Minutes of the May 18, 2015 Manawa Board Of Education Meeting

Call to Order – 6:30 p.m. – President Rice – Board Room – 800 Beech Street

Move by Pohl / J. Johnson to adjourn at 6:31 p.m. The Board of Education Shall Move into Closed Session Pursuant to the Provisions of Sections 19.85(1)(c)(f) Wis. Statutes for the Purposes of: Discussing the Employment Status and Performance Evaluation of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Discussion of Configuration of Special Education Director / School Psychologist Position and Available Candidates 2) Discussion and Selection of Finalist. Motion carried by roll call vote.

Move by J. Johnson/Pohl to adjourn and reconvene in Open Session – 7:00 p.m. Motion carried.

Pledge of Allegiance was recited.
Roll Call of members: Rice, Pohl, J. Johnson, Hebert, Hollman, R. Johnson, Pethke.
Verify Publication of Meeting – Clerk Hebert

Announcements - Contributions to the District were recognized from the following: Lions Club – Sponsoring Senior Banquet & Meal, Kowalczyk Family Donation of $300 and Loughrin Family Donation of $400 to the Activity Account for a Cross Country/Track Tent, Manawa Telephone Company for Free Use of their Generator to Run the Track Timing Clock.

Approved by Consent the following: Minutes of April 27 and 29, 2015 Board Meetings, Treasurer's Report/Approve Expenditures & Receipts, Donations: Lions Club – Sponsoring Senior Banquet & Meal Kowalczyk Family Donation of $300 and Loughrin Family Donation of $400 to the Activity Account for a Cross Country/Track Tent, Manawa Telephone Company for Free Use of their Generator to Run the Track Timing Clock, Consider Acceptance of Support Staff Resignation (Auman), Name Medical Advisor – Dr. Goedderz, Endorse Liability Insurance Coverage for Athletic Booster Club & Other Organizations using District Sites at the District's Invitation, Approve the Hire of a HS Health Aide
(Jessica Orr), Approve the Hire of a Long Term Sub Para-Professional Aide (Jessica Hedtke), Approve Acceptance of Wisconsin Environmental Education Board Grant in the Amount of $5,000 for School Forest/Environmental Education Curriculum Writing, Approve Continued Membership in WIAA, Seasonal Summer Custodians and Office Support (Kempf, Teuscher, K. Thompson, Dean, Behnke)

Public Comments – none

Correspondence received: from the Family of Dorothy Werth, former Teacher and Carrie Koehn in appreciation for acknowledging her during Administrative Assistant's Week.

Board Recognition – Defer to June meeting as students are unavailable and on the Washington DC Trip.

Presentations: Youth At Risk Behavior Survey – Part 3 of 3 – Ms. Driebel, Ms. Miller, Ms. Taber, Mrs. Abert, learning QPR = Question, Persuade and Refer. Mental Health related issues are happening everywhere (all districts). Promoted Rise Together, a group that speaks to students and communities about the heroin addiction, they could come and present to 6-12 grade students and parents in the evening in the fall of 2015. The $2 lyceum fees collected at the high school and other moneys available could cover $1000 which is 50% of the down payment; tentatively the first week in October.

FBLA Presentation – Ms. Wagner, Business Education Teacher and FBLA Advisory with Students - Adam Michalowski and Robert Kowalcyzk who are "national finalists", competed regionally, at state and will compete nationally June - July thru July 2nd in Chicago.

District Administrative Report included:
Open Enrollment Update – 2014-15 net students out 74; 2015-16 could be net students out of 81 (increase of 7). Greatest concern for Dr. Oppor is there are 6 students in PK that are open enrolling out. Need to connect early with families in the infant – toddler age range and attract them early. Looking at what we can do during Child Development Days.

Legislative Update – last session – hoping for a 0% increase in categorical aid rather than a $150 decrease as previously presented. Also discussed KSCADE and Course Options. NEOLA VPN Connection for Board Members – now have a portal for Board Members can review. WIAA Resolution Update – most talked about what the Success Factor – leveling the playing field for all athletes. Adding a multiplier to 2015-16 school year. Conference is moving into the direction of offering multi-sports participation during a season. East Central Wisconsin Regional Planning Commission – met Tuesday May 12th. Hope that in the next 3-6 months that a grant would be approved. Could take up to 5 years to complete the process.

