

Minutes of the July 29, 2014 Board of Education Meeting

Call to Order – Treasurer, Sturm – 6:30 pm – Board Room – 800 Beech Street

Pledge of Allegiance was recited.

Roll Call - Sturm present; Strebe – present; Pohl - present

Verify Publication of Meeting- by Paul Sturm.

Filling Board Vacancies – 1 -City of Manawa, 1 – T. Bear Creek/Lebanon and 1 – T. Little Wolf

Applications/Interviews to Fill Board Vacancy by Board Appointment (Voting will be via voice vote)

Voting of the Board to Fill Board Vacancy: City of Manawa - Charles Hebert was present: daughter in school now; son eventually. Would like to be a part of that. Board Voted: Strebe yes, Pohl yes, Sturm yes. Hereby appointed to the Board of Education. Administer Oath of Office to New Board Member was completed; Mr. Hebert joined the rest of the Board for the meeting.

Voting of the Board to Fill Board Vacancy: Townships Bear Creek/Lebanon - Russ Johnson; grew up here, kids in district, see the good and the bad, would like to help make things better. Board Voted: Strebe yes, Pohl yes, Hebert yes, Sturm yes. Hereby appointed to the Board of Education. Administer Oath of Office to New Board Member was completed; Mr. Johnson joined the rest of the Board for the meeting.

Voting of the Board to Fill Board Vacancy - Town of Little Wolf – Two expressed interest: Mitch Patri – 32 years experience as an educator, 28 yrs in Manawa, actively involved with teachers, boards in all the schools I've worked in, Master's degree in education /professional development, received over 500 votes in the last school board election. And Scott Rice – recognize the problems and issues being discussed in the community, no agenda or no ax to grind; a lot of experience as a businessman, see the district's issues as lack of communication between board, staff and community. Questions from the Board: how has each candidate participated in last 12 months? How do the candidates feel about composition of current board and willing work with each of us as it is now? What are the 2 biggest issues facing the district right now?

Voting: Johnson – Mr. Patri; Hebert - Mr. Rice; Strebe - Mr. Patri; Pohl - Mr. Rice; Sturm - Mr. Rice. Mr. Rice hereby appointed to the Board of Education; Administer Oath of Office to New Board Member; Mr. Rice joined the rest of the Board for the meeting.

Move by Pohl/Johnson to Post the Board Vacancy in Zone 5- Roylton/Mukwa due to the result of Richard Lowney's resignation from the Board. Motion carried.

Presentation: State FFA Convention / National Convention Presentation – Sandy Cordes and her FFA students Adam Michalowski, Lexi Smiles, and Ashley Oertel. Attended the state FFA Convention in Madison; sharing their experience at convention and thru the year: Help third grade at Thyssen's Barn – Food For America; FFA Band participation, will perform at State Fair, and a sculpture and received a first; recognized as a 3 star Gold Chapter with a National Chapter Award in October; Placed in top 10 in the state for our recruitment program; also in top 10 in the state for Community Development; helped with courtesy board as greeters as volunteers; also competed in discussion competition and placed 4th overall. Thank you for your support of FFA.

Move by Pohl / Johnson to approve the consent agenda Items: Minutes from June 26, and July 14, 2014 Board Meetings, Treasurer's Report: Approve Expenditures & Receipt, checks #71870 thru 71962 totaling \$494,521.65 and receipts in June 2014 of \$175,103.60; donation from A. Sturm & Sons - \$3000 for Fine Arts; Retirements from Lana Simonis – Special Education Aide / Bus Driver, Marla Gerl – Special Education Aide, Geneva Patri, Custodian, Resignations from Deb Draeger – Library Aide, Carrie Hutchison – ES Teacher; approve Hunter Safety Summer School Course August 4-9th, 2014, Approve 2014-2015 Teacher Contract Addendums for Kelleher, Breaker, and M. Suehs as presented. Motion carried. Director Pohl recognized those that have left the district and would like to thank them for their service and we sadly accept their resignation.

