

AGENDA
SCHOOL DISTRICT OF MANAWA
BOARD OF EDUCATION
AUGUST 21, 2017

REVISED

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1. **Call to Order** – President Johnson – **6:00 p.m.** – Book Study
2. Reception for New Staff – **6:30 p.m. to 7:00 p.m.**
3. Pledge of Allegiance
4. Roll Call
5. Verify Publication of Meeting
6. Presentation:
 - a. Introduction of New Staff
 - b. Special Education Presentation – Danni Brauer, SE Director
 - c. Update: Sturm Foods vs. City of Manawa Litigation - Mayor John Smith
 - d. Phoenix Program / At-Risk Program Plan – Mary Eck
7. Announcements:
 - a. Contributions to the District
8. Consent Agenda
 - a. Approve Minutes of the **July 17, 2017** Board Meeting
 - b. Treasurer’s Report/Approve Expenditures & Receipts (**on website**)
 - c. Donations:
 - i. A. Sturm & Sons Foundation, Inc. \$3,000 for Fine Arts Programs
 - ii. A. Sturm & Sons Foundation, Inc. \$1,000 for Manawa FFA
 - iii. Class of 2017 – a Bench for the High School Hallway – Valued at \$950
 - iv. 1st State Bank Gift Bags for All District Staff
 - d. Resignations:
 - i. Andrea Peterson, HS Math Teacher
 - ii. Michael Kelleher, HS Science Teacher
 - e. Consider Approval of the Hire of a Social Studies Teacher for the SY1718
 - f. Consider Approval of the Hire of a Math Teacher for the SY1718
 - g. Consider Approval of the Hire of a Science Teacher for the SY1718
 - h. Consider Approval of the Hire of a .49 FTE Elementary Music Teacher for the SY1718
 - i. Consider Approval of the Hire of a HS Dean of Students for the SY1718
 - j. Consider Approval of the Hire of a FT Custodian as Recommended
 - k. Consider Approval of the Hire of Coaches for SY201718
 - l. Consider Approval of the Hire of Non-Athletic Coaches / Advisors for SY1718
 - m. Consider Approval of the District Attendance / Truancy Handbook (**on website**)
 - n. Consider Approval of the Revised Policy Use of District Facilities as of September 1, 2017
 - o. Consider Approval of Volleyball Overnight Field Trip – September 8, 2017
 - p. Consider Approval of Manawa FFA Students to Travel Overnight to the National FFA Convention in Indianapolis, IN - October 22-27, 2017
9. Any Item Removed from Consent Agenda
 - a.
 - b.
10. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines on Reverse)
11. Correspondence:
 - a. Thank you from the Family of David Gunderson
 - b. Thank you from the Family of Rita Carew
 - c. Sympathy Card from Hoffman Planning & Construction Inc.
 - d. Thank you from the Family of William Millard
 - e. Thank you from Jennifer Krueger, Heart of Gold Recipient
 - f. Thank you from the Family of Mike Hollman
 - g. Thank you from the Wade Family, Little Wolf River Trail Committee and EOD Warriors
 - h. Letter from Congressman Mike Gallagher
12. Board Recognition: Board Recognition – None this Month

