

**AGENDA**  
**SCHOOL DISTRICT OF MANAWA**  
**BOARD OF EDUCATION**  
**APRIL 24, 2017**

1. Call to Order – President Johnson – **6:00 p.m.** - Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c)(f), 118.22 and 118.125 Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility for 1) Review Teacher Candidate Applications
2. **Book Study – 6:30 p.m. to 7:00 p.m.**
3. Pledge of Allegiance at **7:00 p.m.**
4. Roll Call
5. Verify Publication of Meeting
6. Official Oath of Office – Newly Elected Board Members
7. Election of Officers:
  - a. President
  - b. Vice President
  - c. Treasurer
  - d. Clerk
8. Annual Appointments:
  - a. Committees:
    - i. Buildings & Grounds
    - ii. Curriculum
      1. Ad-Hoc Human Growth & Development
    - iii. Policy & Human Resources
    - iv. Finance
    - v. Ad-Hoc Recognition
  - b. WASB Legislative Contact
  - c. CESA Representative
  - d. CESA Convention Delegate
9. Presentation:
  - a. ES Student Council Conference– Mrs. Corrie Ziemer & Students
10. Announcements:
  - a. Contributions to the District
11. Consent Agenda
  - a. Approve Minutes of March 20, 27, 28 and April 19, 2017 Board Meetings
  - b. Treasurer’s Report/Approve Expenditures & Receipts (**on website**)
  - c. Donations: **See Full List Attached Following Agenda**
  - d. Accept Resignations
    - i. Carmen Wesener, Food Service Worker
    - ii. Lori Van Airsdale-Miller, Special Education Teacher
    - iii. Sam Mosey, Technology Support Specialist / Athletic & Activities Director
  - e. Consider Approval of Hiring of Main Entrée Cook – Transfer
  - f. Consider Approval of the Hiring of Spring 2017 Coaches
  - g. **Consider Approval of Hire of a HS CTE Teacher for 2017-2022**
  - h. **Consider Approval of a 5<sup>th</sup> Gr. Teacher on a One-Year Contract for 2017-2018**
  - i. **Consider Approval of Hire of a Spanish Teacher for 2017-2018**
12. Any Item Removed from Consent Agenda
  - a.
  - b.
13. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines on Reverse)
14. Correspondence: Thank You for Use of High School for Easter Egg Hunt
15. Board Recognition: \_\_\_\_\_
16. District Administrator’s Report:
  - a. Legislative Update
  - b. Monthly Enrollment Report

- c. Site Analysis & Feasibility Study Update
- d. Soliciting Bids for Football Field
- 17. School Operations Reports
  - a. ES Principal: Highlights - Included in Board Packet
  - b. HS Principal: Highlights - Included in Board Packet
- 18. Business Related Reports: Credit Card Update - Business Manager Attending Skyward Conference
- 19. Director's Reports:
  - a. Curriculum Director Highlights
  - b. Technology Support Specialist Highlights / Athletic & Activities Director Highlights
  - c. Special Education Director Highlights
- 20. Board Comments: Treasurer Pohl: Legislative Breakfast Remarks
- 21. Committee Reports:
  - a. Finance Committee (Pohl)
    - i. Review Definition of "Close Relationship"
    - ii. Insurance Coverage of Groups in Close Relationship
    - iii. Transportation Update
      - 1. Route Consolidation
      - 2. Contracted Services
    - iv. Fund Transfers
      - 1. Charter School Payments
      - 2. Technology for E.C. Classroom
    - v. Approval of Energy Efficiency Projects Not to Exceed \$\_\_\_\_\_
    - vi. Spyglass Overview – Mr. Mosey
    - vii. Preliminary Budget
  - b. Buildings & Grounds (R. Johnson)
    - i. Athletic Department – at Football Field
      - a. Football Field Maintenance
      - b. Relining the HS Gym Floor
    - ii. Moving the HS Basketball Hoops
    - iii. HS Gym Curtain – Prices
    - iv. Major Maintenance Budget Summary
    - v. VAV Project Update
    - vi. Roof Repairs
    - vii. HVAC Maintenance Agreement
    - viii. Portable Bleachers
      - a. Repairs
      - b. Process for Loan of Bleachers
    - ix. Review MacNeil Environmental Report
    - x. Schulfer's Landscaping
    - xi. Energy Efficiency Levy
    - xii. SY 2017-18 Projects for Budget Planning
  - c. Policy & Human Resources Committee (Pethke)
    - i. Orientation to New NEOLA Board Docs Platform (Informational)
    - ii. Dances – Court Selection Criteria (Information / Action)
    - iii. Administrator Stipends & Job Descriptions for 2017-18 from Staff & Program Changes (Informational / Action)
    - iv. Addition of Coaching Staff (Informational / Action)
      - 1. Assistant Cross Country Coach
      - 2. Assistant Volleyball Coach
  - d. Curriculum Committee (Scheller)
    - i. G/T Handbook
    - ii. Special Education Transition Long-Term Plan
    - iii. PAES Lab Materials Adoption
    - iv. Project Discovery Materials Adoption
    - v. Career Pathways Initiative

