

AGENDA  
SCHOOL DISTRICT OF MANAWA  
BOARD OF EDUCATION  
July 20, 2015

1. Call to Order – 6:30 p.m. – President Rice – Board Room – 800 Beech Street
2. Closed Session – 6:31 p.m. the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c)(f), 118.22 and 118.125 Wis. Statutes , for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Partial Layoff of Professional Staff 2) Administrator Compensation for 2015-2016 3) Administrator Evaluation Document and 4) Administrator Benefits
3. Reconvene in Open Session – 7:00 p.m.
4. Pledge of Allegiance
5. Roll Call
6. Verify Publication of Meeting
7. Announcements:
  - a. Contributions to the District
8. Consent Agenda
  - a. Approve Minutes of June 15, 2015 Board Meeting
  - b. Treasurer’s Report/Approve Expenditures & Receipts
  - c. Donations:
    - i. A. Sturm & Sons Foundation, Inc. - \$3,000 to Fine Arts Programs
    - ii. Manawa Booster Club \$5,5843.33 towards Weight Room Equipment Purchase
    - iii. Waupaca County – \$300 – for School Community Garden
    - iv. Target Corporation - \$100 – to LWHS for PBIS Prizes & Expenses
    - v. Lorge Plumbing Inc. - \$25 – for Rise Together Program
    - vi. Wis. Farm Bureau Foundation - \$100 – Building a Greenhouse for Special Needs Students
  - d. Consider Approval of Professional Staff Contract for District Reading Specialist Position
  - e. **Consider Approval of the Mentor Handbook for 2015-2016**
9. Any Item Removed from Consent Agenda
  - a.
  - b.
10. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines on Reverse)
11. Correspondence
  - a. Post Card from FBLA Team in Chicago
12. Board Recognition – **Statement of Support for the Guard and Reserve**
13. Presentations:
  - a. Long Range Planning: Action Team Reports
    - i. Academic Success
    - ii. Leadership
    - iii. Communication
14. District Administrative Report
  - a. **4K Program – Enrollment 2015-2016**
  - b. Legislative Update
  - c. Amish Route Update
  - d. Sale of Unneeded Property
  - e. Open Enrollment Alternative Applications
  - f. Update on Technology Specialist Position
15. School Operations Reports
  - a. ES Principal Report (Included in Board Packet)
  - b. HS Principal Report (Included in Board Packet)
16. Business Related Reports:
  - a. E-Rate Update
17. Curriculum Report - (Included in Board Packet)
  - a. AP U.S. History Test Results
  - b. District Summer Sponsored Workshops
18. Board Comments
  - a. CESA #6 Delegate Assembly Report – (Pohl)
19. Committee Reports
  - a. Curriculum Committee (Hebert)

- i. K-8 Technology Scope and Sequence – Adoption - Action
    - ii. Summer Sponsored Workshops - Informational
    - iii. Curriculum Writing Updates – Informational
      - 1. CTE (Carl Perkins)
      - 2. Science (WEEB Grant)
      - 3. Social Studies
    - iv. 2015-16 Math Coaching - Informational
    - v. Standards Based Report Cards - Informational
  - b. Buildings & Grounds Committee (Hollman)
    - i. Energy Efficiency Levy - Surveillance Project Update
    - ii. Estimates for Buildings & Grounds 2015-16 Projects
    - iii. HS HVAC Maintenance Agreement 2015-16
    - iv. Custodial Equipment (Informational)
  - c. Policy & Personnel Committee (Pohl)
    - i. Increase & Reorganize SE Administrative Assistant Hours
    - ii. Review Draft of Professional Educator Handbook for 2015-2016
    - iii. Review Draft of Jr./Sr. HS Student Handbook 2015-2016
    - iv. Consider Multi-Sport Policy as per the CWC Endorsement
    - v. Review Elementary School Student Handbook for 2015-2016
    - vi. Neola Policies 0000-1000
  - d. Finance Committee (J. Johnson)
    - i. M3 – Mary Basel, Insurance Representative – (Answer Questions)
    - i. Draft Salary Advancement Plan for Professional Staff
    - ii. Policy 830, 830-Exhibit, 830-Rule (1) Guide for Use of School Facilities (Room Rental Fees Updated)
    - iii. Food Service Fund Balance & New Food Service Equipment
    - iv. Review Draft of Proposed 2015-16 Budget
- 20. Unfinished Business
  - a. Approve Updated Policy 672.1 Bidding Process - Defining “Large” as \$10,000 or More
  - b. Approve Updated Policy 185 Committee Structure
- 21. New Business
  - a. 1<sup>st</sup> Reading of the Multi-Sport Policy with a 2-Sports Limit as per the CWC Endorsement
  - b. Consider Approval of Partial Layoff Notice for Professional Staff
  - c. Consider Approval of the Professional Educator’s Handbook for 2015-2016
  - d. Consider Approval of the Jr./Sr. High School Student Handbook for 2015-2016
  - e. Consider Approval of the Elementary School Student Handbook for 2015-2016
  - f. Consider Approval of the K-8 Technology Scope and Sequence as Presented
  - g. Consider Approval of the Updated District Mission, Vision, Core Values and Guiding Principles Statement for Implementation in the 2015-2016 School Year
  - h. Consider Approval to Increase & Reorganize the Special Education Administrative Assistant Hours to 28.5 per Week for 2015-2016
  - i. Consider Approval of the Concept of the Salary Advancement Plan for Professional Staff Referred to as Professional Advancement Compensation Eligibility (PACE)
  - j. Consider Approval to Move from a Self-Funded Employee Insurance Program to WEA Trust with a High/Low Deductible Option and a 3-Tier Premium Rate as Presented
  - k. Consider Approval to Maintain a Health Care Reserve Fund as Presented
  - l. Consider Approval to Increase Delta Dental Rate and Changes to Long-Term Disability and Life Insurance as Presented
  - m. Consider Approval of an Administrator Wage Increase for 2015-2016
- 22. Next meeting Dates:
  - a. July 22, 2015 – Policy & Personnel Comm – 5:30 p.m. – NEOLA 2000-3000 Policies
  - b. July 29, 2015 - Policy & Personnel Comm – 5:30 p.m. – NEOLA 4000-5000 Policies
  - c. August 5, 2015 - Policy & Personnel Comm – 5:30 p.m. – NEOLA 6000-7000 Policies
  - d. August 10, 2015 – Finance Committee - 4:00 p.m.
  - e. August 12, 2015 - Policy & Personnel Comm – 5:30 p.m. – Catch up & Policies Sent to NEOLA
  - f. August 17, 2015 – Reception for Retirees & New Staff @ 5:30 pm & Regular BOE Mtg – 6:30 p.m.
  - g. August 18, 2015 – Bldgs & Grounds Comm – 5:00 p.m.
  - h. August 19, 2015 – Policy & Personnel Comm – 5:30 p.m. – NEOLA 8000-9000 Policies
  - i. August 31, 2015 – Curriculum Comm – 4:15 p.m.