13. District Administrator's Report:
 - a. Legislative Update
 - b. Site Analysis & Feasibility Study Update
 - c. Census Report
 - d. Project Backpack Update
14. School Operations Reports:
 - a. ES Principal: Highlights - Included in Board Packet
 - b. HS Principal: Highlights - Included in Board Packet
15. Business Related Reports:
 - a. Kobussen Transportation Report
 - b. MAC Pledge Worksheet / MAC Fundraiser Graph
 - c. Introduce the Concept of Establishing a Fund 46
16. Director's Reports:
 - a. Curriculum / Special Education Director Highlights
 - b. Technology Director Highlights
17. Board Comments:
18. Committee Reports:
 - a. Finance Committee (Pohl)
 - i. HS Student CPR Fee
 - ii. 2016-17 Budget Analysis
 - b. Buildings & Grounds (R. Johnson)
 - i. Meet at & Visit 407 S. Bridge St. (Building owned by Masons) - Review SE Rental Property
 - ii. Football Field Update
 1. Bare Spots / Grass Seeding – TruGreen
 2. Sideline Mats
 3. Painting Machine
 - iii. Cleaning of Concession Stand Storage Room
 - iv. Safety Plan Resource:
 1. Green Vests
 2. Walkie Talkies
 3. Bull Horn
 4. Flashlights
 5. Signage
 - v. Energy Efficiency Projects
 - vi. SY1617 Major Maintenance Project Summary
 - vii. SY1718 Maintenance Budget Planning
 - c. Policy & Human Resources Committee (Pethke)
 - i. Policy 5630.01 Seclusion & Restraint Annual Report SY1617
 - ii. Food Service – Change to Positions (Split Baker Position to Dishwasher & Prep Cook)
 - iii. District Attendance / Truancy Handbook
 - iv. Use of District Facilities
 - v. Guidelines for Loaning Equipment
 1. Physical Education vs Sporting Equipment Usage
 - vi. Consider Granting Space to an Independent Counseling Service
 - d. Curriculum Committee (Scheller)
 - i. Academic Standards Adoption
 - ii. English Learner Handbook
 - iii. Information Technology Handbook
19. Unfinished Business:
 - a. Consider Approval of the CESA 6 Updated Shared Service Contract for 2017-18
20. New Business:
 - a. Consider Response to Sturm Foods Tax Assessment Case (**on website**)
 - b. Consider Approval of Replacing the Food Service Baker Position with One Dishwasher and One Prep Cook as Recommended

- c. Consider Approval of Hire of Food Service Workers as Presented
 - d. Consider District Logo**
 - e. Consider Approval of the HS Student CPR Fee as Presented
 - f. Consider Approval of Seclusion & Restraint Annual Report as Presented.
 - b. Consider Approval of Medical Advisory Position for the 2017-18 School Year
 - g. Consider Approval of the Gr. 6-12 At-Risk Handbook as Presented (**on website**)
 - h. Consider Approval of the English Learner (EL) Handbook as Presented (**on website**)
 - i. Consider Approval of the International Society for Technology in Education (ISTE) Standards Adoption as Presented
 - j. Consider Approval of Changing Current Adoption Date to "August 2017" on Academic Standards Listing for all Standards that do not have an Original Adoption Date
 - k. Consider Approval of the Annual Renewal of All Academic Standards Listed on the Academic Standards Listing
 - l. Consider Approval of the Updated Fundraising Schedule for 2017-18
21. Next Meeting Dates:
- a. Schedule a Special BOE Meeting – for Approval of Staffing if Needed**
 - b. August 29, 2017 – Bldgs & Grounds Committee Meeting – 6:00 p.m. – MES Board Room
 - c. Sept. 5, 2017 – Community Stakeholders Meeting – 6:00 p.m. – MES Library
 - d. Sept. 7, 2017 – Curriculum Committee Meeting – 6:00 p.m. – MES Board Room
 - e. Sept. 11, 2017 – Board / Admin Dinner Retreat – 6:00 p.m. – MES Board Room
 - f. Sept. 12, 2017 – Finance Comm Mtg – 5:30 p.m. – MES Board Room
 - g. Sept. 13, 2017 – Policy & HR Committee Mtg – 5:15 p.m. – MES Board Room
 - h. Sept. 18, 2017 – Regular BOE Mtg – 6:30 pm Book Study – 7:00 p.m. Open Session – MES Board Room
 - i. Sept. 26, 2017 – Community Stakeholders Mtg – 6:00 p.m. – MES Library
22. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c)(f), 118.22 and 118.125 Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Evaluation
2) Support Staff Compensation
23. Board May Act on Items Discussed in Closed Session
24. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Bylaws 0167.3 **Public Participation at Board Meetings**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than fifteen (15) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.