

Early Release Schedule

School District of Manawa

2017-18

Little Wolf Jr/Sr High

<i>All meetings begin at 2:00</i>			
DATE	WHO	TOPIC	ACTIVITY
Sept. 13	District-wide certified Staff	Early Release Overview	Expectations; review of district goals; building/PLC smart goal and norms development
Sept. 20	Building Meeting	RtI Time Checkup	Write intervention plans; How is RtI Time going? What is working well? What issues are coming up?; develop digital data walls
Sept. 27	Book Study	Chapter 1	Self-Assessing Your Grading Practices; Your Questions about Grading; What's in a "B"
Oct. 4	Building Meeting	Review universal screening data	Digital data walls; What data do we need to decide on Wolf Time groups? Do we have everything we need?
Oct. 11	PLCs	Progress Monitoring	Analyze data; update intervention plans; re-organize groups as needed
Oct. 18	PLCs	Student Data	Evaluation of behavior and academic data.
Oct. 25	Building Meeting	Status Check	How are we doing?; What do we want our students to learn?; How will we know when they have learned it?
Nov. 1	Book Study	Fix 1 and Fix 2	Factors to Include in Grades (Fixes 1 and 2); Teen Brain Article Discussion
Nov. 8	PLCs	Progress Monitoring	How will we respond when some students do not learn it?; How can we extend and enrich the learning for students who have demonstrated proficiency?; including D/F lists

Nov. 15	Book Study	Fix 3 and Fix 4	Factors to Include in Grades (Fixes 3 and 4); Academic Dishonesty
Nov. 29	Building Meeting	Review universal screening data	Digital data walls; How will we respond when some students do not learn it?; How can we extend and enrich the learning for students who have demonstrated proficiency?
Dec. 6	PLCs	Student data	Evaluation of behavior and academic data.
Dec. 13	Book Study	Fix 5 and Fix 6	Factors to Include in Grades (Fixes 5 and 6); Borderline Grades
Dec. 20	PLCs	Progress Monitoring	How will we respond when some students do not learn it?; How can we extend and enrich the learning for students who have demonstrated proficiency?
Jan. 3	District-wide certified Staff	District-wide data progress monitoring	Where are we now?; Do we anticipate meeting our goals?
Jan. 10	Building Meeting	Status Check	How are we doing?; What do we want our students to learn?; How will we know when they have learned it?
Jan. 17	Book Study	Chapter 3	Factors to Include in Grades (Fixes 7 and 8); Setting Up Record Books; Factors to Include in Grades (Fixes 9 and 10); Grading on a Curve; Creating Accurate Assessments
Jan. 24	PLCs	Progress Monitoring	How will we respond when some students do not learn it?; How can we extend and enrich the learning for students who have demonstrated proficiency?; including D/F list
Jan. 31	Book Study	Fix 11 and Fix 12	Factors to Include in Grades (Fixes 11 and 12); Teacher Judgement; Including Zero
Feb. 7	Building Meeting	Review universal screening data	Digital data walls; How will we respond when some students do not learn it?;

			How can we extend and enrich the learning for students who have demonstrated proficiency?
Feb. 14	PLCs	Student data	Evaluation of behavior and academic data.
Feb. 21	PLCs	Progress Monitoring	How will we respond when some students do not learn it?; How can we extend and enrich the learning for students who have demonstrated proficiency?
Feb. 28	Book Study	Fix 13 and 14	Factors to Include in Grades (Fixes 13 and 14; Using Formative Information Summatively; Effective formative Feedback to Students
March 14	Building Meeting	Status Check	How are we doing?; What do we want our students to learn?; How will we know when they have learned it?
March 21	PLCs	Student Data	Evaluation of behavior and academic data.
March 28	Book Study	Fix 15	Factors to Include in Grades (Fix 15); Student Involvement in grading; What Does "Fairness" Grading/Marking Mean?;
April 4	PLCs	Progress Monitoring	How will we respond when some students do not learn it?; How can we extend and enrich the learning for students who have demonstrated proficiency?; including D/F list
April 11	Building Meeting	15 Fixes	Grading Policy; Building Non-Negotiables; Revisit Where Am I Now? And Questions About Grading
April 18	PLCs	TBD	
April 25	PLCs	Student Data	Evaluation of behavior and academic data.
May 2	PLCs	Progress Monitoring	How will we respond when some

			students do not learn it?; How can we extend and enrich the learning for students who have demonstrated proficiency?; including D/F list
May 9	PLCs	TBD	
May 16	Building Meeting	Review universal screening data	
May 23	PLCs	Progress Monitoring	How will we respond when some students do not learn it?; How can we extend and enrich the learning for students who have demonstrated proficiency?; Update intervention notes in Skyward
May 25	District-wide certified Staff	Data Retreat	Data progress monitoring; Where are we now?; Did we meet our goals?
May 30	Building Meeting	Planning for 2018-19 RtI Time	Planning for next year; Needs assessment

What are the District Goals?

