

Minutes of Manawa Board of Education Meeting May 21, 2012

Meeting was called to order at 6:31 pm in the Manawa School District Board Room by President Kreklow. Present from the Board: Kreklow, Artz, Zielke, Flynn, Karski, Strebe, and Sturm.

Publication of Meeting notice verified by Clerk Zielke.

Presentation: Mr. Dave Forsythe gave a presentation to the Board with regard to Wisconsin Open Meetings Law. His presentation gave emphasis to the topics of Use of Email, Walking Quorum, Negative Quorum and Closed Session.

Presentation: Mrs. Megan Yeska, ES Principal, delivered a PowerPoint presentation on the WKCE/STAR testing results and procedure. She discussed how the standards for proficiency would be changing in the future. She also presented summary data on the District's results by subject / grade level. The full presentation can be found in the May 21, 2012 Board Packet on the District Website.

Move by Flynn/Strebe to approve Consent Agenda Items

- a.) Approval of the Minutes of April 23, 2012 Regular Board Meeting and May 7, 2012 Special Meeting.
- b.) Treasurers Report: Approval of Expenditures of \$487,287.83 and Cash Receipts of \$231,066.69.
 - i. Summer School 2012 Program
 - ii. Hunter Safety Program During Summer School
 - iii. WIAA Membership Renewal 2012-2013
- c.) Resignations from Mary Roenz, HS Guidance Counselor and Chris Roenz, ES Music Teacher

Motion carried.

Mr. Forsythe shared his thanks to the Junior Class and entire LWHS student body for their good behavior and respect to the facility during the 2012 Prom which was held at the Manawa Masonic Center.

Correspondence: Thank you notice received from Lana Simonis for a monetary gift sent by the District at the passing of her brother Larry Fietzer.

Administrative Reports

ES Principal: Shared recognition that Build Your Own Curriculum received, recently winning the eSchool News 2012 Reader's Choice Award.

HS Principal: Mr. Braun introduced Becky Marquardt who will be approved as the new Business Education Program beginning with the 2012-2013 school year. Graduation will take place Friday evening at LWHS at 7 pm in the gymnasium.

District Administrator: DPI staff validated the IEP documentation provided by our LEA matched what was reported in PPS and that our LEA met the target for Indicator 12 during the 2010-2011 school year. Farm to School Program was introduced and will be covered in more detail during the June Board Meeting. An after-school program is being researched presently to work to lessen the number of families choosing to open enroll out of the district due to child care issues arising after school. Approximately 30 family surveys have been returned to the district.

Committee Reports

- a. Building & Grounds Committee
 - i. The committee recommends selling the Butternut Road Property as a "for sale by owner" for \$149,900. The District will be responsible for Title fee and attorney fees. Proceeds from the sale to be deposited into the General Fund. No discussion.

- ii. Committee was split on whether to move forward with rekeying the building at a cost of approximately \$3,000 vs. installing an electronic key fob system at an approximate cost of \$23,000. Discussion followed.
 - b. Transition Committee
 - i. PTO Paid Time Off for Teachers & Staff: 10 days teachers, 10 days support staff and 13 days for administrators / 12 month employees.
 - ii. Removal of Resignation Language for Teachers – Last sentence on page 10, item 6 of employee handbook.
 - iii. Incentive to Unused PTO – payout for accumulated unused days over 90 for teachers / support staff in the amount of \$45/day.
 - c. Policy & Personnel Committee
 - i. Support Staff Positions for 2012-2013 -
 - ii. Procedure for Algebra Credit for Transfer Students – discussion
 - iii. Academic Policy Review/Update: 1st Readings
 - 1. Policy 345. I-Rule I : Cum Laude Chart
 - 2. Policy 345.3: Graduation Requirements – discussion included desire to increase the number required to 26 for class of 2013 and the number of electives from 11 to 12. Also inclusion of .5 credit (one time use) for elective in place of Physical Education Class.
 - 3. Policy 345.3-Rule: Graduation Req. Rules I Procedures
 - 4. Policy 345.32: Commencement Ceremony – removal of date/time
 - 5. Policy 345.5: Honors Program Procedures – start dates to be determined and number of points required to be determined.
 - 6. Policy 460: Student Scholarships & Awards – on hold due to more research as far as the state statute
 - 7. Policy 460-Rule: Wis. Academic Excellence Higher Education Scholarship – on hold due to more research as to the state statute
 - 8. Policy 422.1 Rule Guidelines For Foreign Exchange Students – recommendation is to accept proposed changes to removed deadline date of April 15.
 - d. Finance Committee: (S. Flynn)
 - 1. I. Budgets – Proposal is to approve a preliminary balanced budget of \$7,687,879 for the 2012-2013 school year.
 - 2. ii. Extra-Curricular Salary Schedule & Positions for 2012-2013 – Committee recommends approval of the budget of \$84,650 for extra-curricular salaries.

