

# School District of Manawa

Board of Education Agenda

April 23, 2018



## Board Meeting Agenda

1. Call to Order – President Johnson – **6:30 p.m.** – MES Boardroom, 800 Beech Street
2. **Closed Session – 6:31 p.m.** - Pursuant to the Provisions of Wis. Stat. §§ 19.85(1)(c) the School Board Will Convene in Closed Session to Consider the Employment Status of Employees Over Which the Board Has Jurisdiction and Exercises Responsibility 1) Certified Staff Evaluation Review
3. Pledge of Allegiance - **7:00 p.m.**
4. Roll Call
5. Verify Publication of Meeting
6. Election of Officers:
  - a. President
  - b. Vice President
  - c. Treasurer
  - d. Clerk
7. Annual Appointments:
  - a. Committees:
    - i. Buildings & Grounds
    - ii. Curriculum
      1. Ad-Hoc Human Growth & Development
    - iii. Policy & Human Resources
    - iv. Finance
      1. Ad-Hoc Recognition
  - b. WASB Legislative Contact
  - c. CESA Representative
  - d. CESA Convention Delegate
8. Presentations:
  - a. Youth Art Month - Mrs. Nancy Zabler
  - b. Navigation 101 on Updated District Website - Mr. Cobarrubias
  - c. Paving the Way - WBAY Channel 2 Feature - Ms. Brauer
9. Announcements:
  - a. Contributions to the District
  - b. Other Contributions
10. Consent Agenda
  - a. Approve Minutes of March 19, April 12, 16 and 17, 2018 Board Meetings
  - b. Treasurer's Report/Approve Expenditures & Receipts (on website)
  - c. Donations:

- i. Sturm Foods \$500 to Project Backpack
    - ii. Work Life Ready, Heidi Johnson - \$100 Visa Card for Paving the Way Program
    - iii. Krause Foundation \$500 for Paving the Way
    - iv. Smith's Manawa Steak House \$75 for Color Run
    - v. Miller Electric - Safety Glasses for Technical Education Department
  - d. Consider Approval of New Summer School Staff for 2018
  - e. Accept Resignation of Molly Schlaak, Vocal Music Instructor
  - f. Accept Resignation of Olivia Koehn, School Nurse
  - g. Consider Approval of Hire of Special Education Paraprofessional for SY1819
- 11. Any Item Removed from Consent Agenda
  - a.
  - b.
- 12. Public Comments (Register to Speak Prior to Start of Meeting) (Bylaws 0167.3)
- 13. Correspondence:
  - a. Thank You Card Re: Bunny Hop from Manawa Revitalization Committee
  - b. Thank You Card Re: Easter Egg Hunt from Angie Jacobsen, Beckie Seehaver, Renee Berg & Rhonda Wilz
  - c. Thank You Card for Funeral Plant from the Family of William Rosin
  - d. Thank You Card from Family of Helen Flamang
- 14. Board Recognition:
  - a. Mrs. Jennifer Krueger WEMTA (Wisconsin Media Educational Technology Association) PET Grant Recipient of \$1000 in supplies for the Manawa Makers makerspace in the MES Library
  - b. Art Team State Awards: Brittany Besaw, Thompson Moser and Maquelle Moede each won 2 firsts; Jemimah Swanson, Devin Loughrin and Kathleen Phelan each won 1 first
- 15. District Administrator's Report:
  - a. Legislative Update
  - b. Monthly Enrollment Report
  - c. Site Analysis & Feasibility Study Update
  - d. Money Smart Week Wisconsin - April 21-28, 2018 - Proclamation
- 16. School Operations Reports:
  - a. ES Principal: Highlights - Included in Board Packet
  - b. HS Principal: Highlights - Included in Board Packet
- 17. Business Related Reports:
  - a. Kobussen Transportation Report
  - b. Staff Wellness Committee Report
  - c. Financial Projections Presentation
- 18. Director's Reports:
  - a. Curriculum / Special Education Director Highlights
  - b. Technology Director Highlights
- 19. Board Comments:
- 20. Committee Reports:
  - a. Curriculum Committee