By January 20, 2017, all SDM teachers will post “I can / I will” statements for all courses daily.

Using STAR Reading results, all students in the School District of Manawa will read at or above grade level by grade 3 by the end of 2018-2019.

Using STAR Math results, all students through grade 8 in the SDM will perform at or above grade-level by the end of the 2016-17 school year/course.

By the end of 2017-18, all K- 8 students will have achieved a 3 or above on post on-demand writing assessments according to the Lucy Calkins Writing Rubrics.

Early Release Schedule

Manawa Elementary School
School District of Manawa

2017-18			
<i>All meetings begin at 2:00</i>			
DATE	WHO	TOPIC	ACTIVITY
Sept. 13	District-wide certified Staff	Early Release Overview	Expectations; review of district goals; building/PLC smart goal and norms development
Sept. 20	PLCs	Intervention Plans	Write intervention plans for Tier 2 and 3 students; accommodations for students for Tier 1 are decided on and documented
Sept. 27	PLCs	Common Assessments	Develop common benchmark assessments; rubric building
Oct. 4	Book Study	Part I	
Oct. 11	PLCs	Progress Monitoring	Analyze data; update intervention plans; re-organize groups as needed
Oct. 18	PLCs	Review universal screening data	Continue work with intervention groupings; progress monitor planning; digital data walls
Oct. 25	Book Study	Chapter 4	
Nov. 1	PLCs	Common Assessments	Continue development of common benchmark assessments; rubrics
Nov. 8	Building Meeting	Vertical Alignment	Analyze common assessment data
Nov. 15	Book Study	Chapter 5	
Nov. 29	PLCs	Review universal screening data	Continue work with intervention groupings; progress monitor planning; digital data walls

Dec. 6	PLCs	Progress Monitoring	Analyze data; update intervention plans; re-organize groups as needed
Dec. 13	PLCs	Common Assessments	Continue development of common benchmark assessments and rubrics
Dec. 20	Book Study	Chapter 6	
Jan. 3	District-wide certified Staff	District-wide data progress monitoring	Where are we now?; Do we anticipate meeting our goals?
Jan. 10	PLCs	Common Assessments	Complete development of 2nd quarter common assessments
Jan. 17	PLCs	Progress Monitoring	Analyze data; update intervention plans; re-organize groups as needed
Jan. 24	Building Meeting	Vertical Alignment	Analyze common assessment data
Jan. 31	Book Study	Chapter 7	
Feb. 7	PLCs	Review universal screening data	Continue work with intervention groupings; progress monitor planning; digital data walls
Feb. 14	PLCs	Common Assessments	Continue development of common benchmark assessments and rubrics
Feb. 21	PLCs	Progress Monitoring	Analyze data; update intervention plans; re-organize groups as needed
Feb. 28	Building Meeting	Share Shop	PLCs share what students are doing for interventions and the decision making process
March 14	Book Study	Chapter 8	
March 21	PLCs	Common Assessments	Complete development of 3rd quarter common assessments
March 28	PLCs	Progress Monitoring	Analyze data; update intervention plans; re-organize groups as needed
April 4	Building Meeting	Vertical Alignment	Analyze common assessment data
April 11	Book Study	Chapter 9	
April 18	PLCs	Progress Monitoring	Analyze data; update intervention plans;

			re-organize groups as needed
April 25	PLCs	Common Assessments	Continue development of common benchmark assessments and rubrics
May 2	PLCs	Progress Monitoring	Analyze data; update intervention plans; re-organize groups as needed
May 9	Book Study	Chapter 10	
May 16	PLCs	Common Assessments	Complete development of 4th quarter common assessments
May 23	PLCs	Review universal screening data	Finalize groups for beginning of the next school year; recommend interventions to use with groups
May 25	District-wide certified Staff	Data Retreat	Data progress monitoring; Where are we now?; Do we anticipate meeting our goals?
May 30	Building Meeting	Vertical Planning	Planning for next year; Needs assessment; analyze common assessment data

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Using STAR Math results, all students through grade 8 in the SDM will perform at or above grade-level by the end of the 2016-17 school year/course.

By the end of 2017-18, all K- 8 students will have achieved a 3 or above on post on-demand writing assessments according to the Lucy Calkins Writing Rubrics.