Public Comments: (Register to Speak Prior to Start of Meeting / Guidelines on Reverse) - None

Correspondence: From Mary Griffin, Manawa Youth Sports – in the packet

Administrative Reports: MES Principal: Seclusion & Restraint Report 2013-2014. Update on hiring and our open positions; all new candidates coming in tomorrow to sign contracts; Aug 12th workshop on Gamification for teachers (game theory); back to school for staff is Aug 25th to 28th.

HS Principal: Graduation Date for 2014-2015 – letter going out to the parents of the senior students with 3 options to vote/tabulate and then the board make final decision in September. May 29th is not an option due to athletic events. HVAC project, hiring process 3 new hires tonight; Music teacher hired July 28th; Thanked Ms. Roenz and Mr. Quinn for their expertise during his and new Guidance Counselor Driebel's transition; implementation of a 4 x 4 block schedule has been addressed to adequately prepare staff; Handbooks on agenda in August; Thanked Nurse Trzebiatowski, AD Ziemer and Asst. Koehn for their assistance; Parents and student athlete meeting – watch required DVD. Staff handbook when it's updated. Co-Curricular Advisor / Coaches handbook and Mentoring Handbook coming in August; addressing Youth Options and will present Wolf River Career Pathways and Center of Excellence at August meeting; TLC is installing the speakers and shields which should be done before Sept 2nd volleyball game; Concrete repaired, updated Parking procedures, Wolf Pack Express articles were submitted for back to school issue. Met with staff regarding a half-time Interventionist - position cannot be shared and may be coming to Board for additional staff if solution cannot be found. District Administrator: 4 Open Enrollment Alternative Applications 2014-2015, Football Coach Vacancies Filled Troy Wiesner 7-8th Gr. and Greg Reynolds volunteer. Academic Honor Roll – recognize those students as listed in the Post Crescent, and the students attending the State FFA.

Board Comments: Statement was read by Board Member Sturm regarding questions raised at the July board meeting as to the allegations of the negotiations committee and potentially the Board of Education itself in the violation of open meetings law in the course of negotiations with Manawa Education Association on June 2nd 2014; there has been no formal finding that the negotiations committee or the Board of Education itself violated the open meetings law in any way whatsoever. A hard copy of this statement will be made available to the press upon request.

Committee Reports: Policy Committee (Pohl) Emergency Nursing Services Policy 451.1 (on website) Head Injury and Concussion Policy 453.11 (on website) – important to attach this as an addendum to the student handbook, Mentoring Administrative Procedure (on website), Coaches Handbook (on website), Graduation Date 2015 – letters to parents for Sept decision, Hiring Administrative Procedure – tabled until new Dist Administrator is hired, District Administrator Job Description – tabled. To be updated by new dist administrator.

Finance Committee (Sturm); Security Cameras – dist is looking at adding additional security cameras. Dubey in the process of securing 2nd bid in near future; District Line of Credit – Bus. Manager Storch initiated paperwork for establishing line of credit as a backup to low cash flow; 2014-15 Budget – continues to be in a state of flux. Health insurance renewal not ready tonight as in final negotiations should be approved in the near future. Balanced at this point but is an ongoing process; Energy Efficiency Levy – working to finalize by August; Jr./Sr. HS HVAC - - Defer to Mr. Quinn – moving along things in place; crane work is done; parking lot has the old units, connecting wiring and ducts; checked the roof out and on track; Transporting Natural Gas- looking at locking in the natural gas price with quotes from providers – next finance meeting; Long Range planning Committee (Pohl) Brainstorming Strategic Questions – audience of 20 people –impressive group of people; used information from previous meeting; look at strengths, weaknesses and challenges the district faces; Summarizing Questions Into Themes and focus on which strategy needs our attention as soon as possible with an action plan; Prioritizing the Top Strategic Questions, Next meeting is Aug 4th.; Treasurer Sturm attended the last Long Range Planning meeting and is looking forward to the outcome of the process and the Board to act.