- i. FOSS Kit Purchase Update
  - ii. PD Plan Update
  - iii. Curriculum Writing Update
  - iv. Summer Professional Development Update
  - v. February 19, 2018 Professional Development
- b. Finance Committee
- i. Monthly Financial Reports
  - ii. Kobussen Buses Ltd., Contract Renewal
  - iii. Student Accident Insurance Renewal - Student Assurance Services Inc.
  - iv. Resolution Authorizing the Adoption of the Wisconsin Other Post-Employment Benefits (OPEB) Trust Agreement as Amended and Single Advisory Contract as Amended
  - v. Fund 49 Update
  - vi. Nexus Invoice #582
  - vii. Financial Forecast
  - viii. Salary Advancements
  - ix. Insurances
  - x. Food Service RFP
  - xi. 2018-19 Staff and Program Changes
- c. Buildings & Grounds
- i. School Safety Grant – Ideas to consider include:
    - comprehensive surveillance camera system with an upgraded software management system and integrated card access system option that has a direct link to the Manawa Police Dept / Fire Dept
    - Panic button capability
    - Security entrances at the Jr./Sr. HS
    - School resource officer program
    - StopIt reporting program
    - Other ?
  - ii. Gym Floors – Will be refinished on June 11 and 12
  - iii. Generac Generator – Ordered and anticipated delivery any day now
  - iv. HS Kitchen Garbage Disposal – On order and will be installed by Woolsey
  - v. MES Kitchen Dishwasher – Had not been getting up to temperature for sanitation and has now been repaired
    - a. Commercial Appliance replaced a faulty valve on the booster heater
    - b. Woolsey Plumbing replaced the calcified elements in the extra kitchen water heater
  - vi. MES Culligan Water Test
  - vii. Outfield Fence – Purchased and installed at Lindsey Field
  - viii. Wireless Scoreboard Controller
    - a. Ordered
    - b. Dave Mackoviak will be doing the electrical installation
  - ix. MES Suspended Light Cables
    - a. May be included in EE lighting upgrades or may need to be in the B & G budget
    - b. Single broken cable was repaired; connected to beam
    - c. Quote from Dave Mackoviak on adding cables in MES cafeteria and library

- x. Track line painting
- xi. SY1718 Maintenance Budget
  - a. General Budget
  - b. Snow Removal
- xii. Site Analysis & Feasibility Study
- xiii. Update on Energy Efficiency Projects
  - a. MES Boilers and Water Heaters (low voltage error message on boilers)
  - b. Additional Projects 2018-19: MES Chiller, Windows, Lighting and MES Secured Entrance
- xiv. Buildings & Grounds Committee Planning Guide
- d. Policy & Human Resources Committee
  - i. Vol. 27 No. 1 Updates – Mr. LaValle, NEOLA
  - ii. Bloodborne Pathogens Exposure Control Plan
  - iii. Administrative Guidelines 3000's
  - iv. NEOLA Technology Updates Special Release - Phase I
  - v. Complete NEOLA AG 2000 Series
  - vi. Social Media District Use Guidelines

21. Unfinished Business:

- a. Consider Approval of Policy 8510 Wellness as Presented

22. New Business:

- a. 1<sup>st</sup> Reading NEOLA Vol. 27 No. 1 Policy Updates Excluding Policy 5330
- b. 1<sup>st</sup> Reading NEOLA Technology Updates Special Release - Phase I Policies
- c. Consider Approval of the NEOLA Technology Updates Special Release - Phase I Guidelines as Presented
- d. Consider Approval of the NEOLA AG 2000 Series as Presented
- e. Consider Approval of the NEOLA Social Media District Use Guidelines as Presented
- f. Consider Approval of the Bloodborne Pathogen Exposure Control Plan as Presented
- g. Consider Snow Make-up Calendar Adjustment as Presented
- h. Consider Approval of School Perceptions District-Wide Survey as Presented
- i. Consider Approval to Apply for the School Safety Grant Program as Presented
- j. Consider Approval of the Contract Renewal of the Kobussen Buses Ltd. for the SY1819 as Presented
- k. Consider Approval of the Student Accident Insurance Renewal with Student Assurance Services, Inc. for the SY1819 as Presented
- l. Consider Approval of the Resolution SY201718#15 Authorizing the Adoption of the Wisconsin Other Post-Employment Benefits (OPEB) Trust Agreement as Amended and Single Advisory Contract as Amended as Presented

23. Next Meeting Dates:

- a. Apr 24, 2018 Real Conversation Between Kids & Adults – 6 p.m. – HS Commons
- b. May 2, 2018 Ad Hoc Recognition Committee – 5:00 p.m. – MES Board Room
- c. May 2, 2018 - 6:00 p.m. Finance Committee Meeting - MES Board Room
- d. May 8, 2018 - 4:00 p.m. Curriculum Committee Meeting - MES Board Room
- e. May 9, 2018 - 4:45 p.m. Policy & Human Resources Committee Mtg - MES Brd Room

- f. May 9, 2018 - 6:15 p.m. Buildings & Grounds Committee Mtg - MES Board Room
  - g. May 21, 2018 Regular Mtg. 6:30 p.m.-Book Study,7:00 p.m.Open Session MES Board Room
  - h. June \_\_\_\_, \_\_p.m. Special Board Meeting - School Perceptions - MES Board Room
24. Closed Session – Pursuant to the Provisions of Wis. Stat. §§ 19.85(1)(c) the School Board Will Convene in Closed Session to Consider the Employment Status of Employees Over Which the Board Has Jurisdiction and Exercises Responsibility 1) Certified Staff Evaluation Review
  25. Board May Act on Items Discussed in Closed Session
  26. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

### **Public Participation at Board Meetings (Bylaws 0167.3)**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

#### Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than fifteen (15) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

#### Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.

- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
  - a. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  - b. request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  - e. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
  - a. No obstructions are created between the Board and the audience.
  - b. No interviews are conducted in the meeting room while the Board is in session.
  - c. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

19.90, Wis. Stats.