

Minutes of the August 22, 2016 School District of Manawa Board of Education Meeting

Call to Order – 6:30 p.m. – President Johnson – Board Room – 800 Beech Street. A reception was held for Retirees and New Staff - 6:30 p.m. to 7:00 p.m.

Pledge of Allegiance

Call to order at 7:00 pm: Roll Call: Hollman, Pethke, R. Johnson, Pohl and J. Johnson.

Verify Publication of Meeting – Dr. Oppor verified the publication of the meeting.

Election of Officers:

Nomination by R. Johnson / Hollman for Bobbi Jo Pethke as Clerk. There were no other nominations.

All voted in favor of Bobbi Jo Pethke as Clerk.

Nomination by Pethke / R. Johnson for Helene Pohl as Treasurer. There were no other nominations.

All voted in favor of Helene Pohl as Treasurer.

Presentation: President Johnson called on Mrs. O'Brien to share local data results and explain a little about how this information is used by our staff for instructional purposes.

President Johnson acknowledged contributions to the District and thanked them for their generosity: A. Sturm & Sons Foundation, Inc.: \$1,000 to Manawa FFA, Donors Towards School Supplies and Project Backpack, Donation of Time and Energy to Lynn Bloechl for sponsoring a backpack for Project Backpack, Donation of Time and Energy to Sandra Coyle for Pickup & Delivery of collection box, Soliciting Donations, Assisting with Clothing Swap, Manawa Cares Members for Donation of Time and Energy, Kolbe & Kolbe Windows- employees donated school supplies & money, Strum Memorial Library on-site collection box, Little Wolf Automotive on-site collection box, Remington's Grocery on-site collection box, handed out flyers for clothing swap, Project Backpack sponsor, First State Bank on-site collection box; Premier Bank on-site collection box, St. Paul Lutheran Church on-site collection box, Manawa United Methodist Church on-site collection box, Sacred Heart Catholic Church on-site collection (donates school supplies annually) and Mary Hlaban and Judy Hein for their Assistance, Zion Lutheran Church donation for Project Backpack, Ogdensburg Lutheran Church on-site collection box, The Store-donated school supplies.

Discussion on Committees: President Johnson will make committee appointments as per Bylaw 0155 – Committees as follows: Pohl – Chair of Finance with R. Johnson & J. Johnson.; Policy & Human Resources – Chair Pethke, with J. Johnson and Pohl; Hollman Chair of Curriculum and two new board members after they are appointed, and R. Johnson – Chair of Buildings and Grounds with Hollman and one new board member after appointment.

Posting to Fill Board Vacancies: President Johnson announced that the Board vacancies announcement will be sent to the County Post and is on the district's webpage and Cable TV. Interested residents of the City of Manawa and the Township of Little Wolf are to send a letter of interest to the Board of Education by noon on September 12<sup>th</sup>.

Approved By General Consent: Approve Minutes of July 18, 2016 Board Meeting, Treasurer's Report/Approve Expenditures (\$780,095.95) & Receipts (4238.30) (on Website), Donations: A. Sturm & Sons Foundation, Inc.: \$1,000 to Manawa FFA, Donors Towards School Supplies and Project Backpack, Donation of Time and Energy to Lynn Bloechl for sponsoring a backpack for Project Backpack, Donation of Time and Energy to Sandra Coyle for Pickup & Delivery of collection box, Soliciting Donations, Assisting with Clothing Swap, Manawa Cares Members for Donation of Time and Energy, Kolbe & Kolbe Windows- employees donated school supplies & money, Strum Memorial Library- on-site collection box, Little Wolf Automotive – on-site collection box, Remington's Grocery – on-site collection box, handed out flyers for clothing swap, Project Backpack sponsor, First State Bank – on-site collection box, Premier Bank - on-

