

DRAFT Minutes of the September 15, 2014 Board of Education Meeting

Call to Order: President Rice – 6:30 p.m. – MES Board Room – 800 Beech St. Pledge of Allegiance was recited.

Roll Call – Clerk Strebe - all members present.

Verify Publication of Meeting by Jeanne Frazier, Meeting Secretary: posted on time.

Filling Board Vacancy – 1 - Townships Royalton / Mukwa

Applications/Interviews to Fill Board Vacancy by Board Appointment (Roll Call Vote). One applicant withdrew his application for the position. After a brief question and answer period of Russ Hollman, the Board voted.

Voting of the Board to Fill Board Vacancy: Russ Hollman: I spent half of my life in the dist teaching and coached 80 diff sports teams, drove Bus 33 years; I would like to participate in keeping the district going in the right direction.

Move by Hebert/Sturm to appoint Russ Hollman to the Board. Motion carried by roll call vote. President Rice welcomed Mr. Hollman to the Board. Mr. Hollman signed the Oath of Office and took his seat with the Board.

President Rice: Board committee assignments: Buildings & Grounds and Human Growth Development: Mr. Hollman agreed to serve.

President: when we are going about the business of the board, or administrators or staff, these are the people we are doing things for: students. A reminder to please keep them in mind.

Recognition: Introduction of New Staff: Teachers: Cortney Machmueller; Kindergarten; Katie Malczewski Kindergarten; Jennifer Rosin; 3rd Grade; Stephanie Wachuta, 4th Grade; Amy Busse, 4th Grade; Meria Wright 6th Grade; Wendy Baranczyk Elementary Music; Carol Wortz Special Education; Amy Bohman, Title I; and Support Staff Aides: Melissa Lobianco, Lyndsay VanDen Langenberg, Hailee Struck.

Mr. Wolfram introduced new High School Staff: Megan Driebel, Guidance Counselor; Teachers: David Bessette, Jr High Special Education; Emily Neuberger, Music; Tammy Hoffmann-Kuske Spec Education ; Molly Suehs Band; Andrea Peterson, Math; Mindi Wagner, Business Education; Tracy Breaker, Jr. High; Mike Kelleher, HS Science / Physics. Support Staff Aides: Jana Schabow, Tina Auman, Jessica Nelson,

Presentation to the Board regarding Inservice on Open Meetings Law, Tony Renning, Attorney, Davis & Kuelthau, Questions regarding opens meetings and the board's role; with the turnover in the board an appropriate time to review the Opens Meetings Law. Questions arose regarding share a news article with the board, attending committee meetings were addressed.

Presentation on Resolution Authorizing A Taxable Tax And Revenue Anticipation Promissory Note For Cash Flow Purposes, Mike Morse, First State Bank responsible for the business / agriculture banking of First State Bank. Solicited for a line of credit: a replica of a line of credit set up in 2009. Using the same legal counsel: Quarles and Brady. The Board did receive thru Dr. Oppor an original proposal: met with Quarles & Brady. Subsequent proposal presented tonight to bridge the gap in the cash flow; maximum is a \$1.5 million thru resolution at the Annual Meeting. Statutory requirements of borrowing when the time comes; after 10/24 the line can be drawn on thru 10/30/15. The line would actually mature on 10/30/2015. Usage: based on cash flow. District Administrator or Business Manager would contact Mr. Morse requesting transfer. Interest only structure: on a monthly basis. At maturity the line should be at zero; payable 10/30/15. Sixty days prior to 10/30/15 we would look to renew it (as of the maturity date). Would entertain any questions you have tonight or as they come up in the interim.

Move by Sturm / Hebert to amend the agenda and move item 16d to this part of the agenda. Motion carried.

Move by Sturm / Hebert to approve resolution of a taxable tax and revenue anticipation promissory note for cash flow purposes in an amount not to exceed \$1,500,000.00 as presented. Motion carried. Documents were signed at this time for 1st State Bank. Will return on October 20th to for the final resolution.

Consent Agenda: **Move by** Strebe / Pohl to approve the consent agenda items including the Minutes from August 18, and September 8, 2014 Board Meetings, the Treasurer's Report/Approve Expenditures checks 72003 – 72104 totaling \$982,423.02 and Receipts for August totaling \$1,110,877.50; Donations from Target Donation \$197.10 for

PBIS and Zoetis Inc.: \$250 to LWHS FFA and resignations from Jamie Trzebiatowski, District Nurse, Duane Dubey, Director of Technology, and Terri Braun, 4K Teacher Aide. Motion carried.

