

## Minutes of the January 20, 2014 Board of Education Meeting

Meeting was called to Order by President Kreklow at 6:30 pm in the MES Board Room.

Present from the Board: Kreklow, Artz, Sturm, Pohl, Strebe, Hollman and Flynn

Clerk Flynn verified publication of the meeting.

### **Presentations:**

Student - Ian Field, SMART Plan Presentation – The management plan of the school forest was provided in the board packet.

Jamie Trzebiatowski, District Nurse - Update for the Board – She has been working on updating immunizations and orders, county reporting, health screenings grades K-3 and 5,7,9, suicide prevention programs, IEP's, networking with students, and working on student lesson plans. Mrs. Trzebiatowski will be going on maternity leave in which an experienced substitute nurse has been recommended that has worked with the Waupaca Schools and will cover nursing hours in the district during her leave of absence.

Calendar Committee Present the 2014-2015 Options – The committee included Mr. Hericks, Ms. Wepner, and Mrs. Stormoen drafted two options of the 2014-2015 school calendar. The majority of teacher (*employees*) liked Option 2 the best. Board concerns with Option 2 included two long weekend breaks in spring relatively close together which can interrupt student progress, the one-day plan for PT conferences that may prevent some 2<sup>nd</sup> shift parents from attending, an in-service scheduled nine days into the student calendar, and spring conferences being moved from February to April. The calendar will go back to the committee to address the concerns. The Board commended the committee on their hard work drafting the calendars.

**Move by** Strebe/Artz to approve Consent Agenda Items as follows:

- Approve Minutes from December 16 and 23, 2013 Board Meetings
- Treasurers Report: Approval of Expenditures of \$454,364.78 and Cash Receipts of \$1,123,439.99
  - Donations: Stringer Family - \$200 for HS Boys Basketball Activity Account
- Leave of Absence: Jamie Trzebiatowski, Nurse

**Motion carried.**

**Public Comments:** Troy Wiesner, E7272 Nicolai Road spoke how he is concerned about morale within the district and the image portrayed of our town.

Mary Eck, 132 Second Street said she was going to speak but will reserve her comments until the Employee Relations meeting on Jan 27.

**Correspondence:** Thank you card from Food Pantry

Letter from Sarah Bortle – Mr. Strebe asked if teachers received diabetic training. Administration confirmed medical plans have been reviewed with the school nurse and staff has had Glucagon Emergency Administration Training. It was not mentioned when the last training took place. Dir. Pohl inquired as to whether or not all parties were satisfied. Administration answered that it was resolved. Mrs. Bortle volunteered to speak but there was no further discussion on the subject.

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**Administrative Reports:** Jim Quinn, HS Dean of Students - Update: Two Weeks in Position – He has been very visible in the building and has been a positive reinforcement. He commended the staff for working with him and mentioned they are excellent to work with. On Monday's he prepares an all-staff bulletin that details all events in the building.

District Admin.: WASB Convention Itinerary – 2014 State Board Convention. Informational. There will be no board business conducted during January 21 – 24, 2014 due to the convention.

**Board Comments:** None

**Committee Reports:** Employee Relations Committee: Wage Models – They last met on December 3. The wage models have been put on hold. Their next meeting is January 27.

Employee Morale – There was good discussion at the December meeting. Mr. Strebe mentioned they are hoping to get a response back to staff on items that were discussed

Handbook Language - Compensatory Time – Old CBA said if employees did not use their compensatory time, they would lose it. The proposed change would allow for a pay out of unused compensatory time. Mr. Kreklow asked Mr. Storch if he has calculated what impact this could have on the district. Mr. Storch has not and will bring that information back to the board. Mr. Dombrowski explained they are only allowed to carry over 24 hours over (*the actual number of hours is 16.*)

**Policy Committee:** 300 Series Review 342.11 through 345.4 Rule – The proposed changes are recommendations from the WASB lawyers.