site collection box, St. Paul Lutheran Church – on-site collection box, Manawa United Methodist Church – on-site collection box, Sacred Heart Catholic Church- on-site collection (donates school supplies annually) and Mary Hlaban and Judy Hein for their Assistance, Zion Lutheran Church donation for Project Backpack, Ogdensburg Lutheran Church- on-site collection box, The Store- donated school supplies; Resignations: HS Guidance Counselor, Debra Weisert, Athletic Director, Nathaniel Ziemer, Board Member Resignation, Charles Hebert, Board Member, Scott Rice, 4K Aide, Shannon Brux; New Contracts: Social Studies Teacher for 2016-2017, English Teacher for 2016-2017, 10-Month HS School Counselor 2016-2017, Athletic Director for 2016-2017. Updated Position Stipend for Transportation Director 2016-17, Updated Non-Athletic Co-Curricular Assignments for 2016-17, Volunteer Coach Contracts for 2016-2017. Part-Time (up to .5 FTE) Accounts Payable – MOU for 2016-2017, Hire of a 4K Aide (.72 FTE) for 2016-2017, the Following Handbooks for 2016-2017 (on Website), Support Staff Handbook, District RtI Handbook, Mentor Handbook, Emergency Handbook, Professional Educator Handbook, Salary and Stipend Guide, Coaches' Handbook, Transportation Handbook; Manawa FFA Students to Travel Overnight to the National FFA Convention in Indianapolis on October 18 – 22, 2016.

Any Item Removed from Consent Agenda - none  
Public Comments - none this month

Correspondence President Johnson read a sympathy card received from Helene Pohl and a letter from the WASB for Membership Renewal.

Board Recognition – Retirees and New Employees: Mr. Wolfgram introduced Michele Koshollek – HS English, Aime Long, HS Social Studies teacher, Janine Connolly, HS Counselor; Mrs. Pukita introduced Sarah Highlander, 5<sup>th</sup> grade teacher, Alicia Dean, 2<sup>nd</sup> Gr. Teacher, Taren Redman, Redmann, 4K Paraprofessional. Mr. Wolfgram spoke regarding Debra Weisert, retired counselor “unconditional positive support for students”. Regarding Mr. Jim Roenz, a clock was presented on behalf of a grateful school district for 37 years of dedication to children, we will miss your leadership your laugh and dedication to your students. “Be somebody who makes everybody feel like a somebody” often said by Mr. Roenz. Mr. Roenz was present with his family.

District Administrator’s Report:

Legislative Update - new CESA administrator will continue with legislative breakfast – 1<sup>st</sup> is on Friday Sept. 9<sup>th</sup>. Board members are welcome to the meeting / breakfast. Representative Giesfieldt is working on a special committee regarding collection of student data. Update on roofing project - anticipate that the project will be done on the August 26<sup>th</sup>. Monthly Enrollment report: 783 with open enrollment in and out not a final number until the official 3<sup>rd</sup> Friday of September count. Census Report, summarizing children age 4 to 20 in the district = 1040.

School Operations Reports: ES Principal: Highlights included the front driveway and parking lot safety. A process that included bus drivers, Mr. Quinn, Fire Chief, Police Chief and Dr. Oppor: several options were looked at in order to have a safer loading after school; will review changes after a month. Any concerns should be directed to the Principal. HS Principal highlights are in the board packet.

Business Related Reports: Included in the packet: Summary of Expenditures & Receipts and the Updated Preliminary Budget for SY 2016-17. Last week the auditors were in the district. Business Office has been busy wrapping up final reports for 2015-16.

Director’s Reports - Curriculum Director Highlights – in the packet / nothing to add.  
Technology Support Specialist Highlights – One-to-One will be awesome; students have been testing the Chromebooks. Going to be an exciting year.

Special Education Director Highlights – IEP’s for new students. Wednesday morning the DPI updated the IEP process and staff will be reviewing the changes.

Board Comments: None this month

Buildings & Grounds (Hollman): GoToMeeting Presentation: Legacy Solar Cooperative – Kurt Reinhold, Representative, MES Front Driveway and Parking Lot Safety 2016-17, Review RFP for Site Analysis, Review RFP for Field Preparation, Plans for HS HVAC Repairs, Updates on District Maintenance Projects

Curriculum Committee (Pethke) New Materials - Active Classroom, New Materials - Lego Mindstorms, 6th Grade (pilot), New Materials - Corrective Reading, Decoding & Comprehension, Special Education Reading, Standards Adoption 2016-17, 2015-16 STAR Data Presentation, August In-Service Schedule. Social Studies K-6 Scope and Sequence, Math Coaching PD with Pam Plamann, Special Education Curriculum Writing, Human Growth and Development Ad Hoc Committee Formation

