

Minutes of the September 21, 2015 Board of Education Meeting

Call to Order: President Rice – 6:30 p.m. – MES Board Room – 800 Beech St.

Move by J. Johnson / R. Johnson to adjourn and reconvene in Closed Session Pursuant to the Provisions of 19.85(1)(c)(f), 118.22 and 118.125 Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Evaluation 2) Administrator Compensation for 2015-2016 and 3) Administrator Benefits 4) Review Teacher Evaluations. Motion carried – Pethke arrived at 6:32 - Hebert absent. Dr. Oppor present for Closed Session.

Move by R. Johnson / Pethke to reconvene in Open Session at 6:59 p.m. Motion carried - Hebert absent. No business was conducted during the closed session.

Pledge of Allegiance

Roll Call by Treasurer Johnson: Present – Pethke, Pohl, Rice, Hollman, R. Johnson, J. Johnson - Hebert absent.

Verify Publication of Meeting – confirmed by Dr. Oppor

Presentation: None this Month

Contributions to the District: recognize the following Robin & Sandra Dunnihoo - \$100 for Manawa Girls Basketball, Quality Concrete & Excavating Inc. \$100 – for Rise Together Event, Foremost Dairy Promoters \$127.34 to Manawa FFA Banquet, Lenny & Donna Schaub – Packers Tickets - Think Pink Raffle, Zoetis Inc. - \$336 to FFA on Behalf of United Veterinary Service

Approved by general consent Approve Minutes from August 18, and August 31, 2015 Board Meetings, Treasurer's Report/Approve Expenditures (\$480,803.17) & Receipts (Aug \$893,923.61), Accept Donations including Robin & Sandra Dunnihoo - \$100 for Manawa Girls Basketball, Quality Concrete & Excavating Inc. \$100 – for Rise Together Event, Foremost Dairy Promoters \$127.34 to Manawa FFA Banquet, Lenny & Donna Schaub – Packers Tickets - Think Pink Raffle, Zoetis Inc. - \$336 to FFA on Behalf of United Veterinary Service, Resignation from Nick Hericks, Lawn Mowing Position, the Hire of 1 FTE Payroll / Accounts Payable Clerk, 1 FTE Custodian, .72 FTE MES Library Aide, Renewal of Winter Co-Curricular Contracts 2015-16, proposed Fundraisers: Girls Basketball 50/50 Raffle, Volleyball 50/50 Raffle, FOR Club (Friends of Rachel) Lollipop Sale

Any Item Removed from Consent Agenda - none

Public Comments: (Register to Speak Prior to Start of Meeting / Guidelines on Reverse)

Correspondence: None this Month

Board Recognition: Manawa FFA Chapter - 3 Star National Gold for the National Chapter Award – students present to accept the award were: Jodi Wentworth and Andrew Scheller for the work they did to earn the award. Will receive the National Award at the National Convention in October.

District Administrator's Report included: Opening Inservice Presentation was well received, thanked President Rice for attending to speak to staff; poverty is approximately 41% in the MES; Census Reported to DPI 1068 of people ages 4 to 20, which is up slightly from 1036 in 2014; Monthly update on Student Count and Open Enrollment overall students today 774 compared to 764 last Sept and 763 in January 2015; FVTC asks: If KSCADE ended in 2015, what would that mean to our district & how would that impact student's needs? Currently have 6 students this semester and a mid-term class will be taught in

house for KSCADE. (DW) For the \$ investment \$40,000 in upgrades required for 6 students, to what end are serving students and to what cost? Fees? Fairly expensive without the upgrades. Youth Options has approximately 20 students enrolled. Resources on District Administrator Evaluation Process, Legislative Update – shared handouts on Finance Overview and 2015-2017 State Biennial Budget including Open Enrollment history and information on referenda across the state. Aids are not certified until October 15th.

School Operations Reports: ES Principal Report: Highlights - Included in Board Packet
HS Principal Report: Highlights - Included in Board Packet

Business Related Reports: the board received a handout Summary of Revenues and Expenditures

Curriculum Reports: Highlights, ACT Survey – graduating year is the year the student graduated not when they took the test. 2016 Class all students took the test. Our college preparedness – we are a little behind.

