

Minutes of the June 26, 2014 Special Manawa Board Of Education Meeting

Call to Order – Treasurer, Sturm – at 4:06 pm in the Board Room at the Elementary School, 800 Beech Street.  
Those present recited the Pledge of Allegiance.

Roll Call: Sturm – present, Strebe- present, Pohl- present, Lowney present.

Verify Publication of Special Meeting Agenda (P. Sturm) – verified by P. Sturm

Move by Lowney/Pohl to approve posting of three board vacancies: 1 - City Manawa, 1 - T. Little Wolf, and 1 - T. Lebanon/Bear Creek. Motion carried.

Business: Move by Lowney / Strebe to approve the consent agenda as presented including Minutes from May 19, 23, June 2, 11, 16, 2014 Board Meetings, Treasurer’s Report: Approve Expenditures & Receipts and Donations: Disabled American Veterans Chapter 53 - \$400 – for Band Activities, accept resignations / retirements: Cindy Jaeckle, Special Education Teacher, Stephanie Flynn, Board Member, Lona Sexton, Teacher, Kevin Keller, Teacher, Carl Artz, Board Member, Jeni Mursau, Reading Specialist, Becky Marquardt, Business Education Teacher. Kurt Krecklow, Board Member, Will Johnson, Special Education Teacher, Roseanne Sanderfoot, Elementary Teacher. Sturm – thank you to all the people that are retiring / resigning thank you for their service to the school district. Motion carried.

District Business:

2<sup>nd</sup> Reading Policies 342.8 & 342.8 Rule (504 Guidebook) – (on website) – Informational. Discussion....none

Final Approval of Washington DC Trip for Jr High - Spring 2015 – (J. Quinn: The Jr high staff are continuing to plan. Ratio 1 chaperone to 10 children. 24 hours supervision. Recommend that the Board approve the trip.

Move by Strebe / Lowney to approve the trip – spring of 2015. Motion carried.

Move by Lowney / Pohl to accept the resignation of Ed Dombrowski, District Administrator. Motion carried.

Approve Request for Leave of Absence – Carrie Hutchison, Elementary Teacher

Move by Lowney / no second.

Approve Naming Depositories for the District First State Bank, Premier Community Bank and American Depositories Management (D. Storch) annually recognize depositories – recommend approval per Mr. Storch.

Move by Lowney / Pohl to continue. Motion carried.

Move by Lowney/Strebe to reconsider item 6e. the request for leave of absence from Carrie Hutchison. Motion carried.

Move by Lowney/Pohl to approve 6e. Discussion: Mrs. Pohl: going by the handbook, one year has been already allowed otherwise we set a precedent but I recognize that Mrs. Hutchison is a terrific teacher with a great track record. Would hope that she resubmit her application when she is ready, but I would not recommend her leave of absence. C. Hutchison: Would like to stay employed in Manawa. I would like to have more time. Would consider reapplying in the future. PS. Carrie: feel a year would solidify that I’m ready. When I do something I’m usually fully committed. I don’t feel that I am at this point. HP – would have until Jul 25<sup>th</sup> to resign since you signed your contract.

Call for vote: All those in favor of approving the motion: (none) Motion failed.

PS – point of order checked with the Board’s attorney – majority is 4 votes. H. Pohl would encourage Mrs. Hutchison to reapply in the future when you’re ready.

Approve 12 Month Guidance Counselor Contract for Megan Driebel 2014-2015 (J. Quinn)  
Move by Pohl / Strebe to approve the contract. Motion carried.

Approve Director of Technology Contract for Duane Dubey 2014-2015 (D. Storch). One year contract: pass all the technology functions. Recommend approval  
Move by Lowney / Pohl to approve. Motion carried.

Approve Fall & Winter Co-Curricular & Extra Contracts for 2014-2015 as Presented (N. Ziemer/J. Quinn)  
Move by Lowney/ Strebe to approve. Discussion: Strebe – based on our conversation at last Monday’s meeting: get something done in future to approve the contract for the following season one month after a season ends. Pohl: would suggest 2 wks for evaluation and presented for approval at the following month’s Board meeting for contract approval. Motion carried.

Move by Pohl / Lowney to approve Letter of Intent for 12 Month Support Staff 2014-2015.  
Strebe: in regards to who does custodial staff report; they will go to Mr. Quinn. Motion carried.

Move by Lowney / Strebe to approve Letter of Intent for 9 Month Support Staff 2014-2015 as presented. Motion carried.

Move by Lowney / Strebe to approve Bus Driver’s Contracts for 2014-2015 as recommend by Mr. Quinn, Asst. Transportation. Motion carried.

Move y Pohl / Lowney to approve Student Insurance Renewal with AIG for 2014-2015. Dan Storch recommends AIG for 20014-15 school year. Motion carried. Annual renewal.

Move by Strebe / Lowney to approve District & Athletic Fees for 2014-2015. Storch: Fees in packet are the same as they were last year; recommends approval. Motion carried.

Approve Past Employee Receiving Incentive Sick Leave Payout from Employee Handbook. Mr. Storch. I believe this is a personnel issue and the Board should move it to a closed session.  
Move by Strebe / Lowney to table Employee Sick Leave Payout. Motion carried.