School Operations Reports as received: ES Principal Report and HS Principal Report. Mr. Wolfgram stated looking forward to Commencement on Friday May 22nd.

Business Related Reports:
2014-2015 Budget Adjustments – in order for the budget to reconcile adjustments must be made. Documentation included for Board to review. Grant revision for Title I and Title II expenditures (reading specialist, professional development), bus operations/ central services - $125,000 correction to the number; Business Operations Transportation – accounting for 3 new busses under lease $250,000; Insurance – out of insurance pot added to the bus lease.
Special Education – for Flow Thru – not completed until after the October 20th Annual Meeting.
Update on Bus Purchase Lease - initiated May 15th. Update on Health Insurance Consultant - working to give access for M3 to review our claims – determine times to hold Ad-hoc / Advisory Committee and share with them; list our priorities so they can research. June 1 is technically their start date but they are already working. Update on School Photographer – Network Photography contacted; set up Aug 4th for Registration and photo and Sept 9th retake day; here May 21st to cover contract.
District Fundraising Update – included in the packet – Think Pink "Chuck a Duck" not on the original list.

Curriculum Report – in the packet

Board Comments - none

<u>Committee Reports – updated in packet with minutes.</u>

Updated on Long Range Planning – (J. Johnson)
April 28, 2015 Meeting Minutes shared, Final Meeting Date – May 26, 2015 – 6:00 p.m.
Leadership action team update – (Pohl) Committee worked on the Leadership Council structure

Curriculum Committee (Hebert) included Lucy Calkins Writing - Materials Adoption (Action), K-8 Technology Scope and Sequence Adoption (Tabled), English 9 - Curriculum Adoption (Tabled), Informational: Defined STEM, Literacy Plan, Summer Curriculum Writing, and Professional Development 2015-16.

Negotiations Committee (Pethke) 2015-2016 Base Wage Teacher Salary Schedule - Consumer Price Index of 1.62%.

<u>Buildings & Grounds (Hollman)</u>
Review Consultant's 5-Year Maintenance Plan – reviewed and tabled.
Nov. 6 Local List of Maintenance Projects / Equipment. Draft a Prioritized List of Projects / Equipment (Estimated 5 items for action) Maintenance Budget of $125,000 from BOE Meeting February 16, 2015) Reviewed / have 3 lists of needs; update the KSCADE room which is necessary to maintain the AP classes participation $15,000 estimate; Water softener in HS not working replacement cost $9,000;(water system for FB does not have a backflow valve) (water turn off valve at HS is corroded and should be changed same time) Booster Club – trophy case donation – have individuals that will provide free labor in the HS – current ones are too small estimate $4,200 for floor to ceiling cases (glass is not safety as required) would like to do that due to the safety issue. Thirty heat valves in MES are malfunctioning $300 / valve to replace – very necessary item recommend that it be done soon. A vendor has offered free wood chips if the district provides the manpower to spread them out. Chemistry hood at HS – safety issue can't be used safely $10,000 estimate to replace but will prioritize this item. An individual attended the

meeting and expressed concern about the buses and end of the day – students leaving between cars and it's dangerous. Safe Routes to Schools, Safety patrol was suggested.

Unfinished Business – None

New Business:

Move by R. Johnson / Pethke Approve Students Enrolled in the Summer School Hunter Safety Course to Bring an Unloaded Weapon onto District Property on August 3-6, 2015 from 9:00 a.m. to noon for Instructional Purposes

Move by J. Johnson / Hebert to approve Licensed DNR Instructor for Summer School Archery Safety Course to Bring Sheathed Archery Equipment onto District Property on July 1, 2015 for Instructional Purposes. Motion carried.

Move by J. Johnson / Pohl to Approve Lucy Calkins Writing - Materials Adoption as Recommended. Motion carried.

Move by Hollman / R. Johnson to Approve the New Open Enrollment Applications for 2015-2016 as Presented. Motion carried.

Move by Hebert / J. Johnson to Approve that Each Cell of the 2015-2016 Base Wage Teacher Salary Schedule will be Increased by the Consumer Price Index of 1.62% Excluding the Following Professional Staff: Staff on a Personal Improvement Plan, Staff Designated as a Long-Term Substitute Teacher, Staff on a One-Year 2015-2016 School Year Contract with a Non-Renewal Clause, Substitute Teachers, Teachers on a Part-Time Hourly Wage Arrangement. Motion carried.

