

Minutes of the September 17, 2012 Manawa Board of Education Meeting

Meeting was called to Order by President Kreklow at 6:30 pm in the MES Board Room.
Present from the Board: Strebe, Artz, Kreklow, Zielke, Sturm, Karski and Flynn.

Verify Publication of Meeting verified by Board Clerk, Corinne Zielke.

Move by Sturm/Flynn to approve Consent to Agenda Items as follows:

- Approve Minutes from August 20, 2012 BOE Meetings
- Approve Treasurer's Report: Expenditures of \$193,144.59 with no record of receipts per Mr. Adesso.
- Donations received from: Viking Electric for services performed at LWHS in the amount of \$278.65 and Foremost Daily Promoters to Manawa FFA in the amount of \$500.00 for Manawa FFA Work done at the Iola Old Car Show.
- Resignations from Laura O'Brien, EEN Aide; Joe Isham, Math Teacher; and Michelle Kaczorowski, School Nurse.

Motion carried.

Correspondence:

- Thank you from the family of Lillian Swinburne (Mother of Roseanne Sanderfoot) for a donation to Samaritan's Purse in Lillian's name.
- Thank you from the family of Charles L. Langeberg (Father of Mary Bonikowske) for a memorial plant provided at his memorial.
- Thank you from the family of Richard Lee Opperman (father of Corrie Ziemer) for a donation made to Crossways in Richard's name.

Administrative Reports:

Technology Report (B. Adesso): New server and Help Desk are up and running, but still some printer issues and some issues being addressed with labs. Phone system will be going live within next week or two.

ES Principal: BYOC was a topic of discussion at the recent Inservice. The sub-committee provided an update to the group and the curriculum team met once again at the conclusion of the in-service to discuss next steps. Mrs. Yeska reports that many staff members are building new curriculums using the program. The CCS (Common Core Standards) is being incorporated into the plans. RtI: Will be using tiered process. This year, the focus is on Reading; and Math will be next year's focus. The triangular analysis from Star testing will be used for that analysis. Our Curriculum Interventionist has meetings scheduled with each grade level. Star testing will begin within the next week. PBIS: Jr/Sr High will be utilizing the Agenda system to facilitate school/parent communication. Behavior matrix has been communicated to all faculty and the brochure was sent home with all students. Teachers will create data walls to track each child – to begin a week to 10 days post-testing date. Mr. Sturm requested specific updates from Mrs. Yeska with regard to CCS plans and the District's assessment of this progress. He asked for these updates at the Committee Meeting on September 19 at 5:00 pm. Mr. Dombrowski recommended this be on the Agenda for the Board Retreat in October, as it

may be too extensive for a single committee meeting. Wolf Walk will be on 9/21/12 from 8:15 to 11:15.

District Admin.: School Census Report in Board Packet will be approved.

Administration Staff Responsibilities were shared with the Board. This new plan will allow our principals to be in the classrooms more and puts more of the additional responsibilities on the Superintendent. WASB Fall Regional (Region 7) will be on October 25th in Neenah, WI. Main Dish Cook open position was filled by Carmen Wesener. This creates an opening for a school custodian. Mrs. Cordes was asked to share information about the \$500 grant the district received for Service Learning from Pioneer to train students. Program is called Rise Up. This week, our FFA Chapter was awarded a National Chapter Award – 3 Star Gold. Mr. Dombrowski also recognized Mrs. Griffin and her work with the Youth Wrestling program, noted in the Consent to Agenda items.

HS Principal: Getting positive comments from students and teachers; Skinnies are working. Mr. Morrin and Mrs. Kelm are addressing issues as they arise. Mrs. Zielke inquired about soliciting feedback directly from the students and shared some feedback from the freshman with regard to the change in rigor and block scheduling at the same time. Mr. Morrin reports that he has begun reading Mr. Braun's notes on the Laude System and thinks perhaps we can still implement during the next school year. Staff meetings with Mr. Morrin will begin in the coming weeks. He will use that time to determine PBIS goals. Star testing will begin on approximately October 1st (after Homecoming).

Administrator's Report:

A contract was presented for use of Lindsay Park with the City of Manawa. Terms are for 2 years from June 2012 to June 2014 at a cost of \$3,000 per year. Mr. Dombrowski requested that the October Board Meeting begin at 7:30 pm prior to the start of the Annual Meeting at 8:00 pm. On Monday November 19th, the Board will participate in a workshop on good Boardmanship following the regular Board Meeting. Questions arose with regard to the District's decision to not fill two special education aide positions. Mr. Dombrowski stated that the District did not fill these positions due to the current needs of the district and number of students requiring those aides.