Policy & Human Resources Committee New Handbooks: Support Staff Handbook 2016-17, District Rtl Handbook 2016-17, Mentor Handbook 2016-17, Emergency Handbook 2016-17, Handbook Revisions: Professional Educator Handbook 2016-17, Salary and Stipend Guide 2016-17, Coaches' Handbook 2016-17, Transportation Handbook 2016-17 and Administrative Guidelines: Accessing Legal Services

Unfinished Business:

Move by Pethke / R. Johnson to approve NEOLA policy updates for Sections 0000, 3000, 4000 and 5000 (Volume 25. No. 1) Motion carried.

New Business:

Move by R. Johnson / Hollman to approve the awarding of an energy savings performance contract to Nexus Solutions, LLC to provide certain energy conservation and facility improvement measures desired by the district including, but not limited to, roof, HVAC and control system improvements and upgrades. The costs associated with the energy savings performance contract will be recouped through energy and operational savings. Discussion of a qualified provider followed. Motion carried.

Move by Hollman / Pohl to table the RFP for Field Preparation. Motion carried.

Move by Pohl / Pethke to approve the Active Classroom materials for high school social studies courses as recommended. Motion carried.

Move by R. Johnson / Hollman to approve the Grade 6 Lego Mindstorm pilot as recommended to fulfill science and engineering standards. Motion carried.

Move by Hollman / Pohl to approve the Corrective Reading, Decoding & Comprehension materials for Special Education as presented. Motion carried.

Move by R. Johnson / Pethke to approve the annual adoption of standards for the 2016-17 school year as presented. Motion carried.

Move by Hollman / Pohl to approve the Policy for Accessing Legal Services and the associated Administrative Guidelines as presented. Motion carried.

Move by R. Johnson / Hollman to approve a voluntary \$1.00 adult admission fee for attending Junior High School Athletic events with proceeds to be used for the replacement of outdoor bleachers.

Discussion: that a supervisor be in charge of the collection, and a sign be posted regarding what the proceeds are going for so parents and the community are aware of the collection. Motion carried.

Move by Pohl / Hollman to approve two requests for nine-week waivers for families who are moving to the School District of Manawa. Motion carried.

Move by R. Johnson / Pohl to approve the personal copy and fax costs on district printers and copiers as presented. Personal copies will cost 2 cents (black and white) and 10 cents for color per copy. Motion carried.

Move by Pohl / Hollman to approve an early graduation request for a senior who will have fulfilled all graduation requirements at the end of first semester. Motion carried.

Move by Hollman / Pethke to approve Dr. Steven Goedderz, M.D. as the district's Medical Advisor for the 2016-17 school year. Motion carried.

Move by R. Johnson / Pohl to waive the Board's two-meeting process for approval of Policy 6320 – Purchasing. New language removes the "accept the lowest bid". Motion carried.

Move by Hollman / R. Johnson to approve revised Board Policy 6320 – Purchasing as presented. Motion carried.

The Board will review Policy Updates to Section 6000 (Volume 25 No. 2) (on Website) and will be presented for final approval at the September 19, 2016 meeting.

Next Meeting Dates: September 19, 2016 – 7:00 p.m. in the MES Board room, Sept. 7, 2016 – Policy & Human Resources Committee – 4:15 pm in the MES Board room. The Curriculum Committee meeting will be postponed until after the new board members are appointed.

Move by Pohl / Hollman to adjourn at 8:28 p.m. and adjourn in closed session Pursuant to the Provisions of 19.85(1)(c)(f), 118.22 and 118.125 Wis. Statutes for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1)

Administrative Evaluations and Compensation. Motion carried by roll call: Hollman, Pethke, Pohl, R. Johnson, J. Johnson, present. Dr. Oppor also present.

Motion by Pohl/Hollman to reconvene at 9:33 p.m. in open session. Motion carried by roll call vote: Hollman, Pethke, Pohl, R. Johnson, J. Johnson, present. No action taken during closed session.

Motion by Hollman/Pohl to adjourn at 9:34 pm. Motion carried.

Jeanne Frazier, Recording Secretary