

Minutes of the January 18, 2016 Board of Education Meeting

Call to Order: President Rice – 6:30 p.m. – MES Board Room – 800 Beech St. Roll call: Hollman, Pethke, Hebert, J. Johnson, Pohl, Rice, present. R. Johnson absent. Dr. Oppor also present.

Move by Pethke / J. Johnson to Adjourn to Closed Session – 6:31 p.m. - the Board of Education Shall Move into Closed Session Pursuant to the Provisions of Sections 19.85(1)(c)(f) and 118.22 and 118.225 Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Teacher Evaluation and Improvement Plans 2) Employment of Certified Staff Member. Motion carried by roll call vote - R. Johnson absent.

Move by J. Johnson / Hollman to adjourn and reconvene to open session at 6:55 p.m. Motion carried – R. Johnson absent.

The meeting was adjourned at 7:01 p.m. and the Pledge of Allegiance was recited.

Announcements: Contributions to the District - Recognition of Donation of Winter Coats and Clothing Items Valued at \$620 From the HEA Club, Marilyn Herman, Sacred Heart Catholic Church \$200 – for Building Use for Holiday Craft Fair, Winemaker’s Daughter LLC, \$750 from Helping Hands Painting Fundraiser for District’s Urgent Needs Fund, Dr. Melanie Oppor - \$90 – for MES Student Title I Books. Thank you to all that made contributions to the District.

In February – will have a list of a Summary of Urgent Needs Donation

Curriculum Coordinator, Carmen O’Brien’s Presentation to the Board included the WKCE, the Badger Exam, the ACT, overall performance scores and how scores compared to the state and by sub group. The 2013-14 ACT taken in Manawa was 96% of that year’s Junior Class. Badger exam will be replaced by the Forward Exam, which is an online test for 4th graders in Math and ELA. We are moving in the right direction.

Move by Pethke / Hollman to approve the Minutes of the December 21, 2015 Board Meeting, the report of expenditures (\$179,907.20) and receipts (\$21,848.47) and accept donations of winter coats and clothing items valued at \$620 from the HEA Club, Marilyn Herman; Sacred Heart Catholic Church \$200 – for Building Use for Holiday Craft Fair; Winemaker’s Daughter LLC, \$750 from Helping Hands Painting Fundraiser for District’s Urgent Needs Fund; Dr. Melanie Oppor - \$90 – for MES Student Title I Books; the resignation: Certified Staff Member; Coaching Contracts MS Wrestling Coach - Beau Keegan (100%); Andrea Peterson, Girls Basketball Volunteer Coach; Casey Johnson, Wrestling Volunteer Coach; Cody Dean, Volunteer MS Wrestling Coach; Recommendation for Hire of District Nurse. Motion carried – R. Johnson absent.

Any Item Removed from Consent Agenda: None this month

Public Comments: None this month

Correspondence: None this Month

Board Recognition: Present to meet the Board was new Police Chief Jim Gorman.

District Administrator’s Report: WASB Convention Itinerary – is online. Departing tomorrow evening thru Friday to Milwaukee. Dr. Oppor, Mrs. Pohl and Mr. Hollman along with Katie Burr, Bus Mgr. Legislative Update – Wisconsin Tax Handout was shared with the Board. In the 2016-17 Budget Planning Process: every month the administration is actively engaged in some part of the budgeting process. Also looking at several years down the road as it pertains to the schedule. By March, administration will be able to share preliminary budget figures with the Board. School Board Elections Update – Russ Johnson Zone 6 Lebanon / Bear Creek and Joanne Johnson, Full District. Lawn Care Bids – due January 27, 2016 at noon, and will open and tabulate bids on Feb. 9th prior to the meeting. NEOLA on the district website – feedback is welcome. Paper copies are

available at the Sturm Public Library and the District Office. Truancy document Appendix F has been updated and a sample given to the Board.

School Operations Reports: ES Principal: Highlights for January, and HS Principal: Highlights for January, were included in the board packet.

Business Related Report: Expenditures & Receipts Report as Presented. Revenue received in December was \$1 million and the District paid back the line of credit; the District is in the process of making claims on grants. The District reached out to WASB regarding the final CPI; as of November it was at .06% above last year's CPI.

Director's Reports: Curriculum Director Highlights – in the board packet with the January In-Service Schedule.

Mr. Mosey: Bauernfeind Business Copiers contract runs out the end of this year. Currently looking for an updated contract and improved services. Looking at vendors EO Johnson in Oshkosh, OEG in Oshkosh and MBM in Appleton. Looking to increase our customer service. Update on Photocopier / Printer Contract; Wi-Fi Update. All 3 vendors would contract with a 4 – hour window of service. Network Upgrade: switches at HS and ES are ten times faster; internet speed is 3 times faster than prior to the upgrade.

Board Comments: President Rice reported on the Tax Incremental District. Mayor Smith in Audience from the City of Manawa. The TID is set up for the City of Manawa for Kolbe & Kolbe expansion.

