

**AGENDA
SCHOOL DISTRICT OF MANAWA
BOARD OF EDUCATION
SEPTEMBER 18, 2017**

REVISED

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1. **Call to Order** – President Johnson – **6:15 p.m.**
 - a. **Book Study / Goal Setting**
2. **Pledge of Allegiance - 7:00 p.m.**
3. Roll Call
4. Verify Publication of Meeting
5. Presentations:
 - a. Administrators – Annual Goal Setting
 - b. Cory Holzhauser – Scherrer Construction – Energy Efficiency Bids
6. Announcements:
 - a. Contributions to the District
7. Consent Agenda
 - a. Approve Minutes of August 21, 29 and September 11, 2017 Board Meetings
 - b. Treasurer’s Report/Approve Expenditures & Receipts (**on website**)
 - c. Donations:
 - i. Sacred Heart Parish, Manawa - \$500 for Project Backpack
 - ii. Faith Community Church, Waupaca & New London – Candy Bars for Staff
 - iii. Sturm Foods / Bay Valley Foods \$100
 - iv. Union Thresheree – 4 Copies of 50th Anniversary Celebration Book to School Libraries
 - d. Consider Approval of the Hire of Non-Athletic Coaches / Advisors for SY1718
 - e. Consider Approval of Manawa Jr. High School Students to Travel Overnight to Washington D.C. May **2019**
8. Any Item Removed from Consent Agenda
 - a.
 - b.
9. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines on Reverse)
10. Correspondence:
 - a. Thank you for Plant from the Family of Roger Prey
 - b. Thank you for plant from the Family of Rueben James Bolen
11. Board Recognition:
12. District Administrator’s Report:
 - a. Legislative Update
 - b. Site Analysis & Feasibility Study Update
 - c. CWC Handbook (on Website)
 - d. Monthly Enrollment Report
 - e. Overview of Former Employee Exits / Resignations
 - f. **Election Notice Insert – Waupaca County**
13. School Operations Reports:
 - a. ES Principal: Highlights - Included in Board Packet
 - b. HS Principal: Highlights - Included in Board Packet
14. Business Related Reports:
 - a. Update on 2017-2018 Budget Cycle
 - b. Kobussen Transportation Report
15. Director’s Reports:
 - a. Curriculum / Special Education Director Highlights
 - b. Technology Director Highlights
16. Board Comments:
17. Committee Reports:
 - a. Finance Committee (Pohl)
 - i. Capital Improvement Plan Approval
 - ii. Resolution to Establish a Fund 46 Trust

- iii. 2017-18 Milk Contract Approval
 - iv. Support Staff Wage Model
 - v. Preliminary 2017-18 Budget
 - vi. Kitchen Equipment Replacement
 - vii. 5cast Plus
 - viii. Energy Efficiency Bid Process
 - b. Buildings & Grounds (R. Johnson)
 - i. Site Analysis & Feasibility Study
 - 1. 10 Year Maintenance Plan
 - 2. Staff Tours
 - ii. Update on Energy Efficiency Projects
 - 1. Bids
 - 2. Timeline
 - iii. SY1718 Maintenance Budget
 - iv. Update on 407 S. Bridge St. (Building owned by Masons) - Review Special Education Rental Property
 - v. Football Field Update
 - 1. Booster Club Trailer
 - 2. Bare Spots / Grass Seeding – TruGreen
 - 3. Sideline Mats
 - 4. Painting Machine
 - c. Curriculum Committee (Hollman)
 - i. Academic & Career Plan (ACP)
 - ii. CWC Handbook
 - iii. Technology Plan
18. Unfinished Business:
- a. Consider Approval of the District Logo
19. New Business:
- a. Consider Approval of the Academic & Career Plan (ACP) as Presented (**on website**)
 - b. Consider Approval of the Adoption of the CWC Handbook as Presented (**on website**)
 - c. Consider Approval of the Technology Plan as Presented
 - d. Consider Approval of the Long-Term Maintenance Plan as Presented
 - e. Consider Approval of Resolution SY201718#02 Creating a Long-Term Capital Improvement Trust Fund that Segregates Assets into a Separate Bank Account for Capital Projects as Presented
 - f. Consider Approval of the Energy Efficiency Bids as Presented
 - g. Consider Approval of the 2017-18 Milk Contract with Englehardt Dairy as Presented
 - h. **Consider Approval of Support Staff Offsetting Changes as Presented**
20. Next Meeting Date:
- a. Sept. 26, 2017 – Community Stakeholders Mtg – 6:00 p.m. – MES Library
 - b. **Reschedule** - Oct. 3, 2017 – Bldgs & Grounds Committee Mtg – 6:00 p.m. – MES Board Room
 - c. **Reschedule** – Oct. 2017 – Policy & HR Committee Meeting
 - d. Oct. 3, 2017 – Community Stakeholders Mtg – 6:00 p.m. – MES Library
 - e. Oct. 9, 2017 – Finance Committee Meeting – 6:00 p.m. – MES Board Room
 - f. Oct. 10, 2017 Curriculum Committee Mtg – 6:00 p.m. – MES Board Room
 - g. Oct. 16, 2017 – Regular BOE Mtg – 6:30 p.m. Book Study – 7:00 p.m. Open Session – MES Board Room
 - h. Oct. 23, 2017 – Annual District Meeting – 7:00 p.m. – MES Board Room
21. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c)(f), 118.22 and 118.125 Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrative Evaluation / Goal Setting 2) Staff Evaluation & Compensation
22. Board May Act on Items Discussed in Closed Session
23. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than fifteen (15) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;

2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
1. No obstructions are created between the Board and the audience.
 2. No interviews are conducted in the meeting room while the Board is in session.
 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

19.90, Wis. Stats.