

Minutes of the November 16, 2015 Board of Education Meeting

The meeting was called to order: President Rice – 6:30 p.m. – MES Board Room – 800 Beech St.

Roll Call of Attendance: Pethke, R. Johnson, Hollman, J. Johnson, Pohl, and Rice present. Hebert absent. Dr. Oppor present.

Motion by Pethke/J. Johnson to move into closed session at 6:31 pm Pursuant to the Provisions of 19.85(1)(c)(f) Wis. Statutes for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Evaluation/Compensation for 2015-2016 and 2) Administrator Benefits. Motion carried.

Roll Call of Attendance: Pethke, R. Johnson, Hollman, J. Johnson, Pohl, and Rice present. Hebert absent. Dr. Oppor present.

Motion by Pohl/Hollman to approve a salary increase for Dan Wolfgram in the amount of 3.8% and to offer a benefit of sick leave/retirement as: After working 5 years or more in the district, upon retirement a provision is provided to convert accumulated vacation leave and sick leave to a Benefit Conversion Plan at the rate per day of accumulated sick leave- \$180 per day with a maximum of 45 days. Motion carried.

Further discussion about making sure that this sick leave benefit is funded. Can be funded by Fund 73, and will be added to Finance Committee Agenda.

Motion by J. Johnson/R. Johnson to adjourn and reconvene in Open Session at 7:00 p.m. Motion carried.

Pledge of Allegiance

Roll Call – all members present. Hebert absent and arrived at 7:00 p.m.

Verify Publication of Meeting – Dr. Oppor verified

Move by R. Johnson / Hollman – to adopt the agenda as presented. Motion carried.

Announcements – Recognize Contributions to the District (read by VP Pohl): Gary & Kerri Jepson – Donated a Trumpet to the Band Program – Valued at \$200, from the Family of Madalyn Nienhaus \$24 to Choir, from the Family of Anya Bonikowske \$20 for Choir, Manawa FFA Alumni - \$588 to Manawa FFA. Wis. FFA Foundation – Cooperative Education Chapter Grant \$400 to Manawa FFA for Agri-business Tours and Classroom Curriculum on Cooperatives, Bay Valley Foods \$100 Donation to the Bowling Club, Quilt Donation from Barb Hansen Valued at \$1,000 - for Band Program, Premiere Community Bank \$2000 –(\$1500 FBLA; \$500 Drama Club). Thank you!

Approve by Consent the Minutes from October 19, 2015, School District Annual Meeting September / October 2015, and October 27, 2015 Special Board Meeting Minutes, Treasurer's Report: Approve Expenditures (\$583,979.26) & Receipts (\$18,449.56) accept donations from: Gary & Kerri Jepson – Donated a Trumpet to the Band Program – Valued at \$200, from the Family of Madalyn Nienhaus \$24 to Choir, from the Family of Anya Bonikowske \$20 for Choir, from Manawa FFA Alumni - \$588 to Manawa FFA, from Wis. FFA Foundation – Cooperative Education Chapter Grant \$400 to Manawa FFA for Agri-business Tours and Classroom Curriculum on Cooperatives, from Bay Valley Foods \$100 Donation to the Bowling Club, a Quilt Donation from Barb Hansen Valued at \$1,000 - for Band Program, from Premiere Community Bank \$2000 –(\$1500 FBLA; \$500 Drama Club), the Hire of Amish Route Bus Driver, the hire of 7th Gr. Girls Basketball and Asst. Wrestling Coach, an Unpaid Leave of Absence, Accept Resignation: Trisha Taber, District Nurse, Winter Swimming, a Quilt Raffle for Band, the Manawa Winter Wolves Snowmobile Club Use of District Property.

Any Item Removed from Consent Agenda: - None

Public Comments: Robert Sell addressed the Board regarding the non-renewal of his head football coaching contract.

Correspondence: Nothing this month

Board Recognition: Mrs. Cordes introduced Saharra Lane has earned her "Youth Apprenticeship Certificate of Occupational Proficiency" in the area of Hospitality, Lodging, and Tourism through High School Work Study Program; Student Council Advisor Mary Eck introduced Jody Wentworth – Region III Vice-President Wis. Association of School Councils; Introduction of New Staff – Mr. Jim Quinn introduced - Mr. Ron Koehler, Amish Bus Route Driver, 15 years driving experience quad axle semi and for Weyauwega School District for 6 years; President Rice Recognition of American Education Week Nov. 16 – 20, 2015.