Course Options 1<sup>st</sup> Reading Policy 343.4 (H. Pohl) the new law was passed in 2013 compelling school K-12 Districts to take 2 classes at an institution of their choice (tech school , university, neighboring school) for credits. Wonderful opportunity for our students. Stop gap measure for next year only the UW system will pay the bill for any student taking a class on a UW campus. Offer our students that opportunity. It must be published rather quickly. According to the law student have to submit applications six weeks before the beginning of school. Communicate to parents via local papers, web page, message board, Skylert message system. Get the information out as soon as possible. Doesn’t replace Youth Options. Is offered to any student.

1<sup>st</sup> Reading Updated Jr/Sr HS Student Handbook for 2014-2015 (J. Quinn) Informational – both handbooks. Athletic portion and all the forms need to be filled out before football and volleyball and cross country start. Significant changes: E-cig has been added to everything, true block schedule at High School and Jr High now, dress code updated, streamlined Jr/Sr high school handbook to one page form instead of 4-5 forms for students. Informational – consider for approval at the July meeting.

1<sup>st</sup> Reading Updated Jr/Sr HS Student Handbook for 2014-2015. Informational – consider approval at the July meeting.

Move by Lowney / Pohl to approve the 2014-2015 Board Meeting Dates & Times as presented in the packet. Discussion to approve the date for July meeting and Strebe is not able to attend 7/21 later in the meeting. Motion carried.

Move by Strebe / Lowney to approve WASB Contract for District Administrator Search Not to Exceed \$2,000. Mr. Sturm explained: the district has engaged the WASB search service. Vacancy is posted on WASB website. Applications are being received. Closes July 4<sup>th</sup>. List will be compiled and submitted to the Board. The BOE will meet on July 14<sup>th</sup> in closed session to consider applications and narrow the list. At a date to be determined in July (third or fourth week) preliminary and final interviews. Goal is to have a new District Administrator in place by Aug 7. Recommend to approve the contract. The cost was \$1300 three years ago. Motion carried

Approve Math Textbook Purchase for 2014-2015. Was reviewed at the Curriculum Committee and recommended for approval. Recommending approval.

Move by Pohl / Lowney to approve the math textbook purchase for 2014-2015. Motion carried.

Change July BOE Meeting Date (P. Sturm) as Mr. Strebe cannot attend. Polled the board if July 29<sup>th</sup> as alternative date.

Move by Pohl / Strebe to move the July 21<sup>st</sup> meeting date to July 29, 2014 at 6:30 pm. Motion carried.

Next Meeting Dates:

- a. June 30, 2014 – Joint BOE Mtg – Centers of Excellence – 5:30 pm Dinner / 6:30 pm Meeting with Shiocton, Weyauwega-Fremont, New London School Boards @ Rawhide Boys Ranch, New London Mrs. Pohl and Mr. Lowney attending. Mr. Wolfram: where are we as a district? Money committed? Few specifics I'd like to talk to faculty about – Cordes / Tech Ed department so everyone is on the same page before that meeting.
- b. July 7, 2014 – Long Range Planning Committee Meeting 6:30 pm – Board Room
- c. July 8, 2014 – Finance Committee Meeting – 4:00 pm – Board Room
- d. July 14, 2014 – Closed Session – 6:00 pm - Review District Admin. Candidates – BOE Room
- e. July 29<sup>th</sup>, 2014 at 6:30 pm – Regular Meeting – Board Room
- f. Week of July 21<sup>st</sup>-25<sup>th</sup> - Closed Session – 6:30 pm – Interview District Administrator Candidates
- g. Week of July 28 – Aug 1<sup>st</sup> – Closed Session – 2<sup>nd</sup> Round of Interviews for District Administrator
- h. July 28, 2014 – Long Range Planning Committee Meeting – 6:30 pm – Board Room
- i. August 4, 2014 – Long Range Planning Committee Meeting – 6:30 pm – Board Room
- j. August 11, 2014 – Long Range Planning Committee Meeting – 6:30 pm – Board Room

Move by Strebe / Lowney to Adjourn at 4:40 pm and Reconvene in Closed Session Pursuant to the Provisions of Sections 19.85(1) (c) and 118.22, Wis. Stats., for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Interim District Administrator and 2) Administration Compensation. Motion carried.

The Board of Education will Reconvene in Open Session and May Act on Those Items Discussed in Closed Session:

Mr. Sturm - Vacant school board positions – will be posted and the deadline will be July 23rd for those applications and they will be acted on at the July 29<sup>th</sup>. Encourage anyone who is interested in applying to contact a board member or Jeanne in the district office with any questions.

Move by Pohl / Strebe to reconvene in open session at 6:30 pm. Motion carried.

Move by Pohl / Lowney to appoint Jim Quinn interim District Administrator from July 1st until August 18th or until a permanent District Administrator commences employment whichever is sooner. Motion carried unanimously.

Move by Lowney / Strebe to increase the Elementary School Principal's salary by 1.46% for the 2014-2015 school year. Motion carried unanimously.

Move by Pohl / Strebe to compensate the incoming High School Principal with a \$1000 stipend in recognition of extraordinary services rendered during the transition. Motion carried unanimously.

Move by Lowney / Strebe to adjourn at 6:45 p.m.

Jeanne Frazier, Temporary Clerk / Recording Secretary