

Minutes of the School District of Manawa Long Range Planning
Fostering Positive Communication
March 10, 2015

Called to Order at 6 pm by Chairperson Stephanie Riske
Joanne Johnson Note Taker & Timer

In attendance: Stephanie Riske, Glen Poole, Russ Johnson, Joanne Johnson, Scott Rice.

1. **Action Team Reports to Whole Group:** Dr. Oppor shared some handouts and discussed her community outreach. Each group shared what they have done so far.
2. **Action Team Work Session:**
 - a. **Communication Protocol:** Communication Protocol changes had been referred to Policy and Personnel. It was reiterated that it will become an internal document. We presented our recommendations of what we'd like to see in regards to an Administrative policy regarding communication to Dr. Oppor.
 - b. **How Stakeholders Would Like to Communicate With The District:** Based on community surveys parents prefer communications like email or text messaging, and older community members prefer communication such as a newsletter or letter. In an effort to reach ALL community members it was recommended that we have a newsletter go out to each household in the district with the option to contact the district to receive it via email instead of hardcopy. It is recommended that it become an in-house publication. Dr. Oppor is exploring options and recommendations were made for things that we'd like to see in the newsletter like sporting events, student activities, spotlight student and teacher achievement, etc...
3. **Confirm Next Meeting Date:**
March 24, 2015 6-7:30 pm in Media Center (Elementary Library)

Meeting adjourned at 7:30 pm

Joanne L. Johnson, recording secretary.