Unfinished Business:

- a. **Move by** Zielke/Karski to Approve Laude System for LWHS with date of implementation and rules to be determined. Motion carried.

New Business:

- a. **Move by** Flynn/Sturm to approve the sale of the 34 Acres of property on Butternut Road by the District for \$149,900. Motion carried.
- b. **Move by** Zielke/Karski to Approve Installing key fob system at LWHS and MES. Motion carried 5-2. Voting nay Kreklow and Strebe.
- c. **Move by** to Sturm/Artz to approve PTO Paid Time Off for Teachers & Staff: 10 days teachers, 10 days support staff and 13 days for administrators/12 month employees. Motion carried.
- d. **Move by** Sturm/Strebe to table the Removal of Resignation Language for Teachers- Last Sentence on Page 10, Item 6 of Employee Handbook. Motion carried.

- e. **Move by** Strebe/Flynn to Approve Incentive to Unused PTO over 90 days at a rate of \$45/day for teachers and support staff. Motion carried.
- f. **Move by** Zielke/Karski to Approve Support Staff Positions for 2012-2013. Motion carried.
- g. **Move by** Sturm/Flynn to Approve Extra Curricular Salary Schedule & Positions for 2012-2013. Motion carried.
- h. **Move by** Karski/Artz to Approve Open Enrollment for 13 new students into the district and 43 new students out of the district for 2012-2013. Motion carried.
- i. **Move by** Flynn/Zielke to Approve Becky Marquardt, HS Business Education Teacher Contract 2012-13 in the amount of \$43,000. Motion carried.
- j. **Move by** to Zielke/Sturm to Approve Sue Ann Goedderz Guidance Secretary Appointment 2012-2013 for 35 hours/week at \$12.89 per hour. Motion carried.
- k. **Move by** Flynn/Strebe to Approve 66.0301 School Nurse Cooperative Agreement with Weyauwega-Fremont for 2012-2013. Motion carried.
- l. **Move by** Sturm/Karski to Approve Lunch Price Increase of \$0.05 as Required for 2012-2013. Motion carried.
- m. **Move by** Flynn/Zielke to Approve Preliminary Budget 2012-2013 in the amount of \$7,687,879. Motion carried.

Move by Karski/Artz at 9:31 pm to Adjourn and Reconvene in Closed Session Pursuant to the Provisions of Sections 19.85(1) (c), and (I) Wis. Stats., for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility (Administrator Compensation, Support Staff for 2012-2013) by Roll Call Vote. Motion carried.

Move by Sturm/Strebe to reconvene in open session at 11:49 pm. Motion carried by Roll Call Vote. Motion carried.

Move by Zielke/Flynn to Approve Administrator Compensation Equity Increase of \$3,000 to Mrs. Megan Yeska pending the end of her one year probationary period on June 30, 2012. This increase is in line with administrator salaries of neighboring districts with comparable experience. Motion carried 4-3. Voting nay: Kreklow, Karski, Strebe.

Move by Sturm/Karski to Approve Support Staff for 2012-2013. Motion carried.

Move by Karski/Artz to adjourn at 11:51 pm. Motion carried.

Next Meeting dates:

May 16, 2012 – Finance Committee Meeting - 5 pm – MES Board Room

May 21, 2012 - Regular Meeting - 6:30 pm MES Board Room

June 18, 2012 - Regular Meeting - 6:30 p.m.

Move by Strebe/Karski to adjourn at 8:32 pm. Motion carried.

Corinne Zielke, Board Clerk