

Minutes of the October 19, 2015 Board of Education Meeting

Call to Order: President Rice – 6:30 p.m. – MES Board Room – 800 Beech St. Roll call of Attendance: Pethke, R. Johnson, Hebert, J. Johnson, Pohl, and Rice present. Hollman absent. Dr. Oppor present.

Move by J. Johnson / R. Johnson the Board of Education Shall Move into Closed Session at 6:31 p.m. pursuant to the provisions of 19.85(1)(c)(f), Wis. Statutes, for the purposes of: discussing the employment status of employees over which the board has jurisdiction or exercises responsibility 1) Administrator Evaluation 2) Administrator Compensation for 2015-2016 and 3) Administrator Benefits 4) Review Employee Evaluation. Motion carried by roll call vote – Hollman absent.

Move by J. Johnson/Pethke to reconvene in Open Session at 7:00 p.m. Motion carries by roll call vote - Hollman absent. No business was conducted in closed session.

Pledge of Allegiance. Roll Call - Pohl, Hebert, R. Johnson, Pethke, Rice, J. Johnson, (Hollman absent) Verify Publication of Meeting – Dr. Oppor verified the publication of the meeting

Presentation:

Summer School Report – Shannon Huettner & Kevin Keller presented their report – very successful. Added busing for students as daily transportation, and a Transition Class in August for 7<sup>th</sup> graders for one week. Hope that we can get a lot more students to participate in the future.

Sam Mosey - Update on the District's Technology Status: Strengths, Opportunities for Improvement, Plans for the Future.

Mike Morse, First State Bank – Line of Credit – consideration of line of credit which is a renewal as it was implemented last year with the help of Quarles and Brady. Calculations done from last year should be the same as last year \$750,000. Note provides for repayment through cash flow.

Move by J. Johnson/Hebert to move item 19b up in the agenda. (Resolution for taxable tax) Motion carried – Hollman absent.

Move by J. Johnson / R. Johnson to approve of a resolution authorizing a taxable tax and revenue anticipation promissory note for cash flow purposes in an amount not to exceed \$750,000.00. Motion carried – Hollman absent.

Acknowledge contributions to the District: Manawa Booster Club \$995.41 towards new Trophy Cases; Echo Ridge Ag Services, LLC, \$400 for Book Purchases At MES; Remington's Quality Foods \$50 to Rise Together Program; Sacred Heart Parish \$100 for Rise Together Speaker, The Kula Foundation \$11.85 to LW Jr./Sr. HS (My Coke Rewards); Red Shed / Gary Hotvedt \$80 to Girls Basketball Activity Account; Jake Timm \$120 toward PBIS Initiatives for MS/HS. Thank you!

The Consent agenda approved by General Consent the following: Minutes from September 21, 2015 Board Meeting, Treasurer's Report: Approve Expenditures (\$196,613.94) and Receipts (\$4,575.38) (as posted on the Website), Donations: Manawa Booster Club \$995.41 towards new Trophy Cases; Echo Ridge Ag Services, LLC, \$400 for Book Purchases At MES; Remington's Quality Foods \$50 to Rise Together Program; Sacred Heart Parish \$100 for Rise Together Speaker, The Kula Foundation \$11.85 to LW Jr./Sr. HS (My Coke Rewards); Red Shed / Gary Hotvedt \$80 to Girls Basketball Activity Account; Jake Timm \$120 toward PBIS Initiatives for MS/HS, Consider Approval of Hire of: Asst. Food Service Manager, SE Aide Hire, Basketball Girls C-Team Coach, 8th Gr. Girls Basketball Coach, JV Boys Basketball Coach.

Any Item Removed from Consent Agenda: None this month

Public Comments: None this month

Correspondence: Nothing this month

Board Recognition: Introduction of New Staff Julie Prey – Payroll / Accts Payable, Stephanie Riske – Library Aide and Jessica Hedtke – SE Aide at LWHS. Mr. Robert Phelan, HS Custodian.

District Administrator Report: 3<sup>rd</sup> Friday Enrollment Count / Update on Monthly Student Count- 753 students currently, discussion of District Perspective on Tax Increment District Hearing – Oct. 22 – 4:30 pm – City Hall – received background information. Budget Process Overview. PACE Implementation, Legislative Updates – from Rep. Schraa has a new bill change the way referendums are accommodated in the election schedule and would change options to only during a spring or fall election. Discussion of Disposal of Unneeded or Unused Equipment – will make use of the Policy for unused or unneeded equipment. FVTC visited last week and reviewed the equipment in the welding department.