District Administrator's Report:

Thank you to Sam Mosey, Technology Support just this morning – surveillance cameras went live – can be viewed online by administrative personnel.

Board Election Schedule for April 2016 – Russ Johnson & Joanne Johnson Notice to paper. Filing is due on Tuesday, January 5th. Reminder to work around the holiday closings.

WASB Annual Convention – Jan. 20-23, 2016 – Registration Deadline Dec. 13th; to be attended by Mrs. Pohl, Mrs. Johnson, Director Burr and Dr. Oppor. The Board is encouraged to attend if possible.

-Enrollment: Update on Monthly Student Count – Increased from 3rd Friday September count by 10; increased from October by 3 students.

KSCADE is disbanding – costs are too high for renewal. Other options are available – the Irving Network has schools in the Marion, Rosholt; Iola is interested in joining the Irving network or a small partnership with them – looking at the Wis. Virtual School as well. Particularly important for providing opportunities for students intending to go into specialized fields post-graduation. Did not upgrade our equipment due to cost. Does the schedule match our students' schedules. A lot of discussions to be had – investigating options.

Manawa Officially Moving Football to CWC 10 Division of CWC: there is the 10 and the 8 in the football – Superintendent's voted to keep Manawa in the CWC 10, 11-5 with 2 abstaining – affirmative vote to move Manawa. Vote to move Pacelli was defeated.

Attendance / Truancy Plan: inviting your input on the plan. Some of our parent communication is being reviewed; if Board members have any specific feedback areas that you want to add, please let me know before Friday when the principals and I meet.

Sale of School Buses: there are 3 buses taken out of service - # 45 and 47 valued at \$1000; # 12 has been used for parts and Seagal Salvage will purchase. Have we kept one bus to serve as a hot spot? Mr. Mosey is checking into pricing to maintaining a wireless connection for students within the community.

Quilt Donation / Raffle Plans – donation from Barb Hansen – is an amazing quilt. Concept is a raffle to sell the quilt – applied for the raffle license – a date will be set as soon as the raffle license is received. Can promote the quilt during the holiday concert series.

Student Emergency Need Fund – last year 18 families faced some sort of homelessness. A fund to assist our families in need; could be run by the school nurse or school counselors; handled discreetly to pay for student's needs; contacted by Mary Johnson who is looking to start up a fund with the help of Thrivent matching funds.

Process for Hiring of Head Coaches – a draft of the process was shared with the Board. Position is posted for approximately 3 weeks.

School Operations Reports: included in the packets: ES ad HS Principal: Highlights for November. Clerk Hebert asked – have we eliminated Pep Assemblies? Last year had one for Bowling team and homecoming this year.

Business Related Reports: Summary of Expenditures & Receipts in board packet; Overview of Proposed Borrowing – Nov. 10th we closed on the line of credit and that same day we borrowed \$400,000 this month and will receive equalization aid within the month; and Liability Insurance Impact on Community Groups / Organizations - did reach out to our broker and insurance carrier – Section 1: Who is Insured. Retirement benefit – we are transferring funds ...Item 21.c. covers this transfer.

Curriculum Report: Curriculum Director Highlights (in board packet) and Special Education Director Report (in Board packet)

Board Comments: Pohl – WASB Legislative Conference (in board packet) please review the report.