- j. January 19-22, 2016 – WASB State Convention - Milwaukee
- 23. Reconvene in Closed Session Pursuant to the Provisions of Sections 19.85(1) (c), and (f) Wis. Stats., for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Compensation for 2015-2016 2) Administrator Evaluation Document and 3) Administrator Benefits
- 24. Reconvene in Open Session
- 25. The Board May Act on Items Discussed in Closed Session
  - a. Consider Approval of Administrator Compensation for 2015-2016
  - b. Consider Approval of Administrator Evaluation Document
  - c. Consider Approval of Administrator Benefits
- 26. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

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**SCHOOL DISTRICT OF MANAWA**

187

**PUBLIC PARTICIPATION AT BOARD MEETINGS**

All Board meetings shall be open to the public except those authorized by law to be closed. While the public has the right to attend Board meetings, no individuals or groups have the right to enter into the deliberations of the Board. They may take part in the discussion only when invited by the Board to do so.

The Board is pleased that the public is interested in educational issues, and the Board is interested in the public's comments and concerns about the District. The public may have the opportunity to speak at Board meetings in two ways:

1. A time for public comment shall be scheduled on the agenda of each regular Board meeting. Individuals who live or work within the District and parents/guardians of students enrolled in the District may address the Board. Others may address the Board at the discretion of the Board. Persons interested in addressing the Board during this scheduled time shall adhere to the following:
  - Speakers shall register in writing prior to the start of the Board meeting.
  - Each speaker shall receive recognition from the Board President, or other presiding officer, stand when recognized and give their name and other applicable information (i.e., resident address, place of employment and/name of enrolled student).
  - Comments or suggestions shall be limited to 3 minutes or less.
  - Comments or suggestions may address matters of the District, including items listed or not listed on the agenda.
  - Personal complaints about District employees or Board members shall be considered out of order for a business meeting, and, when applicable, such complaints shall be referred to proper channels in accordance with the Board's policy on public complaints.
2. An individual or group may request to be placed on a meeting agenda for the purpose of making a presentation to the Board. Items shall be considered for placement on a meeting agenda in accordance with the Board's policy on agenda preparation and dissemination.

The Board may discuss public input provided during a Board meeting; however, the Board shall not act upon any item of business not included in the public notice of the meeting. If there is a need to provide an answer or other response regarding a concern or issue, the District Administrator or another administrator shall contact the individual or group within the next week. If Board action may be required in response to a concern or issue, an item may be placed on the agenda of a subsequent Board meeting.

LEGAL REF.: Sections 19.81 Wisconsin Statutes  
 19.83(2)  
 19.84  
 19.85

CROSS REF.: 171, Regular Board Meetings  
 171.1, Public Notification of Board Meetings  
 171.2, Agenda Preparation and Dissemination  
 870, Public Complaints

APPROVED: May 17, 1993

REVISED: February 15, 1999 - December 19, 2011 - September 16, 2013