Unfinished Business:

Move by Rice / Hebert to approve the updated MES Student Handbook for 2014-2015 as presented. Motion carried.
Move by Strebe / Hebert to approve the updated Jr/Sr HS Student Handbook for 2014-2015 as presented. Motion carried.
1st Reading Course Options Policy 343.4 (Informational) for review and approval at the August meeting.
Move by Pohl/Strebe to approve Policies 342.8 and 342.8 Rule (504 Guidebook). Motion carried.

New Business:

Move by Johnson / Hebert to approve the FFA to Attend National FFA Convention Oct 28-Nov 1, 2014 in Louisville, KY as requested. Motion carried. Sandy Cordes reported the group will travel by charter bus with Weyauwega, Waupaca, Winneconne where our students will be recognized for chapter – 3 star goal and recognized at the convention, attend agriculture business tours, convention with 50,000 and a concert.

Move by Strebe / Rice to approve Math Teacher Contract for Andrea Peterson, 2014-2015 as presented. Motion carried.
Move by Pohl / Rice to approve Business Education Teacher Contract Mindi Wagner 2014-2015 as presented. Motion carried.
Move by Rice / Strebe to approve Spec Education Teacher David Bessette 2014-2015 as presented. Motion carried.

1st Reading Emergency Nursing Services Policy 451.1 (H. Pohl) – for review and approval at the August meeting.
1st Reading Head Injury and Concussions Policy 453.11 (H. Pohl) – for review and approval at the August meeting.
1st Reading Mentoring Handbook (D. Wolfgram) – for review and approval at the August meeting. Will assess after it's been put to good use.
1st Reading Co-Curricular Advisor / Coaches Handbook (D. Wolfgram) for review and approval at the August meeting.
1st Reading Medication Administration Policy (Pohl) for review and approval at the August meeting.
1st Reading Emergency Procedure Handbook (D. Wolfgram) for review and approval at the August meeting.

Move by Pohl / Rice to approve Contract for Tammy Sjoberg as Effectiveness Project Implementation Coach for \$4,000; discussion: Dir. Strebe: Contract entails? Guiding the teachers thru the TPES tool and software; helping them write their learning objective goals; understand the standards and how they will be evaluated; what should be included in documentation log, artifacts, demonstrate acquisition or mastery of the standards to develop to be effective or distinguished. Director Pohl: Mrs. Sjoberg came to policy / personnel – she is carrying out many of the duties and last year we paid CESA 6. Mrs. Sjoberg would be responsible to all staff thru the year and during Inservice. Dir. Strebe: Is this an annual contract renewal? Dir Pohl: P & P Committee recommendation that contract be shifted and renewable annually, potentially becoming our EPIC Coordinator. Dir. Strebe: what happens next year if the state changes? Dir. Pohl: one year contract but hopefully renewable. Motion carried.

Coach Contract Timing – Informational (J. Quinn) - at the last meeting discussion of when coaches evaluated and contracts approved. Back in the day this was done in December to approve the spring coaches and in May approve the fall / winter coaches. Evaluations done in a timely manner: suggest in Dec approve the spring coaches; and at the May meeting approve the fall / winter. Could add it to the Coaches Handbook and include an example in the handbook. Will be included in August meeting.

Move by Johnson / Pohl to approve WIAA Annual Renewal for 2014-2015 as presented. Annual approval or we can't participate in the tournaments. Motion carried.

Next Meeting Dates:

- a. July 31, 2014 - Closed Session 5:45 pm – District Administrator Interviews - Board Room
- b. August 4 and 11th Long Range Planning – 6:30 pm – Board Room
- c. **August 4 - Policy & Personnel Comm. – 4 PM- in Board Room**
- d. August 11th Curriculum – 4:00 pm – Board Room
- e. August 18, 2014 – Regular Meeting – 6:30 pm –Board Room – anticipate filling the board vacancy. Election of officers and Committees filled.

Move by Strebe / Johnson to adjourn the meeting at 7:47 pm. Motion carried.

Jeanne Frazier, Recording Secretary