Fund Raising Policy – The Committee examined a form that was being used at the HS for fundraising. It was drafted under another administrator and was never approved from the board. The form has been removed from use effective immediately.

Exit Interview Procedures –Further study is recommended.

**Curriculum Committee:** Curriculum – Proposal – The proposal has two parts for the 2014/2015 school year. To attend to the Jr High students RtI, eliminate the need for Sr High and Jr High shared staff for core classes, and to allow more encore class course offerings, it is the recommendation of the committee to hire one FT Jr High teacher with an emphasis in Math; and to increase the Curriculum Director to a FT position with increased duties to include curriculum, assessment coordinator, data analysis, RtI coordinator, PBIS, and Academy. This would be a non-teaching, non-administrative position but rather a support contract.

Math Curriculum Proposal- \$25,000 – The Curriculum Director found there was an immediate need to create the needed flow from the elementary Math Expressions series to the Jr High math series. The Curriculum Director recommends purchasing new math textbooks with online components for grades 7 and 8 from a series called Big Ideas. This series follows Common Core and will create that needed continuity in the district's math curriculum. It is being recommended that the board approve a \$25,000 purchase of the textbooks and professional development pending the results of a math audit supporting the series which is being conducted at the end of January. Mr. Sturm would like to table action until the audit is complete.

SPED – RTI – Informational. Due to change in leadership and availability issues of Jr High teachers, there has been difficulty implementing RtI and Academy. At the time of the meeting, the Special Education Director, the school Psychologist, and Assessment Coordinator were meeting to coordinate and implement this at the Jr/Sr High.

**Unfinished Business:**

**Move By** Sturm/Hollman to Approve Un-tabling the Discussion/Recommendation of Approval of Policies 322 - 341.2 from the December 16, 2014 Board Meeting. **Motion Carried.**

**Move by Hollman/Pohl** to Approve Policies 322 - 341.2. **Motion Carried.**

**New Business:**

**Move by** Sturm/Artz to Approve Agreement for James R. Quinn, Dean of Students Jan. 6, 2014 thru June 5, 2014. **Motion Carried.**

**Move by** to Pohl/Hollman to Approve Hire of Kerry Steingraber, HS Health Aide. **Motion Carried.**

Consensus of WASB Delegate Assembly Resolutions

1<sup>st</sup> Reading Policies 342.11 thru 345.4 Rule

**Move by Pohl/ Strebe** to Approve 4K Early Entrance Request for 2013-2014. Moved by Pohl/Strebe to withdraw the motion. **Moved by Pohl/Hollman** to Table the 4K Early Entrance Request until the child undergoes formal screening. **Motion Carried.**

**Move by Hollman/Sturm** to Table Employee Handbook Language Change: Compensatory Time. **Motion Carried.**

**Move by** Sturm/Artz to Approve Curriculum Proposal for 2014-2015. **Motion Carried.**

**Move by Sturm/Strebe to Table Math Curriculum Proposal- \$25,000 for 2014-2015 until math audit is complete. Motion Carried.**

**Next Meeting Dates:**

Board Members to WASB Convention - January 21 - 24, 2014 - Milwaukee

Employee Relations Committee - January 27, 2014 - 6:30 prn - MES Board Room

Policy Committee - February 11, 2014 - 6:00 pm - Board Room

Regular Board Meeting - February 17, 2014 - 6:30 pm - Board Room

**Move by** Pohl/Artz to Adjourn and Reconvene in Closed Session Pursuant to the Provisions of Sections 19.85(1)(c)(f) Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Evaluations 2) PIP Plan Updates at 8:00 pm. **Motion Carried.**

**Move by** Sturm/Pohl to Reconvene into Open Session at 10:50 pm. **Motion Carried.**

**Move by** Strebe/Hollman to adjourn the January 20, 2014 Regular Board of Education Meeting at 10:51 pm. **Motion Carried.**

Stephanie Flynn, Clerk