Committee Reports included in the packet: Curriculum Committee, Standards Based Report Cards (Action), 2016-17 4-Yr-Old Kindergarten Schedule Change From 2-Full Days/Week to 4-Half Days/Week (Action), In-service: Jan. 18 (P.M.) & Feb. 12 (All Day) (Informational), 2015-16 Testing Schedule (informational), 2016-17 Focus Initiatives (informational), Policy & Personnel Committee, PACE Language Changes (Action), NEOLA Policy Feedback (Action), Facilities Use Agreement & Forms (Action), Open Enrollment Policy 5331 (Interdistrict) for 2016-17 (Action), Revised Course Options Policy 5113.01 (Action), Control of Blood-Borne Pathogens AG 8453.01 & Forms (Action), Personnel Records AG 8320 (Action), Exposure Control Plan for Handling & Disposing of Body Fluids AG 8453 (Action), Development and Implementation of NEOLA Administrative Guidelines (Informational), Policy 2623 Student Assessment – Testing Opt Out (Informational), Policy 5460 Graduation Requirements , Informational), Finance Committee, Overspending of 2014-15 Budget (Informational), Self-Funded Insurance Balance (Informational), Staff & Program Changes for 2016-17 (Informational), Support Staff Wage Model (Informational), Teacher Base Wage & Comparisons to Conference & County (Informational), Stipend Amounts for Professional Staff - Co-Curricular (Informational), 2016-17 Budget Cycle (Informational).

Unfinished Business: VP Pohl: Consensus of WASB Delegate Assembly Resolutions. Consensus of the Board was to vote her conscience. Last year WASB technology education teacher shortage, pathway to obtain a 3 year license; Course Options no state funding was obtained; Rural Schools recruitment – no bill was introduced on loan forgiveness for teachers in rural schools; transition from SAGE to Achievement Gap Reduction program.

New Business:

Move by J. Johnson / Hollman to Approve Open Enrollment Policy 5113 (Interdistrict) for 2016-2017. Discussion followed. Motion carried – R. Johnson absent.

Move by Hollman / J. Johnson to approve the revised Course Options Policy 5113.01 as presented. Motion carried – R. Johnson absent.

Move by Pohl / Pethke to approve the Maximum Class Size Definitions & Open Enrollment Available Space for 2016-2017. Discussion: J. Johnson: concerns with 5K, when Child Find is not completed until February. Not comfortable when projecting 25 students in a class. Last year we were at 17 students / class. Our discussion at that time was to keep the younger grades lower. Projection at that time was 55 students and opted to keep the additional teacher. This year

projected enrollment is 37 students in 5K but maximum class size would be 25 students to one teacher. Dr. Oppor stated that is the big decision tonight; do you lower the # of seats available. This had the reverse effect on this year's 2nd grade. Heard the discussion / sentiment on the Board is to not turn away requests for Open Enrolled students. These really rough estimates are made to establish parameters for Open Enrollment. (No action taken on this motion)

Amend the Motion: **Move by** Pohl/ J. Johnson to change Maximum Class Size Definitions & Open Enrollment Available Space for 2016-2017 school year as 5-K projected students enrollment from 25 to 20 students in 2 sections with available spaces at 3 and grade 2 available space changes from 0 to 1; grade 6 changes from 0 to 1, grade 8 from 0 to 1, grade 11 change from 0 to 1 and grade 12 both from 0 to 1. Motion carried – R. Johnson absent.

Recommendation from SE Director Brauer: we don't know what each student will have until an IEP is received. Very difficult to project without the IEP.

Move by J. Johnson / Hebert to approve the Early Graduation request as presented. Motion carried – R. Johnson absent.

Move by Pohl / J. Johnson to approve the PACE language changes as presented. Motion carried – R. Johnson absent.

Move by J. Johnson / Hebert to approve the following groups and organizations as having a “close relationship” with the District, such as but not limited to: MES PTO, Manawa Athletic Booster Club, Manawa Youth Sports, Manawa Youth Wrestling, Boys & Girls Youth Basketball, Manawa Cowboys and Families in Education. Motion carried – R. Johnson absent.

Move by Pethke /Hebert to approve standard based grading and Report Cards for the Manawa Elementary School and grades 4K to Gr. 6 as presented. Motion carried – R Johnson absent.

Move by Pethke / Pohl approve the change in the 4-year-old kindergarten schedule from an alternating day-long schedule with a planning/family visit day each week to four half-days per week of instruction with a planning/family visit day each week as presented for 2016-2017. Motion carried – R. Johnson absent.

Move by J. Johnson / Hollman to approve of a Course Options Request for 2nd Semester 2015-2016. Motion carried – R. Johnson absent.

Next Meeting Dates: Jan. 20-22, 2016 – WASB Annual Convention – Milwaukee, Jan. 26, 2016 – Retreat – 5:00 pm, Feb. 1, 2016 – Policy and Personnel Committee Meeting – 5:30 p.m. – Board Room, Feb. 2, 2016 – Curriculum Committee Meeting – 4:15 p.m. – Board Room, Feb. 8, 2016 – Finance Committee Meeting - 4 pm. – Board Room, Feb. 9, 2016 – Buildings & Grounds Committee Meeting – 5:30 p.m. – Board Room (Lawn Care Bid Opening), Feb. 15, 2016 – Regular Monthly Meeting – 6:30 p.m. – Board Room.

Move by J. Johnson / Hollman to adjourn at 8:45 pm. Motion carried – R. Johnson absent.

Jeanne Frazier, Recording Secretary