Committee Reports:

Negotiations Committee:

Negotiations concluded for the school year with the MEA for the Salary/Wage/Distribution Agreement for 2012-2013. The district recognizes the base wage as the BA base and agreed to a 3.16% wage increase for 2012-2013. The teacher base wage distribution shall be \$1,238 per person. Base wage would be calculated using the WERC costing rules.

Policy & Personnel Committee:

Mrs. Zielke shared feedback on the current library configuration with Mr. Pendleton from CESA6 in district for 2 days per month and 2 aides full time. No issues have been reported at this time and the faculty in attendance had positive feedback to share. A full assessment will be brought to committee level in February with a recommendation on the 2013-2014 school year plan at the February Board Meeting. Mr. Dombrowski and the administrative team presented the new *Every Child a Graduate* communication timeline and how this correlates to the new State School Report Card. The Board listened to a webcast from State Superintendent Tony Evers on this initiative. More information on this program is available at <http://dpi.wi.gov>. The video is also available at the same website on the superintendent's page. Also discussed: Committee requested that Mr. Jeff Bortle, Athletic Director and Mr. Karl Morrin, LWHS Principal, move forward with creation of a new district policy relating to Communication and Expectation process with coaching staff. This will come back to the committee for review. Committee also recommended the hiring of a Junior High Cross Country Coach for the remainder of the 2012 season, at a salary of \$1,200, prorated to the time remaining in the season. Finally, the committee recommended adding Jeni Mursau, Kathy Field and Lona Sexton as non-voting members of the Policy and Personnel committee.

Financial Committee:

Support Staff wage process was discussed. Administration presented a draft plan for the committee to review. Committee was interested in viewing comparables versus the data provided by the administration. Item was tabled until the next meeting. An increase for the District Office Clerk was discussed and general single requests for increases. Decision is to roll this position in to the same timeline/process as Support Staff increases. Committee tabled increasing full day pay for Substitute teachers to \$100/day (or prorated for less than full day) to attract the highest-quality substitute teachers to further research the current process for acquiring substitute teachers. Scott Hahn and Carmen O'Brien will be joining the Financial Committee per Committee Recommendation.

Unfinished Business

Move by Strebe/Artz to approve the Salary/Wage/Distribution Agreement with the Manawa Education Association for 2012-2013. The district recognizes the base wage as the BA base and agrees to a 3.16% wage increase for 2012-2013. The teacher base wage distribution shall be \$1,238 per person. Base wage would be calculated using the WERC costing rules. Motion carried.

New Business:

Move by Karski/Flynn to approve a one-year teaching contract to Mr. Kim Poli as Math/Physics teacher at an annual salary of \$31,099 (prorated to 185 days) for the 2012-2013 school year. Motion carried.

Move by Sturm/Zielke to appoint Marie Murphy as School Nurse, working Monday – Wednesday- Thursdays at a rate of \$25/hour for 109 school days. Motion carried.

Move by Flynn/Zielke to approve the designation of Dr. Steven Goedderz as District Medical Advisory Position. Motion carried.

Move by Karski/Artz to approve an unpaid Leave of Absence for Mrs. Becky Marquardt, Business Education Teacher, from approximately November 5th through the end of December. Motion carried.

Move by Flynn/Karski to approve hiring a 2012 Junior High Cross Country coach at a cost of \$1,200/season prorated for the current season. Motion carried.

Next meeting dates:

Wed. Sept. 19, 2012 – 5:00 pm – Curriculum Committee – Board Room

Wed. Sept. 19, 2012 – 5:00 pm – Buildings & Grounds Committee – District Admin. Office

Wed. Sept. 19, 2012 – 6:30 pm – Transition Committee – Board Room

Mon. Oct. 29, 2012 – 7:30 pm – Regular Board Meeting – Board Room

Mon. Oct. 29, 2012 – 8:00 pm – Annual District Meeting – MES Commons

Move by Sturm/Karski at 8:25 pm to adjourn and reconvene in closed session pursuant to the provisions of Sections 19.85(1)(c) Wis. Stats., for the purposes of discussion of administrator benefits. Motion carried by roll call vote.

Move by Artz/Strebe at 9:17 pm to reconvene in open session. Motion carried by roll call vote.

No action taken on the approval of administrator benefits.

Move by Sturm/Strebe to adjourn at 9:17 pm. Motion carried.

Corinne Zielke, Clerk