Move by J. Johnson / Hebert to Approval of CPI Wage Increase of 1.62% for All Support Staff and Bus Drivers for 2015-2016 According to the Approved Support Staff Wage Model. Motion carried.

Move by Pohl / Pethke to Approve Issuance of Letters of Intent for all Support Staff for 2015-2016 School Year. Motion carried.

Move by R. Johnson / J. Johnson to Approval of Bus Driver Contracts for 2015-2016 School Year. Motion carried.

Move by Hollman / Pethke to Approval of Nurse Agreement for 2015-2016 School Year. Motion carried.

Move by J. Johnson /Hollman to Approve 2014-2015 Budget Adjustments as presented under Business Related Reports. Motion carried - by roll call vote.

Move by J. Johnson / Hollman to Approve Lunch Price Increase as Recommended per the Attachment. Motion carried.

Move by J. Johnson / Pethke to Approve Name of Legal Depositories – First State Bank, Premier Community Bank, Local Government Investment Pool, American Depositories Management, and First Business Bank- Northeast. Motion carried.

Move by Pethke / R. Johnson to Approve CESA #5 Contract Renewal for 2015-2016 as Presented. Motion carried.

The following items were added to the Agenda: note that they will be discussed and acted upon at the June 15, 2015 Board meeting:
Move y J. Johnson /Hebert to amend the agenda to add 5 items to be set for bids to the new business KSADE Update, water softener update with replacement valve, trophy case, wood chips and heating valves at MES. Motion carried.
Move by J. Johnson / Hollman to approve the request for bids for KSCADE Update as presented. Motion carried.
Move by J. Johnson / Hebert to approve a request for bids for the water softener update as presented. Motion carried.

Move by J. Johnson /Hollman to approve the upgrade of the trophy case at a maximum cost of $4,200 with approval by proper local authorities. (Installation and removal of old case is being donated) Motion carried.
Move by J. Johnson /Pithier to accept the donation from Mary Craig of wood chips at the LWHS. Motion carried.
Move by J. Johnson / R. Johnson to seek bids to replace 30 heating valves at the MES building as recommended. Motion carried.

Next Meeting dates:

- May 19, 2015 – Oppor works with NEOLA on 3000 & 4000 series – 12:30-4:30 p.m. – Board Members welcomed/voluntary
- May 20. 2015 – Health & Wellness Committee Meeting – 3:30 p.m. – MES Board Room
- May 21, 2015 – Bldgs & Grounds Mtg – 5:00 pm – MES Board Rom
- May 22, 2015 – Commencement – 7:00 p.m. – High School Gymnasium
- May 26, 2015 – Long Range Planning Action Teams – 6:00 p.m. – MES Library (final session)
- June 1, 2015 – BOE Curriculum – 4:00 p.m. – Board Room
- June 2, 2015 – BOE Policy and Personnel - 6:00 p.m. – Board Room
- June 8, 2015 – Tentative BOE Finance Comm Mtg – 4:00 p.m. – MES Board Room
- June 15, 2015 – Regular Board of Education Meeting – 6:30 p.m. – Board Room

Move by Hollman / Pethke to adjourn at 8:52 p.m. to Reconvene in Closed Session Pursuant to the Provisions of Sections 19.85(1) (c), and (f) Wis. Stats., for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility (1) Administrator Compensation for 2015-2016 (2) Specific Benefit Packages for Each Administrator in the District (3) 2015-2016 Contract Renewals for Administrative / Support Staff (4) and to Conduct any Unfinished Closed Session Business. Motion carried. President Rice left the meeting at 9:30 p.m.

Move by R. Johnson/Hollman to reconvene in open session at 9:50 p.m. Motion carries by roll call vote: Rice absent.

The Board of Education May Act on Those Items Discussed in Closed Session:

Move by Hebert/R. Johnson to Allow Variable Benefits for District Administrator, High School Principal, and Elementary Principal if the Board chooses to offer them. Motion Carried (unanimously).

Move by Pethke/J. Johnson to adjourn at 9:51 p.m. Motion carries, Rice absent.

Jeanne Frazier, Recording Secretary