Public Comments: (Register to Speak Prior to Start of Meeting / Guidelines on Reverse)

Mary Griffin: update on the Manawa Booster Club: 50/50 raffle during rodeo parade: volleyball tournament, calendar sales (none this year, participation is down); spaghetti dinner, clothing sales ongoing, 1983 state baseball and 1985 state football inducted into the Manawa Hall of Fame: a 5/5 tournament and a Lift a thon this fall; walkway bricks, fireworks after homecoming; paid for roster covers, programs for fall and winter sports; paid for state championship signs on concession stand; purchased a sign for the retirement of 22 Lowney Jersey; invited Lowney boys back / presentation; paid for a field sign on the back of the football field, sign for our trainer and the trainer will attend football games, wrestling matches and 1 hr a week; paid for concussion impact testing; purchased the huddle program for football breakdown the game film: \$15,900 paid down on the Athletic Complex with a remaining \$43,000+. Changed our meetings from school to local institutions to get a better attendance.

Correspondence: None.

Administrative Reports:

ES Principal: Report on Start of School Year – fire and tornado drills; lockdown drill with teachers prepping the students prior to the drills; sent out communications to parents ahead of time; our emergency system was activated today – microwave incident; baseball bases were over two of the entrances: staff was alerted to keep exits cleared. Staff appreciation using the “WooWho Wednesday” to celebrate the efforts of their colleagues; goal 100 / week from staff and offer rewards; working with PTO on ideas; asking staff to continue to write them. Reviewed budget information from last year; PTO Wolf Walk is October 10th. Main fundraiser for the PTO for the school year. STAR Testing, Fontis and Pinelle finished Oct. 8th and write their SLO goals and which students are in need of an intervention.

HS Principal: Report on Start of School Year: pre=school RTI, block schedule. Highly engaging. Google aps, Skyward and blood borne pathogens; drills fire, weather, lockdown. All went better than expected. Streamline where to improve. 2 floating work days. . Discipline is minimal. 2 ambulance calls. (bee , asthma). Speakers – 3 bids with options.

District Administrator Dr. Oppor.: Opening Presentation, Census: down 54 students from last year – affects common school fund - \$857.56 less than last year. Laude System: was previously Board approved. Mr. Wolfgram is convening a group of staff / parents from HS to put together an implementation plan to present at the October meeting. Presentation on goals for the future: spend time with community, staff, students (day 10), seemed to be a pattern of things emerging; classifying things that need attention. Academic Excellence /Relationships Communication, Transparency, visibility in school and in the community. Relationships – transparency, mutual respect, trust, share common core values to bring us together as a group / speak openly and honestly, clear messages make for sound lasting relationships. Achievement gap - those economically disadvantaged and student with disabilities; attendance rate. Dr. Tony Evers Agenda 2017: Every Child a Graduate. Some of these we’re already working on: Common core standards for math, English / Language Arts, new assessments Smarter Balanced and WKCE for science and soc studies; and Educator Effectiveness Project for teachers, principals and soon District Administrator as well. Balanced Literacy program; staff receive coaching; implementation of Response to Intervention: Career and college readiness portfolio; continue to focus on literacy; math practices; writing that is rigorous and frequent at all courses / grade levels; Celebrate the things that are working well; look at the gap analysis between sub groups; look at what we’re doing and why it’s working; want to be in the high achievement group; need to know what we’re doing that works. Continue RTI process Next month district and school report cards which will be released tomorrow.

Board Comments: None

Committee Reports:

Policy & Personnel Committee: (C - Pohl)

Graduation Date 2015 – Update – a survey was sent to Senior students and parents/guardians: Friday May 22, 7pm pending board approval. Update Policies 347 and 347 Rule (both have been tabled until Oct Policy &Personnel

Meeting). Policy 171 - BOE Meeting Dates (recommending change from 3rd Monday to 2nd Monday of month) but Dr. Oppor will address this item later on in meeting. School Leadership Committee – recommended by Mrs. Sjoberg – informational – reported that the administration will establish ground rules, proc protocols in 1st semester; pressing issues in 2nd semester. Revision for Policy 133 and 133 Rule – Filling Board Vacancies: tabled until Oct. Next meeting date – Oct 13th at 6:30 pm.

Long Range Planning – Presentation by Committee (H. Pohl / C. Abert)

Community / parents / admin / one student participated. Connie Abert from UW Extension presented proceedings from the meetings of the LRP. Our expectation is that you have this time to look at it. Ask that we take a look at it; description of each meeting / results of those meetings; highlighted group prioritizing or order of things that were fairly important; discussion of values / vision and mission reviewed in 2013; suggest you take some of the information and consider updating vision and mission and a value statement for the district.; strengths, weakness, opportunities and challenges; appendix ; strategic issues identification; prioritization done; strategy formulation; detailed the strategies; top 3 strategies (board should support one of them) relationships / communication / academic excellence...after all the action planning. You're on the right track / keep the ball moving. Look at all the strategy work groups in Appendix 6. Note they are all very interdependent. Suggest that after you look at this next time; setting committee to fulfill this plan – go back to strategy work plan – they will be easy to help you accomplish your vision for your district. Suggestions on page 15; give the plan the support it needs; had very good discussions to implement that – will need support from the school board and the administrative team; make it become a living document. I'm giving this to you to look at over the next month; what do you have passion and what can you carry on. I would ask you to do the best you can with this. Vice President Pohl asked the board to thank Connie and the Committee for their work over the last 6-8 weeks and send a letter to Dick Koeppen at the County Board listing her guidance of the committee.

