavallo
  - ii. Review "Close Relationship"
    - 1. Definition
    - 2. Implications, Insurance, Etc.
- d. Curriculum Committee (Scheller)
  - i. Summer Sponsored Workshops Including Curriculum Writing
  - ii. MES Student Handbook Updates
  - iii. Jr./Sr. High Student Handbook Updates
  - iv. One-to-One Guide Updates
  - v. Student Transportation Guide Updates
  - vi. Jr./Sr. High At-Risk Program
  - vii. WIAA Membership Renewal for SY1718
- e. Recognition Committee (Pethke)
  - i. Review Heart of Gold Program (Information / Action)
    - 1. What Worked / What Didn't Work
    - 2. Suggested Changes for Next Year
  - ii. Transition from Ad-Hoc to a Standing District Committee (Information / Action)
    - 1. Choosing Representatives from Employee Groups
    - 2. Committee Structure / Chairperson, Secretary, etc.
    - 3. How Often Will Committee Meet
    - 4. Who Does the Committee Report To
    - 5. Committee Guidelines
  - iii. Other Issues

20 . Unfinished Business:

- a. Consider Approval of NEOLA Vol. 25 No. 2 Policy Updates (**on website**)
- 21 . New Business:
- a. Consider Approval of the Renewal of the CESA #6 Contract for SY1718
  - b. Consider Approval of the Renewal of the Athletic Trainer Contract for SY1718
  - c. Consider Approval of Two Student Early Graduation Requests
  - d. Consider Approval of the Manawa Elementary School Student Handbook
  - e. Consider Approval of the Little Wolf Jr./Sr. High School Student Handbook
  - f. Consider Approval of the One-to-One Guide Updates
  - g. Consider Approval of the WIAA Membership Renewal for SY1718
  - h. Consider Approval of the Student Assurance Student Accident Insurance Renewal for SY1718
  - i. Consider Approval of the SY1718 School Year Lunch and Milk Fees
  - j. 1<sup>st</sup> Reading NEOLA Vol. 26 No. 1 Updates (**on Website: Board of Education / Board Policies / under link: Policy Updates Under Consideration - opens BoardDocs, select Under Consideration from center tab, scroll down to Vol. 26 No. 1**)
  - k. Consider Approval of a Preliminary Budget for SY1718
- 22 . Next Meeting Dates:
- a. **June 22, 2017 – Special BOE Mtg – 5:00 p.m. MES Board Room**
  - b. July 3, 2017 - Finance Comm. Mtg - 5:30 p.m. - MES Board Room
  - c. July 5, 2017 – Bldgs & Grounds Comm Mtg – 5:30 p.m. – MES Brd Room
  - d. July 11, 2017 – Curriculum Comm. Mtg – 6:00 p.m. – MES Brd Room
  - e. July 6, 2017 – Policy Committee Mtg - at 5:15 p.m. - MES Brd Room
  - f. July 17, 2017 – Regular BOE Mtg – 6:30 p.m. Book Study – 7:00 p.m. Open Session – MES Brd Rm
- 23 . Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Bylaws 0167.3

**Public Participation at Board Meetings**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than fifteen (15) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.

- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
  - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
  - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
  - 1. No obstructions are created between the Board and the audience.
  - 2. No interviews are conducted in the meeting room while the Board is in session.
  - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

19.90, Wis. Stats.