School Operations Reports included ES Principal: ES Board Briefs and HS Principal: HS Board Briefs – both reports were included in Board Packet.

Business Related Reports - Summary of Expenditures and Receipts in Board Packet

Curriculum Director's Report – included Highlights - in Board Packet

Board Comments: Pohl – WASB Fall Regional Meeting – attended the Fall Regional Meeting in Oshkosh. Distributed a survey last year for each board member is in line with the book “The Key Work of School Board”. Last year's results from all WASB across the state – advocacy is the weakest. Energy Efficiency repeal initiative and a ban for districts to go to referendum from two to four years.

#### Committee Reports:

Buildings & Grounds Meeting – items covered included: Snow Removal Bids Reviewed / Recommendation for Board Approval, Review Jr./Sr. High School HVAC/Security Camera/Technology Project Status, Long Range Maintenance Planning for Buildings & Grounds.

Finance Committee Meetings: items included Preparations for the Annual Meeting - Review the 2015-2016 Budget, Review Budget Overview Spreadsheet (Informational), Review Budgets for Curriculum, Technology, Maintenance And Buildings & Grounds (Informational), Review Levy Calculation Worksheet (Informational), Energy Efficiency Levy (Informational), Consider Approval of \$6000 for the High School Roof Repairs (Action), Discuss Overages from 2014-2015 Budget (Informational), Update on PACE Implementation (Informational), Update on Revised Fees and Fundraising for 2015-16 (Action), Final Preparation for the Annual Meeting.

Policy & Personnel Meeting – items included: Staff Salary Adjustments, Administrative Guidelines 8453.01 – Control of Blood-Borne Pathogens, Policy Review – NEOLA – Finish 8000 Series, 9000 Series Policies, Possible Policy & Human Resources Committee Meeting Dates for 2015-2016.

#### Unfinished Business:

Move by Hebert / J. Johnson to table the approval of Neola Policy 6320 – Purchasing until it's accessible. Motion carried – Hollman absent.

#### New Business:

Move by J. Johnson / Hebert to accept the Snow Removal Bid for 2015-2016 from New London Asphalt as presented. Motion carried – Hollman absent.

Move by J. Johnson / Pethke to approve the Youth Options Requests for 2<sup>nd</sup> Semester 2015-2016 as presented. Discussion: are we limiting that in any way? Scheduling conflicts? Motion carried – Hollman absent.

Move by J. Johnson / Pohl to approve the revised Fees Summary for 2015-2016 as presented. Motion carried – Hollman absent.

Move by Pethke / J. Johnson to approve the revised Fundraising Summary as presented. Motion carried – Hollman absent.

PACE costing - waiting for feedback from staff. Has not been vetted in committee (finance). Agreed in committee District Administrator would present 3 scenarios to staff, and back to committee. Committee agreed to move it forward, but not the details. Cannot vote as there is no committee approval.

Back to Finance committee: the PACE Costing Plan Option for Immediate Implementation.

Next Meeting Dates: October 19, 2015 – Annual District Meeting – 8:00 p.m. - Following Regular Meeting, Oct. 27, 2015 – Curriculum Comm. – 4:15 p.m. - MES Board room, Tentative Tues., Oct. 27, 2015 – Special Mtg – Decision on RFP – 5:45 p.m. – Brd Rm, Tues., Nov. 3, 2015 – Policy & Personnel Comm – 5:30 p.m. – MES Board Room, Mon., November 17, 2015 – 6:30 p.m. – Regular Meeting – MES Board Room, set possible Board Retreat date, WASB Convention January 22-24, 2016 – early December Early Bird Deadline for registration.

Move by J. Johnson / Pethke to Adjourn at 7:58 pm and Reconvene to the Annual Meeting at 8:00 p.m. Motion carried – Hollman absent.

Move by J. Johnson / Pethke to adjourn at 8:24 p.m. from the Annual Meeting and Reconvene to complete the regular Board of Education Meeting. Motion carried – Hollman absent.

Move by Pohl / R. Johnson to Approve the Final Budget Adoption for 2015-2016 as presented. Motion carried – Hollman absent.

Move by J. Johnson / Hebert to Certify Tax Levy for 2015-2016 as presented and request that the contracts for the Energy Efficiency Levy be reviewed by legal counsel prior to implementation. Motion carried – Hollman absent.

Move J Johnson / Pethke to adjourn at 8:26 pm. Motion carried.

Jeanne Frazier, Recorder