- vi. Project Lead the Way Materials Adoption
- vii. First Author Writing Curriculum Materials Adoption
- e. Ad-Hoc Recognition Committee (J. Johnson)
  - i. Choice of Plaques / Awards & Vendor (Action)
  - ii. Selection of Pins / Badge Shields (Action)
  - iii. Develop Selection Process (Action)
    - 1. Questionnaire
    - 2. Timeframe for Submissions
  - iv. Information Scrubber
- 22. Unfinished Business – Nothing This Month
- 23. New Business:
  - a. Consider Approval of a 4-Year-Old Kindergarten Director Stipend Position for 2017-2018 School Year
  - b. Consider Approval of a Dean of Students Stipend Position for Jr./Sr. High School for 2017-2018 School Year
  - c. Consider Approval of a Clerical Aide Stipend Position for A.D./Technology Director for 2017-2018
  - d. Consider Approval of an Assistant Cross-Country Coaching Position for 2017-2018 School Year
  - e. Consider Approval of an Assistant Volleyball Coaching Position for 2017-2018 School Year
  - f. Consider Approval of Fall Coaches for 2017-18 School Year
  - g. Consider Approval of Investigation of Potential Options for Room Allocations or Off-Site Location of Transition Programming
  - h. Consider Approval of Department of Vocational Rehabilitation (DVR) Grant *Practical Assessment Exploration System (PAES)* Lab Materials Purchase
  - i. Consider Approval of Adoption and Purchase of Project Discovery Materials as Dictated by Student Needs
  - j. Consider Approval of Project Lead the Way Adoption
  - k. Consider Approval of Special Education First Author Online Writing Curriculum Materials Adoption for Immediate Implementation
  - l. Consider Approval of a Special Educ. Fund Transfer from Psychological Services to Equipment Purchases
  - m. Consider Approval of a Special Educ. Fund Transfer from Dues & Fees to Equipment Purchases
  - n. Consider Approval of Energy Efficiency Project List not to Exceed \$2M
- 24. Next Meeting Dates:
  - a. May 2, 2017 – Curriculum Comm Mtg – 5:00 p.m. – MES Brd Rm
  - b. May 2, 2017 – Finance Comm Mtg – 6:30 p.m. – MES Brd Rm
  - c. May 8, 2017 – Policy & HR Comm Mtg – 5:15 p.m. – MES Brd Rm
  - d. May 10, 2017 – Ad Hoc Recognition Mtg – 5:30 p.m. – MES Brd Rm
  - e. May 11, 2017 – Bldgs & Grounds Comm Mtg – 5:30 p.m. – MES Brd Rm
  - f. May 15, 2017 – Reg BOE Mtg – 6:30 p.m. Book Study 7:00 p.m. Open Session – MES Brd Rm
- 25. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c)(f), 118.22 and 118.125 Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility for 1) Staff Evaluation and Improvement Plans 2) Staff Discipline
- 26. Board May Act on Items Discussed in Closed Session
- 27. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Bylaws 0167.3

**Public Participation at Board Meetings**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than fifteen (15) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;

C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
  - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
  - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
  - 1. No obstructions are created between the Board and the audience.
  - 2. No interviews are conducted in the meeting room while the Board is in session.
  - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.