To: Dr. Melanie J. Oppor
From: Danni Brauer
Date: July 1, 2017
Re: Gifted and Talented Handbook

The purpose of this memo is to confirm there are no changes to be made in the Gifted and Talented Handbook.



To: Dr. Melanie J. Oppor
 From: Danni Brauer
 Date: July 1, 2017
 Re: School District of Manawa Response to Intervention (RtI) Plan Changes

The purpose of this memo is to highlight the changes in the School District of Manawa Response to Intervention (RtI) Plan as follows:

Page #	Current Language (If applicable.)	Proposed Change or Addition
Cover	Revised August, 2016	Revised July, 2017
3	Universal academic screeners will be administered in English and Math classes in 5 year-old kindergarten through ninth grade. When a student scores at or above grade level in the ninth grade, s/he will no longer be screened during their high school years. If adequate progress does not continue, assessments may resume.	Universal academic screeners will be administered in English and Math classes in 5 year-old kindergarten through tenth grade. When a student scores at or above the 90 th percentile in ninth or tenth grade, s/he will no longer be screened during their high school years. If adequate progress does not continue or if the student receives an “F” for a semester grade in any course, assessments may resume. Students in eleventh and twelfth grade may be screened if they have received an “F” for a semester grade in any course.
3	Screening dates	Removed this chart. See changes in chart on page 8.
8	2016-17 Assessment schedule	New Dates: Sept 11-22 STAR 1 st -10 th Sept 25-Oct 20 F & P 1 st -6 th Oct 2-13 STAR Early Lit 4K-K Nov 6-17 STAR 1 st -10 th Dec 5-Feb 2 ACCESS Jan 2-26 F & P K-6 th Jan 22-Feb 2 STAR 4K-10 Feb 27 and March 20 ACT + Writing Feb 28-March 13 Accommodations Feb 28 and March 21 ACT WorkKeys Feb 28-March 14 Accommodations March 19 – May 4 th Forward and DLM 3 rd – 11 th April 9-May 11 ACT Aspire 9 th -10 th April 30-May 11 STAR 4K-10 th

		April 30-May 24 F & P K-6th
11	Credits	Add: Science 3 credits Change: Electives 10.5 credits



To: Dr. Melanie J. Oppor
 From: Danni Brauer
 Date: July 1, 2017
 Re: Section 504/ADA Prohibition against Discrimination Based on Disability Plan

The purpose of this memo is to highlight the changes in the Section 504/ADA Prohibition against Discrimination Based on Disability Plan as follows:

Page #	Current Language (If applicable.)	Proposed Change or Addition
9	<p>You and your child may take part in the hearing and have an attorney represent you. Hearing requests must be made to the _____.</p> <p>515 E. Fourth St. Manawa, WI 54949 Phone: (920) 596-2524 Fax: (920) 596-2655</p> <p>cobrien@manawa.k12.wi.us</p>	<p>You and your child may take part in the hearing and have an attorney represent you. Hearing requests must be made to the District Section 504/ADA Compliance Officer.</p> <p>800 Beech St. Manawa, WI 54949 Phone: (920) 596-5332 Fax: (920) 596-2655</p> <p>cobrien@manawaschools.org</p>
14	<p>Please provide your consent for us to accomplish this screening/evaluation by indicating your decision and providing your signature (below) and returning the bottom half of this form to: _____ (Section 504 Coordinator).</p>	<p>Please provide your consent for us to accomplish this screening/evaluation by indicating your decision and providing your signature (below) and returning the bottom half of this form to: Janine Connolly, Little Wolf Jr/Sr High Counselor (Section 504 Coordinator).</p>
19	<p>This is Optional. Districts may opt to use the same procedures for documenting contact with parents as under the IDEA.</p> <p>I received the Notice of Section 504 IAT Conference and Notice of Section 504/ADA Procedural Information and Rights sent to me by school personnel.</p> <p>I would like the meeting to be held at the time or location stated below: _____</p>	<p><i>Remove this sentence.</i></p> <p><i>Remove "IAT".</i></p> <p>I would like the meeting to be held at the following time and location: _____</p>
33	<p>Carmen O'Brien, Director of Curriculum 515 E. Fourth St.</p>	<p>Carmen O'Brien, Business Manager 800 Beech St. Manawa, WI 54949</p>

	Manawa, WI 54949 Phone: (920) 596-2524 Fax: (920) 596-2655 cobrien@manawa.k12.wi.us	Phone: (920) 596-5332 Fax: (920) 596-2655 cobrien@manawaschools.org