Committee Reports: including minutes from the following meetings: Curriculum Committee Meetings, 2016-17 Course of Study Guide for Little Wolf Jr./Sr. High School – Action, includes a couples courses being added, a couple being removed and some course descriptions will change. Winter Swimming Lessons, New Course Adoption Procedure – Informational, Materials Adoption Procedure – Informational, Standards Adoption Procedure – Informational, Star Screening Data Overview – Informational, Civics Test 2017 Graduation Requirement – Informational, Materials Adoption Procedure, Standards Adoption Procedure, Civics Test 2017 Graduation Requirement, STAR Screening Data Overview. Policy & Personnel Committee Meeting, Changes to Open Enrollment Policies for 2016-17 (informational), Guidelines: Staff Salary Adjustments (1st Reading), Administrative Guidelines 8453.01 – Control of Blood-Borne Pathogens (1st Reading), NEOLA Update (Informational), Tuberculin Skin Test Policy (1st Reading / Action). Finance Committee Meeting: Winter Swimming Lessons – Action Item, PACE Costing – Informational, Wolf Pack Express – Informational, Cash Flow – Informational, Payroll Processing – Informational, Support Staff Costing of Salary Advancement – Informational. For the sake of cash flow purposes: to keep 2 payrolls in every month....changing the payroll dates from the 1st and 15th to the 15th and the last date of the month...up for approval under 21.b.

Unfinished Business:

Move by Pohl / R. Johnson to Un-table Approval of Neola Policy 6320 – Purchasing. Motion carried.

Move by Pohl / Pethke to Consider Approval of Neola Policy 6320 – Purchasing as presented with the amendment of “ongoing, recurring annual contracted services” to policy 6320 as presented. Motion carried.

Move by Hebert / J. Johnson to add language “the calling of sealed bids for ongoing, recurring annual contracted services” to policy 6320. Motion carried.

New Business:

Move by J. Johnson / Hollman to Consider Approval of HS Course of Study Guide for 2016-2017 (on Website). Motion carried.

Move by J. Johnson / Hollman to Approve the Professional Educator Handbook Update changing the payroll dates from the 1st and 15th to the 15th and the last day of the month. Motion carried.

Move by J. Johnson / Pohl to approve the Transfer of Funds from Fund 73 (OPEB) to General Fund 10 in the Amount of \$202,729.12 (in Fund 73 – trust fund for retirees – payments that come out of general fund...and this will reimburse Fund 10) to reimburse Fund 10 as presented. Motion carried.

Next Meeting Dates: Dec. 1, 2015 – Policy & Personnel Comm. – 5:30 p.m. – Board Room, Dec. 7, 2015 – Finance Comm. – 4:00 p.m. – Board Room, Dec. 8, 2015 – Special BOE Meeting – 5:30 p.m. – Auditor’s Presentation, Dec. 21, 2015 – Regular Monthly Meeting - 6:30 p.m. – Board Room, Jan. 4, 2016 – Curriculum Comm. Meeting– 4:15 p.m. – Board Room, Jan. 18, 2016 – Regular Monthly Meeting – 6:30 p.m. – Board Room, Jan. 20-22, 2016 – WASB Convention – Milwaukee, Set Board Retreat Date (Mon. Jan 11th or Tues. Jan. 26th), Set Building Walk Thru Meeting Date. Dec. 10th at 5:00 pm.

Move by J. Johnson / Hollman to adjourn at 8:38 pm and Reconvene in Closed Session Pursuant to the Provisions of 19.85(1)(c)(f) Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Evaluation / Compensation for 2015-2016 and 2) Administrator Benefits. Motion carried by Roll Call of Attendance: Pethke, R. Johnson, Hollman, Hebert, J. Johnson, Pohl, Rice.

Move by Hollman/R. Johnson to offer Free School Lunches to Dan Wolfgram. Motion failed.

Move by Pohl/ R. Johnson to approve a salary increase for Melanie Oppor in the amount of 3.8% and to offer a benefit of sick leave/retirement as: After working 5 years or more in the district, upon retirement a provision is provided to convert accumulated vacation leave and sick leave to a Benefit Conversion Plan at the rate per day of accumulated sick leave- \$180 per day with a maximum of 45 days. Motion carried.

Move by Pohl/Hollman to offer a \$1000 annual stipend in lieu of residency stipend to Melanie Oppor. Motion defeated.

Move by Hollman/Pohl to increase Oppor's annual base pay to \$110,000.00. Motion carried.

Move by J. Johnson/Hollman to adjourn from closed session and reconvene into open session at 9:25 pm. Motion carried by Roll Call vote: Pethke, R. Johnson, Hollman, Hebert, J. Johnson, Pohl, Rice.

Move by R. Johnson/Pethke to adjourn at 9:27 pm. Carried.

Jeanne Frazier, Recording Secretary