Board Comments:

Committee Reports:

Finance (C - J. Johnson) Minutes included the following: Ala Carte Price Adjustments – Informational Sparsity Aid – Informational – School District of Manawa Does Not Qualify, Health Care Benefits: Action Items, Personal Health Assessment, Health Coach, Employee Assistance Program, Costing of PACE- Action Item, Food , Service Equipment (prioritized list) & Fund Balance – Action, Student Insurance Options – Action Item , Additional Health Care Benefit for Administrator - Action Item, Salaries: Discussion Items, Costing of Administrative Salary Increases, Pay Differential for Special Education Aide Assignments Over Regular Assignments, 2014-15 Receipts & Disbursements, 2015-16 Budget Review, Review of Annual Meeting Preparations, Review NEOLA Policy 6320 - Action Item, Line of Credit – 1st State Bank – Action Item, Discuss Potential for Future Referendum – Action Item, Planning the Future Meeting Dates for Finance Committee 2015-2016 – Action Item, Policy 830 Guide for Use of School Facilities (Room Rental Fees Updated), Telephone Analysis,

Curriculum Committee (C - Hebert), Minutes included the following: Kindergarten Report Card Update – Informational, Summer Sponsored Workshops Debrief – Informational, Creative Curriculum Update – Informational, Standards Listing From August BOE Meeting – Informational, New Course Adoption Procedure – Informational, Curriculum Committee Meeting Dates For 2015-16 School Year – Informational, ACT Historical Data Report – Informational

Buildings & Grounds (C - Hollman) – Minutes included the following; Booster Club Requests, Store Hoops 3-on-3 Hoops Equipment at Old Elementary Building, School Supporters – Maintenance / Upgrades, Review Status of 2015-16 Buildings & Grounds Project List, Review Prioritized List of Kitchen Equipment

Policy & Personnel Committee: (C - Pohl) – Minutes included the following: WUFAR Code – Policy Regarding Fund Balance, Policy Review – NEOLA – Finished - Policies & Assorted Policies Sent Back for Further Review, Policy & Personnel Committee Meeting Dates 2015-2016 - 1st Wednesday @ 5:30 pm

Unfinished Business:

Move by Pohl / Hollman to Consider for Approval Policy 222 Rule - Benefits for Directors / Specialists. How does it compare or differ to other districts. Dr. Oppor – her experience is that directors and specialists were treated similarly to Administrators. Motion carried.

New Business:

1st Reading of – Neola Policy 6320 – Purchasing (Informational) Consider for approval at the October meeting.

Move by J. Johnson / R. Johnson to approve a Resolution Authorizing a taxable tax and revenue anticipation promissory note for cash flow purposes in an amount not to exceed \$750,000.00 thru First State Bank at Prime Rate. Last year the board approved a similar resolution but it was not necessary to do use the line of credit. Motion carried.

Move by J. Johnson / Pohl to approve a HS Band Field Trip to Mackinac Island, Michigan - June 11-13, 2016. Motion carried – Hebert Absent.

Move by R. Johnson / Pethke to Approve the SIRMC Property Insurance Change to Travelers Insurance Company effective October 1, 2015 through July 1, 2017. Motion carried – Hebert absent.

Move by J. Johnson / Pethke to approve terminating contracts with Theda Care for Personal Health Care Assessment, Health Coach and Employee Assistance Program due to duplication of services with M-3. Motion carried – Hebert absent.

Move by Hollman / R. Johnson to approve financing the kitchen equipment list as presented. Motion carried – Hebert absent.

Move by J. Johnson / Hollman to approve removing the health care benefit provision in administrator contract. Motion carried – Hebert absent.

Move by J. Johnson / Hollman to approve adding a \$500 annual stipend to Administrator contract for services rendered. Motion carried – Hebert absent.

Next Meeting Dates:

- a. Tentative: Tuesday, October 6, 2015 – Buildings & Grounds - 6:00 p.m. – Board Room (Snow Removal Bids)
- b. Wednesday, October 7, 2015 – Policy & Personnel Committee – 5:30 p.m. –
- c. Tuesday, October 8, 2015 – Curriculum Committee Meeting – 4:15 p.m. – Brd Rm
- d. Mon. Oct. 12, 2015 – Finance Committee Meeting – 4:00 p.m. – Board Room
- e. Mon. Oct. 19, 2015 – 6:30 pm – Regular Meeting – Board Room
- f. Mon. Oct. 19, 2015 – 8:00 pm – Reconvene Annual District Meeting from Sept. 21st
- g. Set Board Retreat Date – Early November Check calendar
- h. Jan. 20-22 , 2016 – WASB Convention – Milwaukee (register early December)

Move by J. Johnson / R. Johnson at 7:40 pm to Adjourn to Annual Meeting at 8:00 p.m. – to MES Commons

Jeanne Frazier, Recording Secretary