Unfinished Business:

Move by Pohl / Hebert to approve changing the graduation date to May 22, 2015 at 7:00 p.m. according to the results of the survey of parents / students. Motion carried.

Move by Strebe / Hebert to approve Resolution Establishing Membership in the Wolf River Regional Career Pathway System as presented. Motion carried. Information is on the Website. Concern last month expressed about the resolution. Spoke last week with Mr. Bill Fitzpatrick; No financial commitment other than to come to the table, what we have to offer (staffing, program, opportunities) and can choose to walk away at any time. Opportunities for partnerships, special certificates we'll be part of the plan.

Move by Johnson / Strebe to approve the Athletic Coaches Guidebook 2014-15 as presented. Motion carried.

Move by Johnson / Sturm to Approve Policy 345.3 Graduation Requirements according to the new state requirement. Motion carried. District offers 3 years of HS Science; change from 2 credits to 3. We have 3 credits of Math while in attendance at HS level. Starts with Freshman 2015.

Move by Sturm / Hebert to approve updated ES Staff Guidebook for 2014-2015 and amend adopt paragraphs HIPPA and Abuse reporting, page 9 confidentiality remove please and change should to shall. Motion carried.

Move by Sturm / Hebert to approve Updated HS Staff Guidebook for 2014-2015 as presented. Motion carried.

New Business:

Move by Strebe / Johnson to approve Joint Resolution to Terminate Section 66.0301 Agreement with Weyauwega-Fremont School District for Shared Business Manager. Motion carried. Per mutual agreement each district would pursue the hiring of their Business Manager. Motion carried.

Move by Hebert / Hollman to approve the Medical Advisory Position – Dr. Steven Goedderz. Motion carried. Dr. Goedderz has been medical advisor and is well informed – recommended the relationship continue.

Move by Strebe / Hebert to approve the hire of Special Education Aide – Lindsay Vanden Langenberg. Motion carried.

Move by Strebe / Sturm to approve the hire of District Nurse – Trisha Taber. Motion carried. Ms. Taber was the sub for our previous nurse last year; had a wonderful but small pool of candidates. Motion carried.

Move by Strebe / Hebert to approve a Contract for Angela Hanson, .5 FTE Business Manager. Motion carried.

Consider Moving MES Parent/Teacher Conference from April to Feb, 2015; Principal Sjoberg addressed: after the calendar was set, Elementary staff involved was not heard. Requesting Feb 10 and to replace April 1st date.

Move by Strebe / Hebert to approve Alternative Open Enrollment Admission for a Gr. 9 Student. Application submitted and filed; available space and based on the available seats approved last school year; recommendation to accept this student. Motion carried.

Move by Sturm / Hollman to approve a 9 Week Student Tuition Waivers for a family in the process of moving to the school district – recommendation that we accept the tuition waiver to move into district. Motion carried.

Consider Revising Policy 171 – Move Regular Board Meetings Date to 2nd Monday (HP, Dr. Oppor)

Although the Board was amenable to accommodate the community, it came to light that it would be challenging to move it for the financial side of the district office; balancing of accounts, bank statement received in less time than it takes to report by the 2nd Monday. Clerk Strebe asked that the Board consider moving the start time; refer to Policy and Personnel Committee. Mr. Quinn stated that it there is an astronomical amount of work to get things ready for a regular board meeting.

Consider \$30 Band Instrument Rental Fee for High School students. Dr. Oppor addressed: A memo with recommendation and concluded with DPI information sheet that a rental is allowable. It is up to the Board as we consider free and appropriate fees. In past discussion on amount of fees. We do already own these instruments. A number of them are in disrepair: concern that sometimes students aren't showing the proper respect since it's not their property. Some have been broken /unable to use any longer. We have an agreement not to charge a fee. Dr. Oppor just learned this but the letter went out. More information will be gathered and brought back to the Board in future.

Next Meeting Dates:

Mon. Oct. 20, 2014 – 6:30 pm – Regular Meeting – MES Commons

Mon. Oct. 20, 2014 – 8:00 pm – Annual District Meeting – MES Commons

Set Board Retreat Date: Members check their schedule / suggest some dates to Dr. Oppor

Move by Strebe / Hebert at 9:08 pm. to Adjourn and Reconvene in Closed Session Pursuant to the Provisions of Sections 19.85(1)(c)(f) and 118.22, Wis. Stats., for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Support Staff Compensation Review. Motion carried.

Reconvene in Open Session – Board May Act on Items Discussed in Closed Session

Approve Support Staff Compensation Adjustment

Adjourn